

Westminster Presbyterian Church  
Building and Grounds Committee Meeting  
Monday, February 15, 2010  
7:00 PM

Meeting Minutes

- 1) Attendees: Ken Niemann (chair), Bill Eckert (vice-chair), Joe Kelly, Robin McFarland, and Jim Buchanan
- 2) 2010 approved budget was discussed. It included approximately \$4,500 for snow removal. The Feb 6 and 10 snowstorms will result in a substantial variance that will need to be addressed at some point depending on expenditures for the balance of the year. A&F was notified.
- 3) Cell Tower Update. ATT and T-M have several relatively minor punchlist items remaining that are expected to be completed in the spring. Previously, Verizon approached us about locating cell equipment on the property; Jim Buchanan to follow up to assess interest.
- 4) Landscaping Master Plan. Session approved entering into a contract with AST Cowen for up to \$20,000. Estimate from Cowen is \$16,275. Selected sub-committee to meet with Cowen Feb 27 from 9A-1P to provide input to architects as they begin their work. Plan to be delivered early April 2010.
- 5) Committee agreed to re-evaluate lawn service contracts to improve service and possible reduce costs with competitive pricing.
- 6) Next Meeting: Tuesday, March 16 at 7PM.

Submitted by: Ken Niemann  
February 20, 2010