

Altar Setting Procedure for Mass

The Corporal, Chalice and a purificator will be placed on the credence table next to the trays.

EM # 3 will place the corporal, chalice and purificator on the altar.

EM #'s 1 & 2 will then bring their trays from the credence table to the altar.

1 will hand the cups to #3 to be placed on side edges of the corporal in a row from top to bottom.

#2 will hand number #3 the plates to be placed next to the cups from top to bottom (one row with 4 and the next with 2 on either side of the chalice). Note if there are any plates with no hosts in them they should be placed at bottom of the corporal so the priest can fill them from the Ciboria. (Note: Lead ministers should leave enough plates empty when setting up the trays to accommodate the hosts in the tabernacle).

Half of the purificators should be placed to the left of the cups and the other half to the right.

The above procedure and the diagram are for Masses with 12 cups and 12 plates, for Masses with fewer vessels, please adjust accordingly.

If the Deacon is assisting at the Mass then he will set the altar in place of number 3.

Also, note some of our priests may want to set the altar as well, and # 3 won't be required. It will be up to the EM team leader to determine if #3 will be needed.

