

Tired of searching for offertory envelopes on the way out of the door on Sunday morning?

Or do you handle all of your banking online and want to stop writing out weekly checks for the church collection?

The Church of the Incarnation is now offering an alternative to the weekly collection envelopes we have traditionally made available to our parishioners. The parish signed up with ParishPay, an online direct payment provider that will allow parishioners to donate on a monthly basis from a checking or savings account directly to the church. This service is intended to provide our parishioners with a safe, secure, time and money-saving alternative to offertory envelopes.

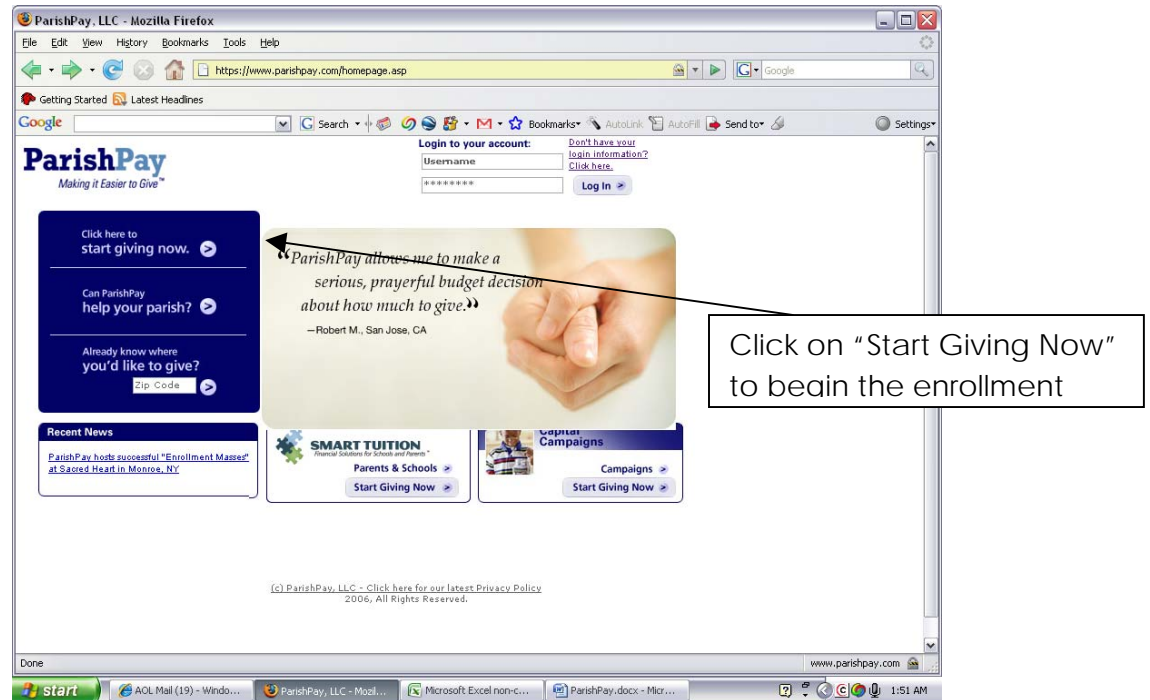
Incarnation Parish Council has prepared a series of talking points designed to address frequently asked questions – please see the attached *FAQ*. For additional information, please contact the Parish Office at (856) 468-1314, visit the parish website at

www.incarnation-church.org, or visit the ParishPay website at www.parishpay.com.

