

**Christ Church Episcopal
Minutes of the Vestry Committee Meeting held June 22, 2011**

Approved – July 27, 2011

Location: Parlor

Attendees:

Paul Johnson	John Daylor
Andrew Hagy	Barry Hayes
Tom McNally	Andy Reisinger
Kevin Kintner	Jennifer Sullivan
Lee Heck	Kathy Nunn
Tricia Williams	Bill Beattie
David Latham	Elizabeth Franklin
Louanna Heuhsen	Marc Halbritter
Marilyn Wayland	

- Call to Order: Paul Johnson called meeting to order.
- Preliminary Matters: Paul Johnson opened the meeting with a brief report on two recent large events held on the Christ Church campus: the ordination of deacons and the two-day meeting of the American Friends of the Episcopal Church of Sudan. Both groups expressed gratitude for the hospitality shown them. In particular, Bishop Jones noted the hard work of the staff and the volunteers at the AFRECS meeting.
- Planning Initiative: Christ Church at 21: Paul Johnson outlined his views of the context for the planning initiative first introduced to the Vestry at the May meeting and outlined in his e-mail of June 21, 2011. Paul described the social and economic changes affecting the Short Pump community, as well as the many changes Christ Church itself is undergoing: the completion of the building program, the road construction, the land sale and the growing complexity of Christ Church's program offerings. The planning initiative began with a single focus: how should we use the proceeds from the land sale? Upon reflection we have realized that our focus should be expanded: how can we decide how to use the land sale proceeds unless we first have a conversation about what matters most to us as a community. Therefore, we propose to create a twelve-person group to engage in an "appreciative inquiry" process in which we invite members of the congregation and the community to come together for one or more evenings of dialogue to consider questions such as:
 - (1) What times have you been most engaged/motivated/integrated at Christ Church?

(2) When have you seen Christ Church at its best?

(3) What three wishes to you have for Christ Church's future?

Following these conversations, the group, with the Vestry, will identify the common themes and initiatives for implementation by the Vestry or Ministry Teams.

The Vestry discussed the planning process, who should be involved, how to coordinate this planning process with the asset allocation discussions of the budget process and what the end result would look like. The end result should be a clearer understanding of who we are and what our priorities should be.

After further discussion and upon a motion duly made and seconded, the Vestry unanimously approved pursuit of the Christ Church at 21 initiative as outlined.

- Vibrant Stewardship: Marc Halbritter outlined the primary learnings from the Vibrant Stewardship survey, including proposed next steps. The Vibrant Stewardship group will keep the Vestry informed and seeks Vestry support as the group pursues some experiments, such as programs on de-mystifying money, developing a healthy relationship with money and viewing the whole person as steward. The Vestry thanked Marc and said they were looking forward to the future work of the Vibrant Stewardship group.
- Annual Giving & Growing for the Generations: Eight people have agreed to work on the Annual Giving campaign, which will focus on both financial and spiritual treasure and take place in the six-week period starting on the traditional Birthday Weekend (9/11). The team will ask the Ministry Team leaders to create Ministry Team descriptions that can be distributed to the congregation to be filled out. The spiritual gifts inventory on the website will help people decide where to use those gifts. Financial pledges will occur on October 15, 2011 (which will also be the date of the Birthday Celebration). There is nothing to report on the G4G campaign.
- Ministry Teams Meeting: The next Ministry Teams meeting will occur on June 26, 2011. A goal of the meeting will be to jump start the Teams in selecting a communications point person and in preparing their Ministry Team descriptions for use in the Annual Giving Campaign. Vestry members complimented Elizabeth Franklin on her presiding over the last Ministry Teams meeting.
- Memorial Garden: Barry Hayes reported on the planning work for the Memorial Garden. The group is considering a site for the Garden behind the Church house where they would like to provide for sprinkling of ashes, interment of ashes and inurnment. The group originally scheduled interviews with three landscape architects, but only one interview actually took place with Preston Dalrymple, who has created

several memorial gardens and has been highly recommended by other churches. He came to the interview well prepared and demonstrated experience and creativity. The team is recommending that we enter a brief agreement with Preston to create a preliminary design and an itemized cost estimate, in exchange for a fee not to exceed \$4,000 (from funds restricted for this purpose; and based on hourly rates for Preston and his assistant). Following discussion and upon motion duly made and seconded, the Vestry unanimously approved the agreement as outlined.

- Campus Planning: John Daylor delivered a comprehensive report on the layout of the Christ Church campus and the surrounding real estate. He showed a number of pictures of the campus from the new road, which revealed a number of opportunities for improvement.
- Treasurer's Report: David Latham reviewed the financial statements for the month highlighting the unexpectedly strong level of non-pledge giving. Upon motion duly made and seconded, the Vestry approved the financial statements.
- Investment Policy: Based on a discussion by the Finance Committee about an investment policy, David Latham stated that we have two questions to answer when considering an investment policy - how much to invest?; how to invest? He wanted to discuss the first question tonight and the second next month. David presented a schedule showing a suggested calculation for deciding this. We would look at total cash on hand. We would keep \$200,000 in checking as an operating reserve. We would keep an amount equal to our restricted and designated accounts in money markets. However much cash is left after this would be split 50/50 between money market and some investment vehicle. The schedule handed out showed that doing this calculation as June 30 would result in 25 % of our total cash being in the investment vehicle. Much discussion followed and it was decided we would decide both questions at the next Vestry meeting. The Treasurer of the Diocese will be present at the July meeting to provide additional information and insight.
- Pre-School Motion. Following discussion and on motion duly made and seconded, the Vestry approved the following:

RESOLVED, that the Vestry hereby ratifies the authority of the Board to set disciplinary guidelines for the pre-school; and further

RESOLVED that the pre-school be, and hereby is, authorized to hire additional teachers, as requested; and further

RESOLVED, that the pre-school be, and hereby is, authorized to purchase and install new playground equipment, as outlined.

- Lydia's Purse: Upon motion duly made and seconded, the Vestry approved the following:

RESOLVED, that funds in Lydia's Purse be available to assist people striving to meet basic needs, including shelter, food and clothing during times of transition.

- Parochial Reports: Upon motion duly made and seconded, the Vestry adopted the Parochial Reports previously distributed.
- Roundtable
- Closing Prayer

Respectfully Submitted,

Louanna Heuhsen
Acting Registrar

Jim Wheeler
Registrar