

St. Boniface Episcopal Church
May Vestry Minutes
Approved June 21, 2018

Date: Thursday, May 17, 2018

Vestry Members Present: Wayne Farrell (Rector), Paul Neuhauser (Sr. Warden), Rooney Mereness (Jr. Warden), Jon Gordon (Treasurer), Phil Baker (via phone), Suzanne Barksdale, Suzanne Gregory, Ann Hardcastle, Tom Krueger, Charlie Pettengill

Vestry Members Absent: Reg Irvine, Cynthia Sand, Judy Stickler

Other Attendees: Lisa Wolf (Clerk), Jonathan Evans (Priest Associate)

Call to Order: The Rector called the meeting to order at 5:15 p.m. after Evening Prayer

Music Series Committee report: Bob Bole

- Distributed report outlining the Friends of Music 2017-2018 membership totals, concert attendance, free-will offering totals, etc.

Minutes:

A **motion** was made, seconded and accepted that the minutes of the vestry meeting held on April 19, 2018 be approved as written.

Treasurer's Report: Jon Gordon

- Review of the April 2018 financial statements

Jr. Warden Report: Rooney Mereness

- Church air conditioners: two of the four units behind the church are not working and need replacing

A **motion** was made, seconded and accepted to spend up to \$12,000 (\$5,200 each + surge protection), funds to be drawn from 901101 Building Capital-Vestry to Designate (\$1,454.34), 902101 Capital Reserve Int/Div/Gain (\$3,440.21), and the remainder from 902100 Capital Reserve Principal.

- Delay the Courtyard landscape project until the fall
- Postpone the replace of lighting system in the Church

Sr. Warden Report: Paul Neuhauser

- Capital budget remains a work-in-progress
- Chancellor Oliver Janney will work on revising the parish by-laws
- Sunday, December 2 "seminar" to be held on recent tax changes, planned giving options

Personnel Committee: Suzanne Barksdale

- Working with Cindy Hannon on the employee handbook and other personnel policies

Preschool Board: Anne Hardcastle

- Presented a projected budget for June 2018 – May 2019
- Discussed safety & security issues, quotes for fencing, window film and video surveillance system were distributed

"In progress" Reports:

- **Disaster Preparedness:** presented initial report of implementation and responsibility
- **65th Anniversary Celebration:** currently working on a "historical handbook," as well as interviewing long-time parishioners. Also working on finding a venue for a celebration dinner event
- **"Stay or Go":** revisit over the summer to organize

Old Business:

- Courtyard Fountain: a \$10,450 bid was presented (no action was taken)

New Business:

- Vestry Policies review: policy #8 "Reimbursement policy on facility use," item (4) not conforming to the Canons

A **motion** was made, seconded and adopted to amend such item to read, "*Unless the Rector otherwise provides, rentals to outside groups will be required to pay published fees with a security deposit, and will complete a Room Rental agreement.*"

Associate Report: Jonathan Evans

- Summer planning for Christian Education, Center for Contemplative Practices, Stephen Minister training, and family ministries
- Dayspring event April 27 & 28

Rector Report: Wayne Farrell

- Pentecost Sunday: May 20, other languages will be spoken for one of the readings, renewal of baptismal vows, back to using the Prayer Book

Calendar items:

- **Preschool Celebration** – May 18 last day of school, celebration and luncheon
- **Wedding** – Linda James and Frank DiCesare, Saturday May 19, 3:00 pm
- **Pentecost Sunday** – May 20, with EFM graduates and "Gratitude" coffee hour & slide show
- **Vestry Meeting** – Thursday, June 21, 5:00 pm

Adjournment: 7:39 p.m.

Respectfully submitted,
Lisa Wolf, Clerk of the Vestry