

Executive Summary Minutes for November 18, 2010

St Philip's Episcopal Church
Vestry Meeting
November 18, 2010

Attendance:

Present were: Father Barry Kubler, Mo Beers, Bill Bittenbender, Linda Brinson, Bill Meiners, Sharon Sands, Jerry Simpson, Tom Trivett, Tina Berne, Lorraine Richardson, Neal Sage, and Bill Zell.

Also, present: Dana Richardson, Clerk

Absent were: John Reinsburrow, and Wayne John, Treasurer. Deacon Henrietta Williams is on a leave of absence.

Father Barry opened the meeting at 5:57PM with a prayer

MINUTES

Minutes and Executive Summary of the October 21st meeting were approved.

TREASURER REPORT

Bill Bittenbender presented the Treasurer's Report in the absence of Wayne John.

Highlights from the October Report (full report is available in the church office):

Revenue was better than expected this month. Pledges exceeded expectations.

Property is the only expense that is quite over budget for the year to date. Music is over but was explained earlier.

Excluding Miscellaneous Revenue, we are doing quite well for the year to date.

Waccamaw Bank has indicated that if the church makes a \$35,000 pay-down on the mortgage, the bank would be able to reduce the monthly payments.

Bill Bittenbender made a MOTION:

MAKE A MORTGAGE PAY-DOWN OF \$35,000 BY 31 DECEMBER 2010.

Neal Sage SECONDED the motion. Motion carried

2011 Diocesan Pledge (\$45,686 – 10%, or \$50,254 – 11%) St Philip's currently supports the Diocese with a 10% contribution, or \$45,686.00. The Diocese has asked its churches to consider providing 11%, or \$50,254.00 for St Philip's. The Diocese requested a response by December 6th. The budget development session for St. Philip's is currently scheduled for December 11th.

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Bill Bittenbender made a MOTION:

NOTIFY THE DIOCESE ON DECEMBER 6TH THAT ST. PHILIP'S WILL PROVIDE ITS TEN PERCENT CONTRIBUTION OF \$45,686.00 BUT ATTACH A NOTE THAT THE ABILITY TO PROVIDE THE ADDITIONAL ONE PERCENT WILL BE DETERMINED DURING THE BUDGET MEETING ON DECEMBER 11TH.

Tom Trivett SECONDED the motion. Motion carried.

SENIOR WARDEN – Mo Beers

Rector Evaluation: Nine of the twelve vestry members responded with evaluation inputs on the Rector's performance.

Compensation Committee: Recommendations of the Composition Committee regarding pay and bonuses will be included in the budget deliberations on December 11th.

JUNIOR WARDEN – Tom Trivett

Little Red House Demolition Progress. Permits for disconnecting water, sewer, and electricity have been obtained. Removal of asbestos and demolition of the house require permits from the state. These permits are being requested.

Demolition Funding: Demolition funding for the Little Red House has a pledge of \$1,600. The Finance Committee is being tasked to provide the background of the restricted accounts to help determine what funds could be applied towards the Little Red House demolition.

DEACON – Henrietta Williams (on leave of absence)

COMMISSIONS

CHRISTIAN EDUCATION – Neal Sage

Adult Education: An Advent Program will occur at 5:30PM each Wednesday in December (1st, 8th, 15th and 22nd).

Youth Group: A questionnaire will be presented to the parents for input, including what they would like in 3 and 5 years.

Special events: November 28th, the youth will make Advent Wreaths during the first half of Sunday School and then return to their classroom to finish their lessons.

Guardian Angel Program: Christian Education had 28 students, from the age 2 to 22 years that wanted to be part of the Guardian Angel Program.

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Christmas Play: The 2010 Christmas Play will be on December 17th at 6PM. with the St. Philip's Christmas Party to follow at the Community Center. The play is "Santa gives back Christmas". .

Christian Education Appreciation Party: The Christian Education Advisory Committee (CEAC) Appreciation Party will take place on February 13th.

CEAC Nomination for 2011-2012: The following individuals have agreed and approved by the CEAC committee to service the term from January 1, 2011 to December 31, 2012. Their committee assignments will be made after Vestry approval. Candidates are:

Erin Hughes
Jacquie McNutt
Jim Norman
Kristen Turner

Neal Sage made a MOTION:

ACCEPT THE ASSIGNMENTS OF ERIN HUGHES, JACQUIE MCNUTT, JIM NORMAN AND KRISTEN TURNER TO SERVE ON THE CHRISTIAN EDUCATION ADVISORY COMMITTEE (CEAC).

