

## Bruton Parish Church Website Privacy Policy

**Introduction:** Bruton Parish Church (Bruton), Williamsburg, Virginia, maintains a website to provide church members and the general public with a convenient source of information about the ministries of Bruton. Information posted to the website can come from a variety of sources within the congregation, but principally the information comes from within the ministries themselves, either by action of the associated church staff or by ministry members directly. Bruton has created this privacy statement to demonstrate our firm commitment to privacy.

**Administration of the Policy:** Bruton Web Site content is administered by the Bruton Web Site Policy Board. Bruton staff and parishioners may develop content for the website and submit it for posting. Select staff members may enter the content for review and editing. Final approval and posting on the web site will be by the Bruton Web Site Administrator.

**Information Voluntarily Submitted:** You can visit the Bruton Web Site without telling us who you are or revealing any personal information about yourself. Bruton gathers "personally identifiable information" if you voluntarily submit inquiries to us through our contact forms. The types of personally identifiable information voluntarily submitted on the Bruton Web Site may include your name, address, phone, fax, and email address. You can always choose not to provide this personally identifiable information, but if you do not provide such information, we may not be able to fully respond to your inquiry. If you have any questions about what information we currently hold about you or your organization or would like to make updates or changes, please contact us at parishsecretary@brutonparish.org or at (757)-229-2891.

**Information Sharing:** Bruton is the sole owner of the information collected on this site. We will not sell, share, or rent this information to others in ways different from that disclosed in this statement, except when Bruton is required to comply with governmental, court and law enforcement requests. Any personal information submitted will only be used by the Bruton Staff that are on a need-to-know basis and will be used only for the purpose for which the information submitted was intended.

**Members Only Web Site Content:** A portion of this Web Site is restricted to members of Bruton Parish Church on a Members Only Web Page by means of a member's logon involving a unique username and a member selected password. This Web Site is provided and supported by ACS Technologies, Inc. and utilizes the best technology available to protect the Members Only content. The restricted Members Only content includes articles such as volunteer schedules, the complete edition of *The Chronicle* and the Bruton library catalogue.

**External Links:** Bruton may provide links to other sites. Bruton has no control over such sites and resources and as such is not responsible or liable for any privacy practices, content, advertising, products, or other materials on or available from such sites or resources. Bruton shall not be liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such site or resource.

### Notification of Changes

Changes to the Bruton privacy policy will be posted on the Bruton Web Site to keep our users current on our information collection, use and disclosure policies. Your continued use of the Bruton Web Site following the posting of changes to these terms constitutes acceptance of those changes.

**Contacting the Web Site:** If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web Site, you can contact the Webmaster at:

Bruton Parish Church  
P.O. Box 3520  
Williamsburg, Va. 23187-3520  
(757) 229-2891