

Parental Agreement

Child's name: _____ will attend Dunwoody Baptist Preschool for the 2009 – 2010 school year.

1. My child will not be allowed to enter or leave the facility without being escorted by the parent(s), person authorized by parent(s), or preschool personnel.
2. I understand that I am required to provide a current email address for school communication purposes. All email updates must be sent to the Preschool Office.
3. I acknowledge it is my responsibility to keep my child's records current to reflect any significant changes as they occur including home, work, and cell telephone numbers, email address(es), emergency contacts, child's physician, health record, and immunization record, etc.
4. I understand that Dunwoody Baptist Preschool will not administer any medication to my child with the exception of an epi-pen or Benadryl accompanied by a written doctor's authorization and instructions and written parent consent. Please discuss any other concerns with the Director.
5. I acknowledge that it is my responsibility to provide a nutritious lunch and classroom snack within the guidelines described in The Parent Handbook.
6. I understand that the monthly tuition payment is due on the 1st day of the month. If the payment is not received in the Preschool Office by end of the school day on the 5th of the month, it will be considered late and a \$25.00 late fee will be incurred per family. I will pay all late fees in full with the monthly tuition.
7. In case of extended absence due to trips or illness, the monthly tuition will be paid on time to reserve a place in the class for my child.
8. I understand that if **NO** tuition payment is made by the 5th day of the second consecutive month, my child will be withdrawn from school.
9. I understand that all payments are first applied to the oldest outstanding invoice.
10. I understand that registration and all other fees are non-transferable and non-refundable.
11. I acknowledge that my child may be photographed and/or videotaped by teachers, staff, or the school photographer of DBP for school or church use.
12. I understand that email will be the primary form of communication between the Preschool Office and parents for newsletters, reminders, and updates.
13. I agree to abide by the Dunwoody Baptist Preschool Parent Handbook rules, regulations, and policies.
14. I understand that DBP Forms #1 through # 5 and the #3231 Immunization Form must be completed and returned to the Preschool Office before my child may attend school.

Signed: _____ Date: _____
Parent/Guardian