

**Christ Church Episcopal
2012 Annual Meeting Minutes
January 29, 2012**

The 2012 Annual Meeting of Christ Church Episcopal was held on Sunday, January 29, 2012 in conjunction with the worship service at 10:00 a.m. Attendance exceeded the number required for a quorum, which is 109.

Senior Warden – Bill Beattie

Bill opened the Annual Meeting by recognizing a number of people.

- The current Vestry:
 - Bill Beattie, Senior Warden
 - Louanna Heuhsen, Junior Warden
 - David Latham, Treasurer
 - Jim Wheeler, Registrar
 - John Daylor
 - Elizabeth Franklin
 - Jennifer Sullivan
 - Barry Hayes
 - Will Watkins
 - Tricia Williams
 - Marilyn Wayland
 - Andy Hagy
 - Lee Heck
 - Kevin Kinter
 - Tom McNally
 - Andy Reisinger
- Former Wardens Marc Halbritter and Joe Gallagher, who served as role models and mentors to the outgoing Vestry class.
- Mark Hansell, who has served as the onsite engineer for our building projects over the last four years. Mark has done incredible work and has saved CCE a substantial sum of money through his efforts.

Election of the Vestry Class of 2014:

A slate of candidates for election to the Vestry was presented to the congregation for consideration.

RESOLVED, that the following be elected as Vestry members of Christ Church Episcopal for a three year term for the years 2012 - 2014: Libby Bush, Mark Hansell, Rick Steenrod, Jennifer Sullivan, and Tom Valiquett. This motion was seconded and carried by acclamation.

2011 – Where We Have Been

Bill provided an overview of what has been done at CCE over the past year.

- Dedicated the Garage at Christ Church (GCC) finishing our construction, which included the sanctuary expansion, the music space, the GCC, and the new entrance.
 - When the new road opens, we will be ready.
- We hosted international and diocesan events, as well as the Presiding Bishop.
- We hosted CARITAS three times, involving over a hundred parishioners.
- We took mission trips to Haiti, South Sudan, North Carolina, and West Virginia.
 - We are a church that sends people out into the world.
- We held “The Big Read” involving 50+ small group sessions.
- We continued many valued programs and initiated new ones.
- We approved funding and construction of a memorial garden.
- We had over 2,400 people at our Christmas Eve services (an all-time high).
- We hosted 300 children at Vacation Bible School.
- We had over 400 children at our Easter Egg Hunt.
- We held a women’s retreat and a men’s “advance.”
- We continued to enjoy an outstanding music program, thanks to the efforts of Keith Tan, Missy Jennings, and scores of volunteers and participants.
- We said goodbye to dear friends and welcomed others.
 - We said good bye to Hillary West and Jenna Vinci.
 - We welcomed Barbara Marques and Ansley Higginbotham.
- We set the stage for the next “Big” idea – CCE@21.

Ending the Year with a Strong Cash Position

- Unrestricted Operating Cash \$ 376,080
- Remaining From the Sale of Land \$ 481,178
- Restricted, Designated Accounts \$ 417,340
- Total Cash and Investments \$1,274,598

2011 Actual and 2012 Approved

	2011	2012
Pledge Income	\$1,095,567	\$1,045,000
Plate and Other Income	<u>\$ 367,027</u>	<u>\$ 231,900</u>
Total Income	\$1,462,594	\$1,276,900
Staff	\$ 786,220	\$ 838,621
Office & Buildings	\$ 208,302	\$ 258,385
Ministries	\$ 84,174	\$ 108,868
Mission & Outreach/Diocese	\$ 168,193	\$ 167,826
Total Expenses	\$1,246,889	\$1,373,700
Net Income	\$ 215,705	\$ (96,800)

