

## **POSITION AVAILABLE**

Crossway has an immediate opening for the following positions:

### **Bible Typesetter and Prepress Technician**

Full Time: 40 hours per week

#### **General Responsibilities:**

- Typeset new Bible projects
- Explore ways to improve our typesetting process
- Make corrections to Bible interior proofs
- Make corrections to Bible reprints
- Repurpose existing typesettings for additional formats
- Prepare final files for printing

#### **Qualifications and Experience Required:**

- A college degree (BA or BS) and preferably 1 to 2 years of related work experience
- Knowledge of typography and typesetting
- Familiarity with InDesign, Acrobat, and PitStop
- Strong attention to detail
- Experience with scripting languages (especially Javascript) a plus
- Experience working with Bibles a plus
- Passion for the Word of God in print

### **General Warehouse**

Full Time: 40 hours per week

#### **General Responsibilities:**

- Loading and unloading shipments
- Maintaining accurate warehouse inventory
- Restocking fulfillment area bins
- Other duties assigned by warehouse manager

#### **Qualifications and Experience Required:**

- Basic computer knowledge required
- Strong attention to detail

If you are interested in applying, please submit your resume:

Human Resources Department  
by FAX: 630-682-4785  
e-mail: [humanresources@crossway.org](mailto:humanresources@crossway.org)  
or by mail to:  
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1300 Crescent St.  
Wheaton, IL 60187

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Christian books, Gospel tracts, and the English Standard Version Bible.