

**Westminster Presbyterian Church**  
**Session Meeting**  
**November 29, 2006**

Pastor Larry Hayward called the meeting to order. Elder Lanny Griffith offered a Christmas devotional and opened the meeting with prayer.

The following members were present:

Louise Anderson	present	Amey Upton	present
Paul Neureiter	present	Priscilla Goodwin	present
Nancy Hall Berens	present	Lanny Griffith	present
Greg Ogden	present	Larry Hayward, Pastor	present
Anne Pickett	present	Karen Blomberg, As.Pas	excuse
Geof Caldwell	present	Diane Hellmuth	present
Gopi Pitcher	present	Patrick Hunnicutt As. Pas	present
Linc Cummings	present	David Hill	present
Betsy Preston	excuse	Kathy Harkness, Clerk	present
Eileen Denne	present	Brian Laubscher	present
David Roden	present	Paul Van de Water VCI	present
Spencer Dickerson	excuse	Robin McFarland	present
Carol Skiba	present	Jane Stilmar, Treas.	present
Katie Donley	present	Meredith Mitchell	present
Cathy Smyles	absent	Joan Sutter	excuse
Don Fowler	present	Nancy Bea	excuse

Also present was Terry Grindstaff, head of the Capital Campaign Coalition,

**CLERK'S REPORT** Clerk, Kathy Harkness gave the clerk's report.

Elder Carol Skiba reported on the Staff Christmas party which will be December 13th at Army Navy Country Club. She requested donations from session to help fund the party.

On Sunday, Oct. 29, 2006 home communion was served to Thelma Hart, Sara Jenkins, and Dorothy O'Keefe at Westminster at Lake Ridge, by Deacons Jim Silverwood and Linda Harkness. Home communion was also served to Guynell Brown at her home, by deacons Carrie Stoltz and Barbara Watts.

The baptism of **Taylor Maquire Cardwell**, born July 19, 2005, daughter of Timothy & Paige Cardwell was held Sunday, November 26, 2006 at 11:00, Pastor Patrick Hunnicutt, elder Amey Upton.

A memorial service was held for **Patricia Harvey Alexander** #2407 (mother of Julia Vaughn) on November 17, 2006 in Front Royal, VA, Karen Blomberg officiating.

A memorial service was held for Gary H. Dickerson (nm, husband of member Jan Dickerson) on Friday, November 24th at 11:00 a.m. at Fairfax Memorial Funeral Home, Fairfax, VA Patrick Hunnicutt officiating.

**Rachael Emma Van de Water** was received as an Affiliate Member at Williamsburg Presbyterian, Williamsburg, VA on Nov. 12, 2006.

Pastor Larry R. Hayward was married at Blades Chapel of the University of Dubuque Theological Seminary to Margaret Ellis Snyder on November 4, 2006. The officiant was the Reverend Rose Taul from the East Iowa Presbytery

**REMINDER:** There is a Congregational Meeting on **December 3** for the purpose of electing an elder.

**OTHER IMPORTANT DATES** for your calendars:

**Officer installation**, Sunday, **January 28, 2007**.

**INTREAT**: February 10, 2007;

Coordinating Council Meeting: **January 22, 2007**;

**SESSION dinner** (for outgoing elders and new elders): **Friday, January 19, 2007**.

Vice Clerk Paul Van de Water passed the prayer baskets.

**CONSENT DOCKET - MSC**

Motion to accept Session minutes dated October 25, 2006 and New Member minutes dated November 19, 2006.

Motion to accept all Committee minutes.

Motion to elect Amey Upton as a commissioner for the National Capital Presbytery meeting on November 28, 2006.

Motion to change the By-Laws so that Assimilation will become part of the New Member Committee and the title will be **New Member and Assimilation**.

Motion to transfer the membership of **Virginia Bonanjah** to Falls Church Presbyterian Church in Falls Church, Va.

Motion to transfer the membership of **Mark and Bradley Vineyard** to Falls Church Presbyterian Church in Falls Church, VA.

Motion to transfer the membership of **Andrea Granato Frankenfield #1932 and David Tylee Frankenfield #2078**, to Bethany United Methodist, Purcellville, VA

Motion to transfer **Barbara Haddad Ryan #2474** to Montview Boulevard Presbyterian Church, Denver, CO.

Motion to move **James Clark** and **Marcey Clark** to the inactive status.

**SPECIAL REPORTS:**

**Capital Coalition:** Paul Van de Water reported on the Capital Coalition meeting. Everything is going on schedule with the renovation. There has been discussion about the flooring near the front of the sanctuary which has been resolved in favor of carpeting the area. There has also been discussion about a cabinet for hand bell storage and a plan is now in place. Terry Grindstaff distributed a written progress report.

**Encore Campaign:** Kathy Harkness reported on the recent meetings with Steve McSwain from Cargill Associates. Plans are progressing for the encore campaign beginning in January, 2007.

**Celebration:** The celebration for our return to the building is in the planning stages and being coordinated by Elder Amey Upton.

**National Capital Presbytery Meeting:** Elder Nancy Hall Berens reported on the Presbytery meeting held November 28, 2006. There was a request for people to serve on committees associated with Presbytery. The anniversary of women's ordination was also observed: the 100th anniversary of women serving as deacons, the 75th anniversary of women serving as deacons and the 50th anniversary of women serving as pastors.

**COMMITTEE REPORTS**

**Administration and Finance**

**Treasurer's Report** Jane Stilmar, treasurer, reported that we are consistently running below our budget for the year. We should be able to expect some carry over for this year.

