

Submitted by Ken Davis

March, 2009 Vestry Report for Process and Procedures

Reviewed and distributed Building Use Policy and Building Use Form to Committee. It is still in process. I have two changes to make to the documents so far. The plan is to promote these documents to the St. Michaels website for external access the week of 3/16. Another document is ready to send out for review.

The following was placed in the St. Michael's Matters this week to solicit additional input:

Policy and Procedures sounds like a pretty dull ministry area. However, having this documentation available, in a controlled and central location, can make the job of running our Church much easier while enhancing efficiency. The Process and Procedures committee just kicked off an effort to review, update, and approve existing documents.

However, a lot of knowledge is stored in the heads of the wonderful people of our Church. I need the help of everyone who does work on behalf of Saint Michaels to take some time to document how you do your jobs. The intent here is to make it easier to train people in how to do things, and to provide some backup information in case something happens to make someone unavailable. Your write-ups may be sent directly to Ken Davis at lex2krd@aol.com, or to mail@saint-michaels.org. Ken will work with the Process and Procedures Committee, the Vestry, and Communications to get everything online.

Most information will be made public, but some will only be available to people who have secure site access. Thank you in advance for your help and support.

March, 2009 Vestry Report for Growth

New, larger signs at each entrance to the church are part of the growth effort to attract newcomers. Provided input to Dave Weatherly on which ideas I thought were the best. Kudos to Markus for bringing this to the fore.

I am working toward a meeting with the Men's club on 3/18 to present a presentation on "the Building Blocks of Growth" and to solicit their support for one of the ideas (Breakfasts).

Another St. Michael's Matters article on growth is being prepared to inform the congregation about what we need to work toward.