

Vestry Minutes
approved December 10, 2009
ST. BONIFACE EPISCOPAL CHURCH

Date: November 19, 2009

Vestry Members Present: Ted Copland (Rector), Susan Rife (Senior Warden), Mike Dougherty (Treasurer), Gary Buchmeier, Peg Davant, Kathie Hayes, Carl Hye-Knudsen, Carol Marcus-Epperly, Tommy Meyer, Jim Palermo, Mary Tucker, Michael Walker and Becky Westbrook.

Vestry Members Absent: Reg Irvine (Junior Warden) and Carolyn Garvey.

Other Attendees: Andi Taylor (Associate Rector), Betsie Danner (Director of Resource Development) and Melba Hye-Knudsen (Clerk).

Call to Order: Ted Copland called the vestry meeting to order at 5:05 p.m. with a prayer.

Minutes: A **motion** was made, seconded and adopted that the minutes of the vestry meeting held October 15, 2009 be accepted as distributed.

Rector's Report: The Rector reported that changes at Family Promise have prompted our leadership team to recommend that we withdraw as a participating church for a while. The Vestry affirmed the recommendation of Vince Brennan and D'Arlene Llewellyn to do so.

The Rector requested authorization to distribute the donations in the Staff Appreciation Fund and any year end salary surplus to the staff as a one time effort to restore some of their lost salary. A **motion** was made, seconded and adopted to authorize the Rector to distribute the money in the Staff Appreciation Fund and any surplus remaining in the salary budget line item to the staff in December 2009. This distribution will be approximately \$25,000.

The Rector requested authority to fund the third year of the spirituality program with The Order of Holy Cross (Br. Bernard) from funds available to the Rector and Vestry for ministry. This was made possible by the recent bequest of Betty Bouffard, a gift of \$22,000 which will be divided according to our policy: 10% for Diocesan Apportionment and the remainder divided 30% for Capital Reserve, 30% for Foundation for Outreach, 30% for Vestry to designate for ministry, 10% for Rector to designate for ministry. A **motion** was made, seconded and adopted to authorize the Rector to fund the spirituality program from the Vestry and Rector portions of the Bouffard gift. The cost is approximately \$2,000.

Financial Report: The Treasurer presented an Analysis of Revenues and Expenses Year-to-Date through October 31, 2009 and expressed optimism that 2009 will be finished with a small reserve. The Rector congratulated the Vestry on the way its stewardship planning has kept us on track in a difficult economy.

Gary Buchmeier and Kathie Hayes reported on a meeting with the Investment Committee and presented a report provided by the Northern Trust outlining account information, investment performance and top stock holdings as of September 30, 2009. The report showed a market value increase of over \$100,000 since December 31, 2008. A **motion** was made, seconded and adopted to maintain the St. Boniface Investment Objectives and Policy Guidelines proposed by the Investment Committee and adopted by the Vestry on May 18, 2006.

Resource Development Report: Betsie Danner thanked the Vestry for its outstanding support during the pledge drive and reported that 232 households have pledged a total of \$470, 300. Betsie indicated that the number of pledges and the amount pledged is above where we were this time last year; 128 pledges have increased, 18 are new, 63 are the same as for 2009 and 18 have decreased. Betsie suggested that it might be necessary to make phone calls to those who have not pledged and may request the Vestry's help with this.

Betsie reported that a grant has been received from the Burruss Foundation Trust, a family foundation which represents the wishes of the Burruss sisters, including Eddie who was parish secretary during the 1970s and 1980s. After extensive research, a request was made to the foundation for funds to purchase a new server and upgrade printers and other office equipment and furnishings. Based on this request, the Burruss Foundation Trust has awarded us \$37,500 for this purpose. Given Eddie's connection to the church, the co-trustees of the family foundation prefer Saint Boniface requests to focus on needs that improve staff efficiency and ease of job performance.

Junior Wardens Report: On behalf of the Junior Warden, the Rector reported that sinks are installed in the classrooms and upgrades to the Crediton Room are underway.

Annual Meeting: The Vestry agreed to present a slate of nominees for 2012 to the annual meeting on December 6, 2009. Sandy Wilbur, Bruce Wilson and Richard Swastek will be nominated for vacant seats and Gary Buchmeier and Mark Tucker have agreed to run for a second term.

Upcoming Meetings:

December 6	Annual Meeting; 10:20 a.m. in the Community Center. Vestry is requested to be present.
December 10	Vestry Meeting with old and new Vestry members; 5:00 p.m.

The meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Melba Hye-Knudsen, Clerk of the Vestry