

Vestry Meeting Minutes
St. Michael's Episcopal Church
Lexington, KY
Tuesday, February 17, 2009
Chapter Room at 6:30 p.m.

ATTENDEES: Rev. Joan Pritcher - Rector in the Interim
Vestry Members: Markus Cross, Ken Davis (Junior Warden), Lynne Evans, Vibert Forsythe, Duncan Hart (Senior. Warden), Mark Leaver, Karen Miller, Rupert Pickens, Charlie Shanks, David Weatherly, Laura Whyne (Clerk).
Guests: Beate Popkin

1. The meeting was called to order at 6:35 p.m. The devotional was led by: Laura Whyne

2. Agenda: The Budget, listed under New Business, will be addressed in the Finance Report. The Nominating Committee Selection, under New Business, will be addressed in the Rector's Report. Building Use will be added to New Business. The Children & Youth Report and the Parochial Report will be added under Reports. The Agenda was approved as modified.

3. Approval of the Minutes for January 2009: MOTION: Vibert Forsythe made a motion to approve the January Vestry Minutes. Markus Cross seconded the motion. The motion passed.

4. Parish Records: The [Parish Records Report](#) was distributed to the Vestry by Pat Evans. Verna Mann is now home from the hospital.

5. Leadership and Committee Reports:

A. Finance Committee:

- A [written report](#) was distributed by Steve Thurn, Treasurer.
- \$25,603.41 is in operating cash in the bank
- Diocesan Assessment was partially paid with MRFM funds.
- The furnace repair cost about \$6000.00.
- ACTION: A report from the Planned Endowment Committee is needed. Reports should be submitted to the Vestry on a regular basis.
- [2009 Budget](#) (2009 Budget Worksheet distributed)
 - Total Estimated Income: \$284,840.00 (pg. 1).
 - Expenses-modifications:
 - Computer, Ntwk & Sftware Upgrad (pg. 2) – Add \$500.00.
 - Earth Ministry (pg. 2) – Reduce to \$2000.00.
 - Garden Maintenance (pg. 2) – Reduce to \$4124.00.
 - Total Utilities (pg. 2) – Increase by 10% (\$3300.00).
 - Outreach Ministry-Other (pg. 2) – Add \$1000.00.
 - Supply Clergy-Other (pg. 3) - Correct to \$2500.00.

- Search Committee (pg. 4) – Add \$5000.00.

Incorporating the above changes, results in a proposed budget with a deficit of (-\$69,505.00).

Concern was expressed about having a deficit budget and the need for a balanced budget.

MOTION: Rupert Pickens made a motion to accept the 2009 Budget as amended. David Weatherly seconded the motion. The motion passed with 9 in favor of the budget, one abstention, and one opposed.

B. Rector's Report:

- *The Vestry Resource Guide* is available to Vestry members at a cost of \$10.00.
- In March, the Sunday letters by Mtr. Joan Pritcher will be focused on growth and stewardship. Stewardship will be the theme throughout the year in the sermons, quotes, homilies, and announcements.
- The Diocesan Convention will be February 19-21.
- A parishioner made a donation of \$5000.00 that will be used for operating expenses.
- Mtr. Joan wants to meet with each ministry area every other month.
- Fund raising – consider having it in September, which is when St. Michael's Day occurs.
- Mtr. Joan received a request from a UK undergraduate, who is a parishioner, to perform an opera in the Nave. Several members of the Vestry objected to the opera's language and asked that the student's request be denied.
- Nominating Committee Selection Process: The Bishop and Kay Collier McLaughlin approved the plan.
 1. Our Executive Committee will develop a master list of eligible people (1-3 weeks).
 2. Call a Vestry meeting to review the list.
 3. Create an affinity list, representing different groups/interests so the Nominating Committee will be balanced.
 4. Seven to nine people will be called to serve on the Nominating Committee
 5. Get suggestions from the congregation.
 6. Have representation from the last selection committee.
 7. Have one Vestry member on the Nominating Committee.
 8. We need to be explicit on the commitment required to serve.

C. Senior Warden's Report (Duncan Hart):

- A [written report](#) was distributed.
- Loan Request:
 - Madeleine Baugh has been retained as the attorney.
 - Waiting on approval from the Bishop.

D. Junior Warden's Report (Ken Davis):

Would like to get written reports a week in advance and use the Ministry reports in *The Messenger*.

E. Communications (Charlie Shanks): A [written report](#) was submitted. The Vestry was asked to complete a survey for each group we are active in.

F. Hospitality (Karen Miller): A [written report](#) was submitted.

G. Discipleship (Vibert Forsythe): No report.

H. New Member Incorporation (Markus Cross and Laura Whayne):

A [written report](#) was submitted. Markus Cross also presented a [draft Information Card](#) for comments and suggestions. The intent of the card is to give to visitors.

I. Stewardship (Duncan Hart): Has not met yet.

J. Buildings (David Weatherly): The Building & Grounds Committee had a productive meeting. Have toured the facilities and grounds and begun to develop a list of things that need to be fixed or addressed. The large outdoor signs that were vandalized are being re-done. Working with the Earth Ministry ([written report submitted](#)). Hope to have an Earth Day Fair on April 19th.

K. Grounds (Markus Cross):

L. Pastoral Care (Rupert Pickens): A [written report](#) was submitted.

M. Outreach (Mark Leaver): A [written report](#) was submitted.

N. Growth (Ken Davis): Develop the basic building blocks. We are growing in a variety of areas. Establish a process so when newcomers come, we are ready. We need to educate parishioners on how to welcome newcomers. Other users of the building are a potential source of newcomers.

O. Children & Youth, School Representative (Lynne Evans): The Youth Room is being painted. Candice Lucas and Lynne Evans are working on Domain related activities. There is a School Board meeting on February 18th. St. Michael's School will have their auction on March 20th. Acolytes are needed for Sunday services.

MOTION: Rupert Pickens made a motion that, pending the correction of the total baptized, the Parochial Report be accepted by the Vestry. Lynne Evans seconded the motion. The motion passed.

6. Old Business:

The Loan was addressed in the Senior Warden's report.

7. New Business:

Building use request for an opera was addressed in the Rector's report.

8. Next Month's Agenda and Devotion:

- Devotional for March – Markus Cross

9. Action Items:

- Write a thank-you note for the new vacuum to the Autism Society of the Bluegrass (through Vibert Forsythe).
- Request a report from the Planned Endowment Committee.
- Complete the [Vestry Survey](#).

10. Meeting Adjourned: The meeting adjourned at 9:40 p.m.

Laura Whayne, Clerk

Duncan Hart, Senior Warden