

**Vestry Minutes**  
**Approved June 16, 2011**  
**ST. BONIFACE EPISCOPAL CHURCH**

Date: May 19, 2011

**Vestry Members Present:** Jim Palermo (Senior Warden), Reg Irvine (Junior Warden), Gary Buchmeier (Treasurer), Kathie Hayes (Asst. Treasurer), Carl Hye-Knudsen, Carol Marcus-Epperly, Susan Rife, Henry Rhodes, Becky Westbrook, Sandy Wilbur and Bill Wood.

**Vestry Members Absent:** Richard Swastek, Mary Tucker, Michael Walker and Bruce Wilson.

**Other Attendees:** Andi Taylor (Associate Rector), Betsie Danner (Director of Stewardship), Melba Hye-Knudsen (Clerk) and The Rev. Canon John E. Lawrence, candidate for Interim Rector.

**Call to Order:** Jim Palermo called the vestry meeting to order at 5:00 pm and asked Father Lawrence to lead the vestry in prayer. Jim requested that Father Lawrence give the vestry a snapshot of his experience and focus on how his background is applicable to the Interim Rector position at St. Boniface. Father Lawrence reviewed his resume which included being Interim Rector for three large parishes, presented “five key things that should happen” during the search process, identified pitfalls that St. Boniface should attempt to avoid and answered questions. Jim thanked Father Lawrence for his time and valuable information and invited him to remain, as an observer, for the meeting.

**Minutes:** A **motion** was made, seconded and adopted that the minutes of the vestry meeting held on April 21, 2011 be accepted as distributed.

**Old Business:** Reg Irving indicated that a farewell dinner for Ted and Judy Copland had resulted in a \$100 charge for the use of Room F and recommended that we reimburse the dinner hosts (St. Boniface parishioners) for this cost. A **motion** was made, seconded and adopted by majority vote to reimburse the dinner hosts \$100 and to take this money from the Bequest Vestry to Designate Fund (line number 903101). The vestry concluded that the Facility Rental and Reimbursement Policy should be updated and clarified.

**New Business:** The Senior Warden reported that he met with the Investment Committee and presented a report of the Investment Funds managed by Northern Trust Bank through April 2011. Jim indicated no funds reallocation will be made at this time and that we have regained the losses that occurred in 2008.

Jim asked the Treasurer to present the **Analysis of Revenues & Expenses** year-to-date through April 2011. Gary distributed this report to the vestry and indicated that the revenues and expenses were on-track with what was expected. Gary highlighted the Pre-School accounts and indicated that the school is operating in the black and enrollment for the summer and fall is progressing nicely. The Junior Warden indicated that we can expect a major expense in the near future as one of our oldest air conditioning systems will need to be replaced soon. Gary highlighted that the Boniface Speaker Fund (line 920140), established to honor the Ministry of Ted Copland to St. Boniface, now contains \$14,200. Gary reminded the vestry that it had some outstanding financial business regarding paying for the gifts and reception for Ted and Judy Copland.

A **motion** was made, seconded and adopted to take \$1,311 from the Staff Appreciation Fund (line number 920137) to cover farewell gifts for Ted and Judy Copland. A **motion** was made, seconded

and adopted to take funds, not to exceed \$1,600, from the Bequest Vestry to Designate Fund (line number 903101) to cover the cost of the May 15 reception for Ted and Judy Copland.

Jim asked for volunteers to do a Minute for Ministry “**One Week Without Ted**” on May 22. Sandy Wilbur volunteered to speak at the 8:00am service and Susan Rife will speak at the 10:00 am service. Jim stressed the importance of providing these updates on a routine basis.

Jim asked for a volunteer to work with Vince Brennan to define how the Church Technology System should be upgraded. Reg agreed to work with Vince on this initiative.

Jim reminded everyone of the upcoming June Newsletter deadline and indicated that the July and August Newsletter would be combined into one publication.

Jim indicated that we will have two vacancies for the Vestry Class of 2014. Jim, Susan and Reg are scheduled to rotate off the vestry at the end of this term. Per the By-Laws of the Church, Jim must remain in his position as Senior Warden until a new Rector is installed and his position cannot be filled. The vestry expressed interest in attracting new, emerging leaders to the vestry.

Jim asked Kathie and Susan to report on their work to define the Search Committee job description and to identify potential candidates and groups to be represented on the committee. Both indicated that they were making progress and that material would be available to review at the June 16 vestry meeting.

The vestry concluded by reading this letter from Ted Copland.

*May 16, 2011  
To the Vestry and Officers of Saint Boniface Church*

*Dear Friends,*

*Thank you so much for your gifts and for the wonderful grace with which you all have handled my retirement. While I know there is some interesting work ahead of you, you have all the skills and grace and consultation you will need to do a great job. One of the joys of being on the Boniface Vestry is that people come to know and respect and love each other, and have a good time, and laugh at the tough spots. Hold on to that and the rest will just flow. You will remain in my prayers.*

*Ted*

Jim reminded the vestry that we ***Move Forward Together***. There being no further business, Andi adjourned the meeting with a prayer at 7:10pm

Respectfully Submitted,

Melba Hye-Knudsen, Clerk of the Vestry

**Next Vestry Meeting**

June 16, 5:00pm

Business Meeting