- Pledge Income: Although it shows a decrease, it is virtually flat.
 - \$50k difference is timing (2012 gifts paid in 2011).
 - A large portion of “other” is from several large gifts.
 - For budgeting purposes, we did not rely on all of these large gifts again.
- Staff: The increase in staff is attributable to a bold Vestry decision.
 - It is one we have discussed for several years.
 - We have decided to create a new ministry position.
 - The major focus will be on adult and newcomer programs.
 - We are committing funding to cover an initial two year commitment.
 - This will give us time to raise the level of annual giving, so we can hopefully continue to fund this position out of operating funds.
- Office / Buildings: The increases were due to exterior painting, server, utilities, and relocation.
- Ministries: After several years of reductions, we are beginning to increase ministry spend.
- Missions & Outreach / Diocese:
 - Missions & Outreach continues to receive 10% of pledged income.
 - Giving to the diocese remains at current levels.
- Deficit: Last year, we budgeted a deficit of \$50k and we closed that gap.
 - Half of the projected deficit for this year is for the new position.
 - We are as comfortable as we can be with this deficit.

We Rely on Our Giving

- 2011 Results:

	Donors	Median	Total
Pledged Gifts	328	\$1,560/year	\$1,095,567
Non Pledged Gifts	254	\$ 230/year	\$ 215,669
Other Giving	N/A	N/A	\$ 151,038

- The Vestry budgets primarily on pledges, although non pledge income does factor in.
- There are 582 total known donors.
- We would love to see over 600 donors next year.
- No gift is too small or large!

We Also Share Our Abundance

- We gave \$228,181 to support others across our community and the world.
 - Outreach ministry donations \$104,902
 - Diocesan support \$ 63,529
 - Rector discretionary funds \$ 29,472
 - Lydia’s Purse fund \$ 9,883
 - Food Bank collections \$ 7,960
 - Other support \$ 12,435
- Thank you!!

2012 – Where We Are Going

- We are starting on a sound footing with time, talent, and treasure.
 - We will pay off the construction loan on January 30. We will have no construction debt.
 - We are in a strong cash position.
- We are moving boldly forward with “Christ Church @ 21.”
 - We encourage all parishioners to sign up to participate in the listening sessions.
- We are assessing our operational structure and personnel needs.
 - We are looking at how we operate to determine how we can improve.
 - We are being deliberate in this process.
 - We are finalizing a recommendation on organizational structure roles.
- We are calling new faces to serve.
 - Job descriptions are being created for the new positions and search committees will be formed.
 - The intent is to begin the search process next month.
- We are preparing CCE for the new intersection.

Giving Thanks

- Bill gave thanks to Paul, Barbara, and the church staff for all of their work.

Rector – Paul Johnson

- Paul thanked the four people who are finishing their terms on the Vestry:
 - Bill Beattie
 - John Daylor
 - Elizabeth Franklin
 - Jim Wheeler
- They provided exceptional leadership and service to Christ Church over the past three years.

The 2012 Annual Meeting was adjourned at 11:15 a.m.

Break Out Session

Following the worship service, a question and answer session was conducted in the Parlor.

- A question was asked about making a final push to get the outstanding Growing for the Generations (G4G) pledges.
 - There was some communication in this regard.
 - Also, some of the pledgers are no longer with CCE.
 - A recommendation was made that future money received relative to the G4G campaign should go to replenish the County funds (since some of those funds were used to pay off the construction debt).
- There was a question regarding Mission & Outreach tithing.

- The observation was that we used 10% of pledged income vs. 10% of total income.
- However, in addition to our tithe of 10% of pledged income, we also contribute funds that do not flow through the budget (such as Food Bank donations, restricted gifts, etc...)
- We discussed the Assistant Rector position.
 - We are still assessing what gifts/skills that person should possess.
 - We are also looking at it in light of the new adult ministry position.
 - We should have a job description finished within the next month.
 - We will form a search committee and the search process will proceed with all deliberate speed.
- We discussed the feasibility of identifying ways to get some of the non-pledge givers to pledge so as to facilitate the budget process.
 - The increase of non-pledge income is a trend, at CCE and elsewhere.
- We discussed the need to create an endowment fund.
 - If we receive large bequests, we should have a plan in place to determine what to do with them (i.e., X% would go to an endowment fund, and Y% would be given away).
- We are working to get an accurate understanding of how many households are part of CCE.
 - There appear to be around 600 households.

Respectfully Submitted,

Jim Wheeler
Registrar