

**St. Boniface Episcopal Church**  
**April Vestry Minutes** approved May 21, 2020

**Date:** Thursday, April 16, 2020

**NOTE: the COVID-19 epidemic continues taking place at this time**

**Vestry Members Present via ZOOM:** Wayne Farrell (Rector), Suzanne Gregory (Sr. Warden), Rooney Mereness (Jr. Warden), Phil Baker (Treasurer), Ray Droege, Ann Hardcastle, Tom Krueger, Beverly Parker, Larry Patton, Charlie Pettengill, Alice Reid, Judy Stickler

**Vestry Members Absent:** Sandy Wilbur

**Other Attendees:** Lisa Wolf (Clerk), Jonathan Evans (Associate Rector), Randy Thomas

**Call to Order:** The Rector called the meeting to order after Evening Prayer and a "check-in" with each member

**Associate Rector:** Jonathan

- Weekday Morning Prayer on Facebook is well "attended," now starting Evening Prayer at 5:00 pm through same format
- Migration Ministry continues their work, CST ministry re-grouping
- Thursday morning "coffee hour" via Zoom went well
- Jonathan and deacon Elisa Hansen continue to make phone calls to parishioners

**Rector:** Wayne

- Credit to Jesse Munoz (of the music staff) for his technical skills with the audio and Boxcast systems
- Encouraged by the (digital) information compiled, referring to the Online Engagement Statistics
- Remain compliant with the "under 10 gathering" rule when streaming services
- Church Pension Group is offering parishes a 90-day deferment of liability insurance premiums, and employer portion of pension payments and medical premiums
- Cindy Hannon retired March 31, will still utilize her 30 hours per month to cover the \$10k COBRA bridge

**New Business** (Randy Thomas)

- Key components and next steps for the hurricane disaster planning portion of the St. Boniface Safety Plan:
  - Form a committee
  - Identify any changes to plant
  - Inventory for insurance?
  - Hardening buildings
  - Removal of certain inventory from property

**Sr. Warden Report:** Suzanne Gregory

- Thank you to church staff for keeping us connected
- Virtual Diocesan vestry retreat May 2, please register
- Presented the revised mission statement

A **motion** was made, seconded and accepted to adopt new mission statement: *"St. Boniface continues in Christ's love to welcome, invite, and include all in worship, healing, teaching, fellowship, and service in our diverse, inclusive Christian community."*

- With regard to stewardship, pledges remain at the same level. Beginning to consider what this year's annual appeal might look like
- Consider immediate outreach to the community during this pandemic? *See Outreach below*

**Jr. Warden Report:** Rooney Mereness

- Replacement of Boniface Community Center roof begins first week of May
- Quote for HVAC replacement for Choir Room comes in at  $\approx$  \$11,000 for 6-ton unit to service the Choir Gallery, bathrooms, file room and Youth Studio

A **motion** was made, seconded and accepted to replace this HVAC system for \$11,000 from Capital Reserve Principal (vestry) account.

**Treasurer's Report:** Phil Baker

- Revenues for March down only \$8,000, expenses down \$10,000, still resulting in a positive for the month
- Loss of \$300,000 in the investment account due to financial market decline
- Business Manager, Joe Master, has applied for a loan through the government's C.A.R.E. act, a stimulus program called the Paycheck Protection Program, which could result in a \$107,000 (forgivable) loan towards payroll expenses and utilities
- Consider a different auditor this year

**Old Business**

- Staff compensation during this COVID-19 pandemic

A **motion** was made, seconded and accepted to continue employee compensation and benefits at current level for the next 60 days.

**Outreach**

- Consider immediate outreach to the community during this pandemic

A **motion** was made, seconded and accepted to award a \$5,000 grant immediately to All Faiths Food Bank from the Vestry to Designate fund. A parish-wide "challenge" will be set-up, to which the vestry will match up to another \$5,000 to AFFB.

*Via email vote on April 25:*

A **motion** was made, seconded and accepted to match another \$5,000 to AFFB (\$2,500 from Vestry to Designate and \$2,500 from Discretionary Fund) for a total match of \$10,000.

**Minutes:**

A **motion** was made, seconded and accepted that the minutes of the vestry meeting held on March 19, 2020 be approved as written.

**Adjournment:** 7:23 p.m.

Respectfully submitted, Lisa Wolf, Clerk of the Vestry