

St. Paul's Episcopal Preschool

Celebrating more than 50 years of quality early childhood education. 1957 - 2008

520 Summit Street Winston-Salem, NC 27101 336-723-4395 Judy Ingram, Director jingram@stpauls-ws.org

2008 - 2009

APPLICATION for ENROLLMENT

For returning students, you need only supply information that is new or different from last year (2007/2008) on this page.

4-YEAR-OLD/PRE-K & 4½ & 5-YR-OLD/READINESS

____ 4- or 5-day Pre-K class, Mon-Thurs, also Fri? ____
____ 5-day Pre-K class, Monday - Friday
____ 5-Year-Old/Readiness, Monday - Friday
List preferences 1, 2, 3

CHILD'S NAME _____ (_____)
Last First Middle Nickname

ADDRESS _____ HOME PHONE: _____
Zip _____ EMAIL _____

SEX: _____ Date of birth: ____/____/____ Age on October 16, 2008: ____ years ____ months
Children applying for 4-Year-Old/Pre-K classes should reach their fourth birthday **on or before** October 16, 2008.
Children applying for 5-Year-Old/Readiness class should reach their fifth birthday **on or before** December 31, 2008.

MOTHER'S NAME _____ CELL PHONE: _____
Please give name or nickname that is preferred.

MOTHER'S EMPLOYMENT _____ WORK #: _____

FATHER'S NAME _____ CELL PHONE: _____
Please give name or nickname that is preferred.

FATHER'S EMPLOYMENT _____ WORK #: _____

LOCAL EMERGENCY CONTACT, *after* attempting to reach *both* parents, call: cell _____
Name Relationship to child home Phone

MEDICAL EMERGENCY: _____ Doctor or practice Phone

MEDICAL INSURANCE: Carrier _____ Policy # _____ Group # _____

Previous group/preschool experience: _____ Siblings (names & ages): _____

\$100.00 REGISTRATION FEE MUST ACCOMPANY THIS APPLICATION

Maximum registration fee per family: \$200.00.

Make checks payable to *St. Paul's Preschool*.

GENERAL REGISTRATION INFORMATION FOR 4-YEAR-OLD/PRE-K & 5-YEAR-OLD/READINESS

Tuition fees: 4 days/week - \$210.00/month; 5 days/week - \$235.00/month

Children must be four years of age on or before October 16, 2008 in order to enroll in the **4-year/Pre-K** classes. They should be five years of age on or before December 31, 2008 in order to enroll in the **5-year Readiness** class. Current teachers must recommend readiness in order for a child to be considered for this class. 5-year Readiness enrollment is subject to availability of space, with older children taking precedence.

One four- or five-day class [Monday-Thursday (Friday optional*)] and one five-day class (Monday-Friday) for **4-year-old/Pre-K** will be offered in addition to the **5-year-old Readiness** class (Monday-Friday).

*The optional day may be added at any time in the year, but the additional day is permanent from that point on.

In order to guarantee your place, **the first month's non-refundable tuition is due no later than May 15, 2008** (or upon registration at a later date). Tuition is paid one month in advance. Registration fees are non-refundable, except for those moving out of town prior to August 1, 2008.

A \$75.00 yearly activity fee (to partially cover the cost of wood/clayshop) will be charged to all 4-year-old and readiness enrollees and is due by September 2, 2008.

SPP Registration Worksheet

Thank you for completing the following worksheet to determine your rank for placement in the St. Paul's Preschool registration process. Once the information provided has been confirmed and registration forms have been reviewed, class assignments will be made in order of point totals. *Active* parishioners of St. Paul's Episcopal Church will receive priority based on length of membership (see below). As always, any child currently enrolled at St. Paul's Preschool is guaranteed a space (not necessarily first choice) for the 2008/2009 school year.

Please be assured that every effort will be made to accommodate your wishes and the needs of your children. However, at the discretion of the preschool director, an attempt may be made to equalize the number of boys and girls in a class, and this may cause the point count to be out of balance. Attempts will also be made to match Tiny Tots placement with that of older siblings. In the event of a tie for one remaining space in a class, #3 (below) will be the tie-breaker, followed by a random drawing, if necessary.

PLEASE NOTE—*St. Paul's Preschool welcomes families in our community who are not currently affiliated with our church or our preschool. For those who are not parishioners of St. Paul's Episcopal Church, do not have a currently or previously enrolled child, or a parent is not an alumnus of St. Paul's Preschool, this pre-enrollment worksheet will not apply. Therefore, openings within the preschool (after affiliated persons have registered) will be available for other interested applicants to **register in person** on Monday, February 25 beginning at 11:00 AM.*

[Non-affiliated out-of-town applications may be mailed in (postmarked by February 17, 2008). In situations where individuals are moving to Winston-Salem at a later date and are currently living out of town, a number, drawn at random and based on the number of mail-in applications plus the number of people in line at 11:00 AM on the day registration opens to the public, will be assigned to the mailed-in applications.]

Are parents (one or both) **active*** members of St. Paul's Episcopal Church? Yes No

If "yes", choose one: **Active* Parishioner** – membership of one year or more

New Active* Parishioner – membership of less than one year

* active = communion at least 3 times/year and annually pledge to St. Paul's

Please list the year parent(s) joined St. Paul's Episcopal Church _____

POINTS TABULATION (enrollment is on a "space available" basis; classes will not be over-loaded):

1. Choose only one of the following (A, B, or C):

A) Child registering is currently enrolled _____ 8 points

B) Child registering has a St. Paul's Preschool sibling
(sibling is currently enrolled or has moved on) _____ 6 points

C) Child registering has a parent who is a St. Paul's Preschool alumnus
Name of parent alum: _____ 4 points

2. Parent is enrolling two or more children for the upcoming school year _____ 2 points

3. Number of **years**** the family has had any child(ren) enrolled at SPP
** regardless of number of children enrolled; ½ point for ½ year enrolled _____ (1 year= 1 point)

Please list the school years anyone in the family has been enrolled at SPP:
(i.e., 2002/2003, 2003/2004, etc.) _____

**GRAND TOTAL
OF POINTS**

St. Paul's Preschool 2008 REGISTRATION DATES

Wednesday, Feb. 20

Absolute deadline for registration of **children of active St. Paul's parishioners** (communion 3 times/year, pledge to St. Paul's, and member more than 1 year), **non-parishioner children currently enrolled and their siblings, siblings and/or children of alumni**, and **new parishioners of St. Paul's Episcopal Church** (less than one year membership). Points must be tabulated (see above) in order for the application to be accepted. Applications and registration fees may be hand-delivered to the preschool office or mailed (postmarked by February 17th) to:

St. Paul's Preschool, 520 Summit St., Winston-Salem, NC 27101.

Monday, Feb. 25*
PUBLIC REGISTRATION

Registration opens to the public at 11:00 AM in the youth room (main entrance off back parking lot, first floor, follow signs). Beginning at 5:00 PM on Friday, February 22, available spaces in each class will be listed on the preschool voicemail. You may call 723-4395 *after 5:00 PM on Friday* & through the weekend to find out which classes still have openings and how many spaces are available.

*In the event of inclement weather, the date of public registration may be changed. Call the preschool office (723-4395) for more information.