

# On-Line Giving Instructions

TRINITY EPISCOPAL CHURCH FREDERICKSBURG, VA

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**SERVICE TIMES**

**SUNDAYS**  
8:00 a.m. HOLY EUCHARIST, RITE I  
9:15 a.m. FAMILY EUCHARIST, RITE II  
10:15 a.m. Christian Education  
11:00 a.m. HOLY EUCHARIST, RITE II

**WEDNESDAYS**  
12 Noon HOLY EUCHARIST,  
With Laying on of Hands for healing

WHO WE ARE WELCOME WHAT WE DO CHRISTIAN EDUCATION CALENDAR/ EVENTS

**Member Info**  
Secure Log-In

[DIRECTIONS](#)  
[CALENDAR](#)  
[EPISCOPAL LUTHERAN CAMPUS MINISTRY](#)  
[TRINITY PRAYER LIST](#)  
[OFFICE HOURS](#)  
[YOUTH GROUP PAGE](#)

EPISCOPAL CHURCH LINKS:

**TRINITY ANNOUNCES  
ONLINE GIVING  
beginning July 1st!**

**Read more about a new optional way  
of giving to Trinity [here!](#)**

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## STEP ONE:

Go to <http://www.trinity-fredericksburg.org/> to log-in to Access ACS, a secure website.

If you do not have log-in information please contact Denise at [dsymonds@trinity-fredericksburg.org](mailto:dsymonds@trinity-fredericksburg.org).

Once you have your login information Click the Red Member Info Secure Log-in button.

Internet Explorer

**Access ACS™**

Welcome to Trinity Episcopal Church Sign In

**Sign In**

**E-mail Address or User Name:**

**Password:**

Remember my Username **Sign In**

Forgot your [password](#) or [user name](#) ?

**Need a login? [Click here](#)**

**Go Mobile**

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## STEP TWO:

Enter your User Name (or Email address) and Password to sign in.

**I Want to View...**

Give Now  
My Scheduled Giving

[Available Small Groups](#) [My Complete Profile](#)

**My Calendar** Wednesday, June 22, 2016

<< Previous      Next >>

June 2016							July 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4	26	27	28	29	30	1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	1	2	24	25	26	27	28	29	30
3	4	5	6	7	8	9	31	1	2	3	4	5	6

**My Groups**

**My Activities**

Name	Action
<a href="#">Baseball Game 2014 &gt; Baseball Game 2014</a>	I want to... <input type="button" value="Go"/>
<a href="#">Christmas Outreach &gt; Christmas Outreach</a>	I want to... <input type="button" value="Go"/>
<a href="#">Lenten Series 2015 &gt; Lenten Series 2015</a>	I want to... <input type="button" value="Go"/>
<a href="#">Pastoral Care Areas &gt; North Spotsylvania</a>	I want to... <input type="button" value="Go"/>
<a href="#">Stop Hunger Now 2014 &gt; Participant</a>	I want to... <input type="button" value="Go"/>

**My Registrations** [Show History](#)

My Registrations    My Guest Registrations

Event	Start Date ^	End Date	Total Cost	Amt Paid	Amt Due	Status

**STEP THREE:**

Click Giving on the Toolbar. Click Give Now.

Give Now    My Scheduled Giving

**Gift**    Funds    Payment Method    Review & Process    Receipt

1    2    3    4

How much would you like to give? ex: 50.00

How often would you like to give?  One Time  Recurring

When would you like to give?

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**STEP FOUR (One time Gift)**

Enter the following:

- How much you would like to give
- How often you would like to give
- When you would like to give



How much would you like to give? ex: 50.00

How often would you like to give?  One Time  Recurring

Which recurrence pattern do you prefer?  Weekly  
[How Recurring Giving Works](#)  
 Every 2 Weeks  
 Monthly  
 Every 3 Months  
 Twice a Month

On which day do you want to give? Wednesday

When would you like to start giving? 7/1/2016

When would you like to stop giving?  End after:  occurrences  
 End by:

Continue >>

**STEP FOUR (Recurring Gift)**

Enter the following:

- How much you would like to give
- How often you would like to give
- How often you would like to give
- On what day you would like to give
- Giving start date
- Giving end date



Pledge Income (EoG Card)

Plate Income

Vigil Light Fee

Food Bank

Tues Night Outreach

Altar Flower Fund

Endowment Fund

**\$0.00 of \$5.00 Remaining**

<< Back Continue >>

**STEP FIVE:**

Select where you would like your funds to go. You can select as few or as many funds as you would like.

These funds will stay constant. Based on the time of year the list will include special offerings.

Gift Funds **Payment Method** Review & Process Receipt

Save for future use

Account Type:

Account Number:

Routing Number:



Routing Number:

Account Number:

Check Number:

OK

Billing Name:  cannot be empty

Billing Address Line 1:  cannot be empty

Billing Address Line 2:

Billing City:  cannot be empty

Billing State:

Billing Postal Code:  cannot be empty

Email Address:  cannot be empty

I'm not a robot

<< Back Continue >>

**STEP SIX:**

Enter the following:

- Account Type (Checking or Savings)
- Account Number
- Routing Number
- Billing Name
- Billing Address
- Email Address
- Click I am not a Robot – may get a security question



Gift Funds Payment Method **Review & Process** Receipt

To complete your transaction, verify the information below, then click *Schedule Gift*.

**Account Description:** Checking \*\*\*3279  
**Payment Type:** Checking  
**Account Number:** \*\*\*\*\*3279  
**Payment Amount:** \$5.00  
**Frequency:** One Time Gift  
**Process Date:** 7/1/2016

**Review**

Fund	Gift Amount	Gift Description
Vigil Light Fee	\$5.00	Vigil Light 11/13/16
<b>Total \$5.00</b>		

<< Back Schedule Gift >>

**STEP SEVEN:**

Review the information you entered.

Once you confirm the information is correct click Schedule Gift.



Welcome, Michele Brantley

[Report a Problem](#) [More Info](#) [Sign Out](#)

Home Directories Groups Events Giving Serving

Give Now My Scheduled Giving



Thank you for setting up your gift.

Print

**Contribution Date:** 7/1/2016  
**Payment Amount:** \$5.00  
**Account Description:** Checking \*\*\*3279  
**Payment Type:** Checking  
**Account Number:** \*\*\*\*\*3279  
**Frequency:** One Time Gift

Details

Fund	Gift Amount	Gift Description
Vigil Light Fee	\$5.00	Vigil Light 11/13/16
<b>Total \$5.00</b>		

STEP EIGHT:

Print Receipt for your records if you would like.



Welcome, Michele Brantley

[Report a Problem](#) [More Info](#) [Sign Out](#)

Home Directories Groups Events Giving Serving

Give Now My Scheduled Giving

My Scheduled Giving

[Manage Payment Methods](#)

Next Scheduled Gift: \$5.00 on 7/1/2016 (9 days)

Add New Gift

Frequency	Amount	Fund	Gifts	Recent Gift	Next Gift	End Date	Payment Method
One Time Gift	\$5.00	Vigil Light Fee	0 of 1		7/1/2016	7/1/2016	

Last Modified on 6/22/2016

STEP NINE:

Click on My Scheduled Giving to confirm your payment.