**MC: To accept the Treasurers Report**

**September 30, 2006**

Total Liquid Assets	\$346,108.05
Total Other Assets	\$ 90,103.74
Total Westminster Foundation	\$909,107.49
<b>Total Assets</b>	<b>\$1,345,319.28</b>
Total Liabilities	\$ 322,575.23
Total Principal Fund	\$ 80,815.96
Restricted Funds	\$941,928.09
<b>Total Liabilities &amp; Funds</b>	<b>\$1,345,319.28</b>

**September 30 Year-to-date Income Statement**

Revenue	\$ 978,142.45
Expense	\$ 955,780.37
<b>Net Total</b>	<b>\$ 22,362.08</b>

Elder Lanny Griffith distributed and discussed the draft operating budget for 2007. He asked that all committee chairs be prepared to discuss the budget at the Coordinating Council meeting in mid January. Terry Grindstaff distributed the cumulative operating budget reflecting all committees. The budget schedule was redistributed also.

**Stewardship:** Elder Priscilla Goodwin reported that pledges are up 13% over last year, but the number of pledges is behind. The goal is for 400 pledges of 1.1 M. She asked for volunteers to make pledging calls over the next few weeks.

**New Member:** Elder Linc Cummings reported that despite being away from our own building, we have had no drop off in attendance or in visitors. He thanked Amey Upton and Gail Donley for their hard work! One goal of the committee has been to podcast services and sermons. There was discussion about the comfort level and any possible legal issues concerning video taping the congregation and services. An ad hoc committee was formed. Any questions concerning this matter are to be emailed to the Clerk.

**MSC: That the Moderator appoint an ad hoc Advisory Committee with representatives from Worship, Building and Grounds, Communications and New Member Committees to discuss the desirability and feasibility to start up video recording, editing, titling, formatting, uploading, streaming, promotion, etc., so that the sermons and/or the whole service could be available for dissemination. The committee shall bring their report to Session in February 2007.**

**Local Missions:** Elder Louise Anderson encouraged everyone to support the Alternative Giving Bazaar December 3 and 12.

**Communications:** Elder Greg Ogden reminded everyone to get reports to Greg for inclusion in the annual report February 11. He will distribute guidelines.

**Christian Education:** Elder Eileen Denne reminded everyone about the upcoming Christmas Event at Trinity Methodist on December 10th. There will be a pageant, a dinner, and youth activities. She also mentioned the poinsettia youth sale, the Middle Schoolers help with the Alive Shelter and the youth shopping for the-adopt-a-family. The youth progressive dinner will be December 22.

Joan Sutter will be returning in time for the Christmas Event.

**Building and Grounds:** Elder Robin McFarland reported that the committee is working on reviewing and updating church policies concerning the building. They are also creating an inventory of all items in the church.

**Assimilation/Congregational Life:** Elder Anne Pickett reported on the New Member lunch hosted by Don and Cathy Syles on November 26th. Fifty-eight people attended, including staff, Casey Fitzgerald, and lots of volunteers.

Elder Nancy Hall Berens reminded everyone about the Alternative Giving Bazaar and that she'll be selling t-shirts since there is a surplus from the ones sold for Westminster on the Move.

First Sunday brunches for Young Adults are continuing; one is scheduled for December 3 at the home of Lindsey and Steven Moss. There is also a Church school class for Young Adults.

**Worship:** The communion dates for 2007 were brought in a motion.

**MC: Based upon the preliminary worship and sermon schedule for 2007, prepared by the worship planning staff, the Worship and Music Committee recommends to Session that Communion be served during the worship services on the following dates in 2007:**

**2007 PROPOSED COMMUNION DATE**

<b>January 14</b>	<b>8:30 AM</b> <b>11:00 AM</b>
<b>February 11</b>	<b>8:30 AM</b> <b>11:00 AM</b>
<b>March 11</b>	<b>8:30 AM</b> <b>11:00 AM</b>
<b>April 5</b>	<b>7:30 PM (Maundy Thursday)</b>
<b>May 13</b>	<b>8:30 AM (Mother's Day)</b> <b>11:00 AM</b>
<b>June 10</b>	<b>10:00 AM</b>
<b>July 8</b>	<b>10:00 AM</b>
<b>August 12</b>	<b>10:00 AM</b>
<b>September 9</b>	<b>8:30 AM</b> <b>11:00 AM</b>
<b>October 7</b>	<b>8:30 AM (World Communion Sunday)</b> <b>11:00 AM</b>
<b>November 11</b>	<b>8:30 AM (Remembrance Sunday / Veteran's Day)</b> <b>11:00 AM</b>
<b>December 24</b>	<b>10:00 PM</b>

**Personnel:** Elder Carol Skiba collected \$304 for the Staff Christmas Party.

**Deacons:** no report

**International Missions:** Elder Paul Neureitter reported that initial planning has begun for potential mission trips in 2007. Unspent funds this year will be sent to North Dakota and Kenya for Christmas gifts. The Christmas Joy offering will be December 17th.

**GENERAL ANNOUNCEMENTS:**

Priscilla reminded everyone to pick up their envelopes.

Louise Anderson has agreed to plan the intreat which will be on February 10, 2007.

Larry thanked everyone for the wonderful reception and welcome to his new wife, Maggie.

Linc Cummings closed the meeting with prayer at 9:04 pm.

Respectfully submitted, Clerk Kathy Harkness