Linda Brinson SECONDED the motion. Motion carried.

STEWARDSHIP – Jerry Simpson, Bill Bittenbender

2010 Stewardship Campaign Update: The 2011 Stewardship Campaign continues. As of November 12, 2010 we have received the following:

General Fund Pledges: \$277,950 - 148 pledges - \$1878 avg.
Building Fund Pledges: \$38,660 - 57 pledges - \$678 avg.

Approximately 40 members who pledged for 2010 have not made a commitment for 2011. Average pledges are better than last year so we are optimistic that we can exceed pledge levels in 2010.

Update: Father Barry reported that pledges are improving and have increased to around \$305,000 and mortgage reduction pledges are around \$42,000.

WORSHIP – John Reinsburrow

A choral Evensong service was conducted on Sunday, November 7th and was attended by approximately 100 persons.

Thanksgiving Interchurch Fellowship: November 24th at 7PM at Brown's Chapel (Jabbertown Road).

Annual Meeting: December 5th. There will be one service at 10AM. The follow-on meeting will be at the Southport Community Center with food drop-offs starting at 9AM. The sequence of events for the annual meeting will be: meet - vote – eat.

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Carillon Caroling: Plans are in progress to provide caroling at the Carillon facility; date and time to be determined.

EVANGELISM AND OUTREACH – Tina Berne, Bill Meiners

The St. Philip's/Red Cross Blood Drive was held October 31st. Thirty-five donators arrived and thirty were accepted.

WWAY program: A bible study session was filmed for this year's series of segments. This year's segment will be included with segments from last year and broadcast during Advent, in December.

Crop Walk: Due to the number of events on October 31st, there was minimal participation in this year's crop walk.

Operation at Ease (OAE) was created by caring residents of St. James Plantation to host military families when both spouses are home. Bill Meiners attended the OAE "Meet and Greet" event on November 10th. St. Philip's was acknowledged and honored as a major (\$500) donor.

PASTORAL CARE – Bill Zell, Lorraine Richardson

The last name tag campaign for 2010 ends on 30 November; requests for 18 badges have been received to date.

Two new families joined the Saint Philip's family since our last report.

Minor editorial changes to the Newcomers Information Packet are near completion.

Updated team lists for November were forwarded to neighborhood leaders

SERVICE – Sharon Sands, Linda Brinson

Recent Events:

November 7th – 6:30PM Choral Evensong Service – assisted with serving wine and cheese provided by the choir after the service.

Upcoming Events:

December 5th – Parish Annual Meeting Luncheon at the Community Building.

December 11th – Vestry Workshop – Coffee, juice, pastries, muffins, etc. will be provided by the Service Commission.

December 17th – Parish Play & Christmas Party at the Community Building.

OLD BUSINESS

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Part-time Secretary: A proposed job description to augment Natasha Tatum's hours was distributed for review at the 21 October Vestry meeting.

Neal Sage made a MOTION:

APPROVE THE JOB DESCRIPTION FOR A PART-TIME SECRETARY.

Linda Brinson SECONDED the motion. Motion carried.

NEW BUSINESS

Delegates to Diocesan Convention in February (3rd- 5th) 2011: St Philip's qualifies for five delegates and two alternates in New Bern. Mo Beers and Tina Berne have volunteered to attend. St Philip's needs three more delegates. A slate of attendees needs to be approved at the annual meeting on December 5th.

December Workshop – December 11th: The workshop will run from 8AM to noon. Vestry members are to bring their notebooks.

Fundraiser for Maintenance Endowment: St. Philip's History Book. The author, Chuck Pollock, is proposing to donate copies to St. Philip's for fundraising purposes. The suggested sale price is \$20 for fundraising. Mr. Pollock requests the Vestry approve his offer.

Tom Trivett made a MOTION:

ACCEPT THE OFFER TO SELL THE ST. PHILIP'S HISTORY AS A FUNDRAISER FOR THE CHAPEL OF THE CROSS MAINTENANCE FUND.

Lorraine Richardson SECONDED the motion. Motion carried.

RECTOR'S REPORT

The Lilly Endowment 2010 National Clergy Renewal Program grant for Father Barry's sabbatical was not approved. Father Barry will prepare a "Plan B" to be presented at the December 11th budget meeting.

OTHER BUSINESS

Nothing to report.

The meeting was adjourned at 7:18PM with the Lord's Prayer.