

Vestry Meeting Minutes
St. Michael's Episcopal Church
Lexington, KY
Tuesday, March 17, 2009
6:30 p.m. in the Chapter Room

ATTENDEES: Rev. Joan Pritcher - Rector in the Interim
Vestry Members: Markus Cross, Ken Davis (Junior Warden), Lynne Evans, Vibert Forsythe, Duncan Hart (Senior. Warden), Mark Leaver, Karen Miller, Rupert Pickens, Charlie Shanks, David Weatherly, Laura Whayne (Clerk).

1. The meeting was called to order at 6:40 p.m. The devotional was led by Markus Cross.

2. Agenda: The agenda was approved as distributed.

3. Approval of the Vestry Minutes for February 2009:

MOTION: Rupert Pickens made a motion to approve the February 2009 Vestry Minutes. Ken Davis seconded the motion. The motion passed.

4. Parish Records: The Parish Records Report was distributed to the Vestry by Pat Evans.

5. Leadership and Committee Reports:

A. Finance Committee:

- A written report was distributed by Steve Thurn, Treasurer.
- The plate collection and attendance were down this past month. Bad weather may have affected the numbers.
- We have about \$10,000 in operating cash.
- The monthly Diocesan Assessment has not been paid. We are waiting for the loan to be approved before making any payments beyond payroll and utilities. Franz was paid \$6000.00 for the repair of the furnace.
- The Finance Report was accepted. For any questions relating to the finance report, contact Duncan Hart.

B. Rector's Report:

- The Search Process will be moved to New Business.
- Etiquette – No need to address.
- The Vestry is encouraged to be present for special events and special Sundays:
 - Lenten Book Study on Wednesdays
 - 3/25 – Annunciation
 - 4/19 & 4/26 – Earth Day Sundays
 - 5/3 – Sacred Conversation
 - 5/10 – Bishop's visit and Forum
 - 5/17 – Rogation Sunday: blessing of animals, crops, the environment
 - Every Tuesday at 7:00 a.m. – Meet and eat at Denny's Restaurant

- Every Wednesday at 6:00 p.m. – Healing and Eucharist
- Every Friday at 9:30 a.m. – Women’s Bible Study
- Carrie Watson had suggested having some of the office volunteers contact members who have not been to church for a while. Decided it would be best to inform Mtr. Joan of anyone that needs to be contacted.
- With multiple services, there is potential for a lack of unity. One suggestion is to have a Big Read where a book will be chosen that can be read by all and discussed informally in various group gatherings.
- The Executive Committee approved two operas submitted by Taylor Eldred, one of which will be performed in the Church Nave on May 1st.
- In these tough economic times, we may want to consider the idea of a job search ministry as a way to help people and bring people in to the church. Charlie Shanks, Markus Cross, Ken Davis, and Mtr. Joan will meet to discuss the idea more.

C. Senior Warden’s Report (Duncan Hart):

- A written report was distributed.
- Loan and Canon 30: A copy of the Diocese’s *Canon 30 of Real Estate and Other Property* was distributed at the meeting. In discussions with the Diocese about our loan request, the Diocese has requested that we come in compliance with Canon 30 with a Declaration of Trust, Covenants and Conditions to be filed with the Fayette County Clerk’s office. The Executive Committee agrees with this recommendation. MOTION: Duncan Hart made a motion that St. Michael’s Episcopal Church com in compliance with Canon 30 and the Declaration of Trust. Rupert Pickens seconded the motion. The motion passed.
- Question: In the Fayette County PVA office, who is the current owner of St. Michael’s Episcopal Church?

D. Junior Warden’s Report, Growth, Process & Procedures (Ken Davis):

- A written report was distributed.
- Need to update and distribute the Vestry Call Lists.
- Working to get the Men’s Group together.

E. Communications (Charlie Shanks):

- A written report was distributed.
- The written report contained 5 motions. After discussion, it was determined that the two motions concerning thank you notes to Steve Thurn and the Kentucky Council of Churches could be done without a motion. The last motion concerning committee reports for Vestry meetings was also removed. MOTION: Duncan Hart made a motion to secure a service contract for the Minolta copier, allocating \$40.00 per month for the contract. Charlie Shanks seconded the motion. The motion passed.

