



FALL BAZAAR, OCTOBER 22, 2011

Dear Exhibitor/Artisan:

It is time again for the Spring Valley Presbyterian Church ("SVPC") Fall Bazaar! I am excited to be chairing this committee, and know it will be a huge success. The Bazaar is scheduled for Saturday, October 22, 2011 from 9AM to 2PM. This year the proceeds will benefit Habitat, Souper Bowl of Caring and church missions. At this time, we are looking for exhibitors/artisans who would like to purchase booth space.

Last year we had 24 exhibitors/artisans who participated. We are moving up the date to earlier in October in hopes that the weather will be warmer. We are excited about our 2011 SVPC Bazaar and have planned many events for family fun. We hope that you will consider participating. Early registration is recommended.

Exhibitors/Artisans should provide all booth materials (i.e., tables, chairs, canopies, extension cords, etc). However, 8-foot tables may be rented from SVPC for \$15.00 per table. Registration fees are as follows:

Outside Space: \$30 by September 15
 \$40 between September 25 and October 15
 \$50 after October 15

Location placement will be in order of received registration forms and confirmation of check clearance (first come, first placement). Lists of all the exhibitors/artisans participating will be located on SVPC.org along with our publicity information.

We have 28 outside spaces. We hope that you will be able to join us for the SVPC Bazaar this year. If you have any friends who may be interested in purchasing booth space, feel free to email or call and we will send an information packet to them. We look forward to hearing from you!

Sincerely,
Roz Catoe – 788-1174



Spring Valley Presbyterian Church Bazaar 2011

DATE: Saturday, October 22, 2011 9 a.m. – 2 p.m.

LOCATION: Spring Valley Presbyterian Church
125 Sparkelberry Lane
Columbia, SC 29229

OUTSIDE BOOTHS Fees: \$30 by September 15
\$40 September 15-October 15
\$50 after October 15

SETUP: 7:00 – 8:45 AM
All booth set-ups (i.e. tables, chairs, canopies, extension cords) to be provided by the exhibitor/artisan with the exception of extra tables rented from SVPC. Free parking is provided.

ACCEPTANCE: Your cancelled check is your reservation. A confirmation letter will be mailed to you upon receipt of your reservation and check clearance. Deposits are non-refundable.

CAMPING AND RV FACILITIES: Sesquicentennial State Park
(Within 2 miles of Spring Valley Presbyterian Church)
803-788-2706
Call the Park to make your own reservations



**SVPC BAZAAR REGISTRATION FORM
October 22, 2011**

Business Name: _____

Contact Name: _____

Address: _____

Phone Number: Home _____ Work _____ Cell _____

Email Address: _____

Fax Number: _____

Desired SVPC Website description of items and exhibitor/artisan information (will be used if possible) _____

Description of Items to Be Sold:

OUTSIDE BOOTH FEES

\$30 by September 15
\$40 September 15-October 15
\$50 after October 15

8' Tables Needed @ \$15/each: Yes _____ No _____ How many? _____

I understand and agree that Spring Valley Presbyterian Church is not responsible for any of my items or personal possessions that may be lost or broken during the Bazaar.

I understand that my choices will be granted on a 1st come 1st placement basis. If choices are not available then closest space may be granted.

I understand that I am responsible for the clean up of my space.

I understand that my exhibitor's/artisan's fee will go directly to the SVPC and that I will keep any profit that I make at the Bazaar (unless another agreement is made between exhibitor/artisan and SVPC).

I understand that my exhibitor's/artisan's fee is non-refundable, even in the event of rain.

Signature: _____ **Date:** _____

**PLEASE RETURN THIS COMPLETED FORM ALONG WITH A CHECK FOR YOUR FIRST CHOICE
MADE PAYABLE TO SPRING VALLEY PRESBYTERIAN CHURCH TO:**

Roz Catoe
SVPC Bazaar Exhibitors/Artisans
125 Sparkleberry Lane, Columbia, SC 29229