

St. Paul's Episcopal Preschool

Celebrating more than 50 years of quality early childhood education. 1957 - 2009

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2009 - 2010

TINY TOTS – Infants & Toddlers

APPLICATION for ENROLLMENT

[For returning students, you need only supply information that is new or different from last year (2008/2009) on this page.]

Number of Days Requested:

___ 1 day/week
___ 2 days/week
___ 3 days/week

___ **Monday**
___ **Tuesday**
___ **Wednesday**
___ **Thursday**
___ **Friday**

List preferences 1, 2, 3, 4, 5 & preferred combinations of days.

CHILD'S NAME _____ (_____)
Last First Middle Nickname

ADDRESS _____ HOME PHONE: _____
Zip _____ EMAIL _____

SEX: _____ Date of birth: ____/____/____ Age on August 31, 2009: _____ years ____ months
Children applying for the Tiny Tots **infant classes should reach their first birthday after August 31, 2009**. Children applying for the Tiny Tots **toddler classes should reach their second birthday after August 31, 2009**, with the exception of previously enrolled children who are "grandfathered" with their current classmates. (see below*),

MOTHER'S NAME _____ CELL PHONE: _____
Please give name or nickname that is preferred.

MOTHER'S EMPLOYMENT _____ WORK #: _____

FATHER'S NAME _____ CELL PHONE: _____
Please give name or nickname that is preferred.

FATHER'S EMPLOYMENT _____ WORK #: _____

LOCAL EMERGENCY CONTACT, after attempting to reach both parents, call: cell _____
Name Relationship to child home Phone

MEDICAL EMERGENCY: _____ Doctor or practice Phone

MEDICAL INSURANCE: Carrier _____ Policy # _____ Group # _____

Previous group/preschool experience: _____ Siblings (names & ages): _____

\$100.00 REGISTRATION FEE MUST ACCOMPANY THIS APPLICATION

Maximum registration fee per family: \$200.00.

Make checks payable to *St. Paul's Preschool*.

GENERAL REGISTRATION INFORMATION FOR TINY TOTS (infants & toddlers) CLASSES

Tuition fees: 1 day/week - \$110.00/month; 2 days/week - \$150.00/month; 3 days/week - \$185.00/month

*Children must be four months of age before attending Tiny Tots and will be placed in the appropriate class (infants or toddlers) at the discretion of *St. Paul's Preschool* staff. One infant class and two toddler classes are offered. Tiny Tots classes are available a maximum of three days per week per child, depending on space considerations.

In order to guarantee your place, **the first month's non-refundable tuition is due no later than May 15, 2009** (or upon registration at a later date). Tuition is paid one month in advance. Registration fees are non-refundable, except for those moving out of town prior to August 1, 2009.

[Please use a separate sheet to explain any special concerns or to give background information that might be helpful in making this preschool experience the most positive for your child. Thank you.]

SPP Registration Worksheet

Thank you for completing the following worksheet to determine your rank for placement in the St. Paul's Preschool registration process. Once the information provided has been confirmed and registration forms have been reviewed, class assignments will be made in order of point totals. *Active* parishioners of St. Paul's Episcopal Church will receive priority based on length of membership (see below). As always, any child currently enrolled at St. Paul's Preschool is guaranteed a *space* (not necessarily first choice) for the 2009/2010 school year.

Rest assured that every effort will be made to accommodate your wishes and the needs of your children. However, at the discretion of the preschool director, an attempt may be made to equalize the number of boys and girls in a class, and this may cause the point count to be out of balance. Attempts will also be made to match Tiny Tots placement with that of older siblings. In the event of a tie for one remaining space in a class, #3 (below) will be the tie-breaker, followed by a random drawing, if necessary.

PLEASE NOTE—*St. Paul's Preschool welcomes families in our community who are not currently affiliated with our church or our preschool. For those who are not parishioners of St. Paul's Episcopal Church, do not have a currently or previously enrolled child, or a parent is not an alumnus of St. Paul's Preschool, this pre-enrollment worksheet will not apply. Therefore, openings within the preschool (after affiliated persons have registered) will be available for other interested applicants to **register in person** on Monday, February 23 beginning at 11:00 AM.*

[Non-affiliated out-of-town applications may be mailed in (postmarked by February 13, 2009). In situations where individuals are moving to Winston-Salem at a later date and are currently living out of town, a number, drawn at random and based on the number of mail-in applications plus the number of people in line at 11:00 AM on the day registration opens to the public, will be assigned to the mail-in applications.]

Are parents (one or both) **active*** members of St. Paul's Episcopal Church? Yes No

If "yes", choose one: **Active* Parishioner** (membership of one year or more) Date joined: _____
 New Active* Parishioner (less than 1 year membership) Date joined: _____

* active = communion at least 3 times/year and annually pledge to St. Paul's

POINTS TABULATION (enrollment is on a "space available" basis; classes will not be over-loaded):

1. Choose only one of the following (A, B, or C):

A) Child registering is currently enrolled _____ 8 points

B) Child registering has a St. Paul's Preschool sibling _____ 6 points
(sibling is currently enrolled or has moved on)

C) Child registering has a parent who is a St. Paul's Preschool alumnus _____ 4 points
 Name of parent alum: _____

2. Parent is enrolling two or more children for the upcoming school year _____ 2 points

3. Number of **years**** the family has had any child(ren) enrolled at SPP _____ (1 year= 1 point)
 ** regardless of number of children enrolled; ½ point for ½ year enrolled

[Please list the school years anyone in the family has been enrolled at SPP: (i.e., 2005/2006, 2006/2007, etc.)

GRAND TOTAL OF POINTS

_____]

St. Paul's Preschool 2009 REGISTRATION DATES

Wednesday, Feb. 18

Absolute deadline for registration of **children of active St. Paul's parishioners** (communion 3 times/year, pledge to St. Paul's, and member more than 1 year), **non-parishioner children currently enrolled and their siblings, siblings and/or children of alumni**, and **new parishioners of St. Paul's Episcopal Church** (less than one year membership). Points must be tabulated (see above) in order for the application to be accepted. Applications and registration fees may be hand-delivered to the preschool office or mailed (postmarked by February 13th) to:

St. Paul's Preschool, 520 Summit St., Winston-Salem, NC 27101.

Monday, Feb. 23*
PUBLIC REGISTRATION

Registration opens to the public at 11:00 AM in the youth room (west entrance off back parking lot, first floor, follow signs). After 5:00 PM on Friday, February 20, available spaces in each class will be listed on the preschool tab of the church website, www.stpauls-ws.org and on the preschool voicemail. You may find out which classes still have openings and how many spaces remain available.

*In the event of inclement weather, the date of public registration may be changed. Call the preschool office (723-4395) for more information.