F. Hospitality (Karen Miller):

- Karen Miller submitted a written report.
- St. Michael’s School purchased several tables that the Church will be able to use.

- Propose that the Hospitality budget be used to purchase cloths for the new round tables.
- Propose that after Easter, Newcomer Suppers are held once a month on Wednesdays.
- Easter Celebration: Party after the Easter Vigil and a brunch on Easter Sunday.

G. Discipleship (Vibert Forsythe):

- Recruit representatives from each service.
- Find people for whom discipleship is a passion.
- Establish a committee by next month.

H. New Member Incorporation (Markus Cross & Laura Whayne):

- A written report was distributed.
- Consider merging the Growth and New Member ministries.
- The Visitor Card has been put in the Sunday bulletin.
- Want to have a meeting with the current volunteers.

I. Stewardship (Duncan Hart):

- Will meet in April
- Will develop a theme

J. Buildings (David Weatherly):

- Tested five back-flow preventers in the water system last month
- Outside signs: multiple drafts, service hours will be changeable, plexiglass cover, solar light for night visibility and security.
- Electrical/Lighting Needs: lights in vesting sacristy, circuits in the Parish Hall, surface mounted light fixtures in the hall, electrical outlets in the Youth room. Estimates will be requested.
- Cleaning Service: 50/60 man hours a month are needed, a task list will be developed or updated, will meet with William about the task list.

K. Grounds (Markus Cross):

- A written report was distributed
- A work day is being planned for early April
- St. Michael's School has requested that some trees on Libby Lane that are obstructing views be trimmed back.
- A work day on the detention basin is planned for April 26 (Earth Day Sunday)

L. Pastoral Care (Rupert Pickens):

- Have added 2 more ministries: Mothers Celebrating Recovery and the Prison Ministry.
- The Healing Ministry needs more volunteers.
- Share-a-Ride Ministry is available to provide rides to Church and other events.
- Project Linus should be part of Outreach. Recommend Mark Leaver contact Mary Ann Overturf.

M. Outreach (Mark Leaver):

A written report was distributed.

N. Growth (Ken Davis): Part of Junior Warden's report.

O. Youth and School Representative (Lynne Evans):

- Met with Candice Lucas.
- Working to help get kids to camp at the Domain
- Plan to have the youth have a Spare Change Sunday in support of the Domain pool
- May have the youth do a Sunday breakfast
- St. Michael's School is having their fundraiser on Friday, March 20th.
- Went to New Beginnings

6. Old Business:

- Loan – Covered in the Senior Warden's report.

7. New Business:

- Nominating Committee Selection:
 - The Vestry went into Executive Session to discuss criteria and membership of the Nominating Committee.
 - Vestry Liaison (non-voting) to the Nominating Committee: Ken Davis and Charlie Shanks were nominated. Ken Davis was elected as the Vestry Liaison to the Nominating Committee.
 - The Executive Committee will identify about 20 names of people as potential members of the Nominating Committee and present the list to the Vestry.
 - The Vestry came out of Executive Session.
- Columbarium (Markus Cross and Duncan Hart)
 - Options: Scattering garden, burial garden, wall (inside or outside). We will need to check the local zoning regulations. We may want to offer multiple choices. Another suggestion was to have a place within the altar.
 - Form a committee. Suggested names for the committee: Pat Mann, Molly Davis, Lori Mellon, Markus Cross, and other Grounds Committee members. The committee should check with the congregation about their preferences and Duncan Hart will check with past contributors to the Columbarium Fund.

8. Next Month's Agenda and Devotion:

- Devotional for the April Vestry Meeting: Vibert Forsythe
- Next Vestry meeting will be Tuesday, April 28, 2009 at 6:30 p.m.

9. Action Items:

- Job Search Ministry: Charlie Shanks, Markus Cross, Ken Davis, Mtr. Joan.
- Vestry Call Lists to be updated

- Convention Report to the Vestry – Mark Leaver
- Establish a Columbarium Committee
- Executive Committee and Nominating Committee by April 5th, if possible.

10. Announcement: The service at the Cathedral Domain for the distribution of Mary Fear Good's ashes is Saturday, April 18, 2009 at 11:00 a.m.

11. Meeting Adjourned: 9:25 p.m.

Laura Whayne, Clerk

Duncan Hart, Senior Warden