1. Who is ParishPay? *ParishPay is the largest religious donation and tuition payment processor in the country. It serves parishes and schools nationally in order to provide the infrastructure, technology, and support to cater to a more technical parishioner and parent. ParishPay's major service offering is the processing of automatic monthly recurring gifts from parishioners to a ParishPay-enrolled parish. These gifts come out of a parishioners' bank or credit card account. The program has been written about in over 500 newspapers and magazines.*
2. How does it work? *In order to minimize processing and administrative costs, ParishPay utilizes a monthly collection process. Once you have enrolled with ParishPay and indicated your monthly donation amount, ParishPay will initiate an electronic payment from your checking or savings account directly into the church's bank account on the 5th of the month. If the 5th falls on a weekend or holiday, then it will be initiated on the next business day. Parishioners will receive an email a few days before the transaction so that they can change or cancel the donation.*
3. Is there a minimum or maximum amount you can donate? *ParishPay recommends a \$10 minimum monthly donation amount. There is no maximum limit to the monthly donation – they have handled transactions >\$50,000.*
4. Will I still receive tax receipts? *The Incarnation Parish Office will receive monthly downloads into its donation tracking software. Consistent with previous years, the Parish Office will be able to produce annual tax receipts for you. Parishioners can also arrange for an annual tax receipt through ParishPay by emailing a request to accounts@parishpay.com.*
5. What about the collection basket? *Incarnation Church and ParishPay understand the importance of the presentation of gifts during mass. To offer the same reflection process, ParishPay will provide parishioners donation slips (to be printed off the ParishPay website), which are tear-off postcard-sized coupons – represent your gift. In order to save on printing and mailing costs, the parish office will refrain from sending weekly offertory envelopes to enrolled parishioners.*

6. Will ParishPay help improve the efficiency of the parish office? *Yes. The church's management software will accept ParishPay file imports which will significantly cut down the data entry work for parish office staff and volunteers who assist with the weekly collection. In addition to reducing data entry, the automated process will ensure that donations can be tracked accurately 100% of the time.*
7. What security and data safeguards are in place to protect my personal information? *The ParishPay website uses SSL (Secure Sockets Layer) to ensure that your personal and sensitive data - credit card number, email address, name, address, etc. - is transmitted safely and securely every time. SSL encrypts your data before it is transmitted. If someone "listens in" on the wire, they'll only get encrypted information. In addition, ParishPay will not make your personal information (name, address, phone #, etc.) available to any internal or 3rd party marketing organization. For more details on ParishPay security and its privacy policy, please visit www.parishpay.com.*
8. How much does it cost? *The ParishPay service is free for parishioners. The parish will be charged a nominal fee of \$1 per enrolled family per month plus 1.5% of all monthly donations processed through ParishPay. Our church spends in excess of \$20,000 a year in printing and mailing costs for weekly offertory envelopes – an expense to the church and our environment that can be minimized through online donations. Donations from credit cards (Visa, Mastercard, American Express, etc.) will be assessed additional fees for payment processing.*

9. How do I enroll? *Signing up for ParishPay is easy and fast at parishpay.com. Online enrollment takes just minutes by following these four easy steps:*



- Step 1 – Find Incarnation Church by searching the ParishPay church listing (search by zip code, church name, or diocese)
- Step 2 – Input your monthly donation amount along with any additional secondary or holy day collection amounts. If you wish to change your monthly donation amount or if you do not know how much you wish to contribute for secondary or holy day collections, you can always come back to the website and edit your donations in the future.
- Step 3 – Input your personal and billing information. In this section, you will be asked to provide a user name and password. Please remember - The ParishPay website uses SSL (Secure Sockets Layer) to ensure that your personal and sensitive data - credit card number, email address, name, address, etc. - is transmitted safely and securely every time. Please read their privacy policy – available online – for full details.
- Step 4 – Confirm all details and submit donation for processing.

10. I am not interested donating online through ParishPay. Can I keep using weekly offertory envelopes? *Absolutely! Incarnation Parish is making online donations available to parishioners in order to make donating simpler and easier. If you wish to continue using the weekly offertory envelopes, do absolutely nothing. The church office will mail them out to you the same way it always has. If you would prefer to give through an alternative bill pay service such as CommerceOnline Banking, please contact the parish office at (856) 468-1314 to coordinate your donation.*

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