

Vestry Minutes
Approved January 15, 2012
ST. BONIFACE EPISCOPAL CHURCH

Date: November 17, 2011

Vestry Members Present: Dean Taylor (Interim Rector), Jim Palermo (Senior Warden), Reg Irvine (Junior Warden), Gary Buchmeier (Treasurer), Kathie Hayes (Asst. Treasurer), Carl Hye-Knudsen, Susan Rife, Richard Swastek, Mary Tucker, Becky Westbrook, Sandy Wilbur, Bruce Wilson and Bill Wood.

Vestry Members Absent: Carol Marcus-Epperly, Henry Rhodes and Michael Walker

Other Attendees: Andi Taylor (Associate Rector) and Melba Hye-Knudsen (Clerk).

Call to Order: Dean Taylor called the meeting to order at 5:00 pm and began the meeting by discussing plans for Epiphany and Children's Ministries. He suggested for the period January 8 – February 12, we try a different format for Children's Church and Education. Children will enter the Church with their parents for the 9:00am service, process out with a clergy person who will conduct Children's Church at 9:15am and return to the Church for communion. At 10:15 am we will have both Adult and Children's Education. Dean presented a draft document describing the program and parishioners will be encouraged to "recruit" new members. The vestry enthusiastically endorsed the concept as presented and encouraged Dean to coordinate closely with the preschool teachers.

Parish Profile and Search Committee: Susan indicated that the profile is in the final preparation stage and she expects to make it available to the Search Committee by the weekend. Doug Francis, head of the Search Committee, will transform the document into the format required by the Diocese. Mary Tucker reported that the Search Committee continues its preparatory work and will have its next meeting on December 11.

Upgrades to the Church Organ: Jim reported on a proposal from C. P. Stradtman to upgrade the organ to install a Peterson ICS-4000 control system into the console and chamber areas, to perform a tonal finishing and to install an Oboe stop. A **motion** was made, seconded and adopted by majority vote to authorize spending up to \$60,000 to install a new control system into the console, perform tonal finishing and to install an oboe stop with \$20,000 taken from the Organ Fund (budget line item 920138) and \$40,000 taken from the Capital Reserve Fund (budget line item 902100). The purchase of a piano which was included in the vestry agenda was withdrawn by Jim until the requirement and need is better defined.

Stewardship Update: Kathie Hayes, on behalf of Betsie Danner, reported that the stewardship campaign was off to a good start and reminded the vestry that Sunday, November 20 is abundance Sunday. Kathie suggested that for the 2012 Pledge Appeal, the vestry pledge before the annual meeting which will be held in November. This will serve as a good example for parishioners.

Financial Review: The treasurer, Gary Buchmeier, gave an update and indicated that the \$34,000 shortfall reported at the last vestry meeting now appears to be more like \$4,000. Parishioners will

continue to be reminded how important it is to satisfy their 2011 pledges. Jim indicated that he had received a report from Northern Trust Bank and we hope to achieve gains between 4%-7% for 2011.

Approval of the Minutes: A **motion** was made, seconded and adopted to modify the October 20, 2011 draft minutes as follows: “that the Housing Allowance for the Rev. Charles Dean Taylor, beginning October 1, 2011, be and hereby is set at **\$25,000**; the housing allowance set in this resolution shall remain in effect for all future periods until and unless otherwise provided or modified in a future action by the Vestry.” This replaced the **\$50,000** figure that was a mistake in the draft minutes. A **motion** was made, seconded and adopted to approve the October 20, 2011 minutes as modified.

Distribution of Endowment Funds from the Foundation of Outreach: The vestry received a memorandum from the Business Manager dated November 15, 2011 indicating that a balance of \$8,509.73 is available for grants distribution. A **motion** was made, seconded and adopted to authorize the Grants Committee determine how these funds are to be spent and to report back to the vestry on their recommendations.

Other Business:

The vestry decided that the upcoming December 15, 2011 meeting will be canceled and the vestry will have a Christmas party on that date.

There being no further business, Dean adjourned the meeting with a prayer at 6:40pm.

Respectfully Submitted,

Melba Hye-Knudsen, Clerk of the Vestry

Important Dates

December 4, 2011, 10:15am, Community Center

Annual Meeting Part Two; Honor outgoing vestry and elect new members

January 15, 2012, 10:15am, Community Center

Financial Review: 2011 Status and Budget Plans for 2012-2013

Draft Vestry Meeting Schedule for 2012

January 19, 2012

February 16, 2012

March 15, 2012

April 19, 2012

May 17, 2012

June 21, 2012

July 19, 2012

August 16, 2012

September 20, 2012

October 18, 2012

November 15, 2012

December 20, 2012