

**St. Boniface Episcopal Church**  
**March Vestry Minutes** approved April 16, 2020

**Date:** Thursday, March 19, 2020

**NOTE:** *the COVID-19 epidemic was taking place at this time*

**Vestry Members Present via ZOOM:** Wayne Farrell (Rector), Suzanne Gregory (Sr. Warden), Rooney Mereness (Jr. Warden), Phil Baker (Treasurer), Ray Droege, Ann Hardcastle, Tom Krueger, Beverly Parker, Larry Patton, Alice Reid, Judy Stickler, Sandy Wilbur

**Vestry Members Absent:** (none)

**Other Attendees:** Lisa Wolf (Clerk), Jonathan Evans (Associate Rector)

**Call to Order:** The Rector called the meeting to order after a "check-in" with each member

**Minutes:**

A **motion** was made, seconded and accepted that the minutes of the vestry meeting held on February 20, 2020 be approved as written.

**Treasurer's Report:** Phil Baker

- Income to date as expected
- Some expense lines are higher than normal for first two months of the year:
  - Payroll and benefits, as January had three pay periods
  - Credit card transaction fees from FOM ticketed events
  - Grounds upkeep from campus-wide powerwashing
  - Youth fundraisers at a negative for advance payment of pilgrimage trip

**Jr. Warden Report:** Rooney Mereness

- Calcs-Plus HVAC load report (for Choir Room building) suggests using R30 insulation, which may result in only a 3.5 ton unit needed
- Obtaining other quotes for the Community Center courtyard renovation
- Replacement of Boniface Community Center roof

A **motion** was made, seconded and accepted to replace with new metal, plain galvalume rib panels (metal-mill finish), up to \$45,000 (\$36k to contractor + 10% apportionment reserve + additional wood and fascia replacement costs), from the Capital Reserve Principal (vestry) account.

**Sr. Warden Report:** Suzanne Gregory

- Consult with a Planner to review physical plant
- Safety Plan tabled to next month

**Stewardship Committee:** Suzanne Gregory

- Distributed *Shining our Light* pledge appeal report: total pledges to date \$778,398 from 241 households, with an average of \$3,230/household (avg. up 10% from 2019), now only \$10k from \$788k goal

**Old Business** None

**New Business**

- Cindy Hannon: Wayne and Suzanne met with Cindy recently, her plan is to retire effective April 1.
  - She will be retained by the church as a contractor or part-time employee from April 2020 to April 2021 to continue receiving health benefits

A **motion** was made, seconded and accepted to retain Cindy Hannon as contractor or employee through the specified dates.

- A celebration in Cindy's honored will be planned, with an offering of a parish gift or collected purse
- Joe Master will be offered the position

- Staff compensation during this COVID-19 pandemic

A **motion** was made, seconded and accepted to keep employee compensation and benefits at current level for the next 30 days, then reassess.

**Associate Rector:** Jonathan

- Pastoral calls are being made daily by Jonathan and deacon Elisa Hansen
- Weekday Facebook offerings with clergy
- Utilizing Zoom for more interfaced meetings

**Rector:** Wayne

- Last Sunday's viewership online (Boxcast) had 330 "tune-in"
- This Sunday's service will be streamed (only) with no more than ten people in the church
- Leaving the church open, for now, for personal prayer and meditation
- Heartfelt thanks from all the Farrell family for prayers and condolences on the passing of his parents. The family will hold a private service on Saturday for his father

Closing Prayer

**Adjournment:** 6:28 p.m.

Respectfully submitted,  
Lisa Wolf, Clerk of the Vestry