

Immaculate Conception Pastoral Council Meeting
Agenda

Mission Statement: We live Jesus Christ by proclaiming the Gospel, by celebrating the Eucharist, by nourishing our faith, and by loving and serving all God's people.

Vision Statement: Immaculate Conception will be the vibrant expression of the presence of the Risen Christ in sacred worship and by loving and serving all God's people.

Date: August 18, 2007

Time: 9:00am- 12:30pm

Location: DeSales Faith Formation Center

Prayer: Fred Ball Refreshments:

JohnRanalli Setup: _____ **George**

Mullen

9:00am Breakfast and Fellowship 9:20am

Prayer

9:25am Time for Parishioner Input **Decision**

Items:

9:3 Oam Acceptance of Minutes

Report Items/Discussion Items: (Written Report Form*)

09:35 am Finance Council Report Jim Martin

09:50 am Outreach RichWright

10:20 am Census Update John Ranalli/Johanna Hug

10:35 am Break

10:45 am Stewardship Report Charles Sandine

11:15 am Pastor Dialogue Fr. Joe Brennan, OSFS

Unfinished Business

11:45 pm

Agenda Items:

New Business/Future Agenda

11:55pm New Business JackFlynn

12:00 am Announcements

12:05 pm Group Check/Evaluation of meeting

12:10 pm Closing Prayer (Stewardship Prayer)

12:15 pm Adj ouncement

*Next Meeting: **September 15,2007**. All reports should be in the Executive Secretary's mailbox by September 5,2007 if possible. Otherwise Report Form to be distributed before meeting begins. Extra forms for filing reports are located in the Pastoral Council mail slot.

Please be sure that you have read the minutes and reports to familiarize yourself with the issues to be taken up at the next meeting.

September 15,2007 meeting:

Prayer: Chris Diehl

Refreshments: George Mullen

**IMMACULATE CONCEPTION CHURCH
PASTORAL COUNCIL MEETING - MINUTES**

May 17, 2008

Members Present:

Fr. Joe	Jack Flynn
Jerry Bagnell	Pat Holleman
Fred Ball	Jim Martin
Kathy Canade	George Mullen
JoAnn Colling, Chair	Dave Polovick
Larry Cuba	John Ranalli
Chris Diehl	Charles Sandine

Members Absent/Excused:

Stephanie Balnaitis

JoAnn opened meeting after prayer.

Attending the meeting was three of the four nominated parishioners for the Pastoral Council. They are Linda Johnson, Barbara Sabatini and Linda Tozour. Unable to attend, Ken Beals.

Parishioner's Input: No parishioners present.

Decision Items:

Acceptance of minutes: Minutes accepted as written.

Report/Discussion Items:

Finance Report: Jim gave the financial highlights as of April 30, 2008. The collections were below plan and they are still projecting a shortfall of around \$20,000 for the fiscal year which ends June 30, 2008. The offertory is holding steady and we should finish the year financially in good shape. There were no unplanned expenses. There is a year to date savings as we have not yet hired a Faith Formation Director and Youth Minister. The Whole Community Catechesis program took advantage of in-house presenters rather than contracted presenters, which was also a savings. An additional payment of \$5,000 against the debt was made in April, bringing the balance to \$945,294. The Business Manager continues with the development of the budget for fiscal year 2008-2009 beginning July 1st. The Finance Council will meet with Charlie in June to review and finalize the budget.

Stewardship Update, Volunteer Recognition Party: Dottie Walton, as head of the Party Committee reported that approximately 475 invitations were mailed to volunteers. To date, about 100 parishioners have responded, but it is anticipated that attendance will be between 300 – 350 people. A tent has been rented which will be at the back of the church and can accommodate 200-250 people with additional tables inside for about 100 more people. This will enable all to be able to sit and enjoy the party. There will be a DJ and games for the children, and a pony ride. The availability of a fire truck is also being looked into. The older youth have volunteered to help with the younger children. Ron LaCourse will be in charge of the food and will need help from the Council members. Members of the Pastoral Council and the Stewardship Commission will meet at various times before the event to help in the preparation of the food, setting up the church, serving and cleaning up at the end. Dottie has purchased a 21'x12' banner for the back of the church thanking the volunteers for all their service. A motion was made and passed to present Ron with a thank you card and monetary gift for all his work in purchasing the food and drinks and being our "chef". Charles Sandine reported that he attended the Stewardship conference last month held in Concord. It was a great experience and he came away more enthused with stewardship. He encouraged more people to consider attending next year's conference in Atlanta. There will be a New Member Coffee Reception on June 22nd after the 9:30am mass. All members are encouraged to attend and make people feel welcome. It is also an opportunity for ministers to recruit new people for the various ministries.

Selection Committee Report: There were six nominations to fill the three Pastoral Council vacancies. They are Jerry Bagnell (for a second term on Council), Ken Beals, Linda Johnson, Barbara Sabatini, and Linda Tozour. The sixth person withdrew due to family commitments. The four present, introduced themselves and gave a brief biography. It was pointed out that the Pastoral Council is an advisory body

to the pastor that makes a serious contribution to the parish. Following this meeting, the Selection Committee will have a discernment meeting with all the candidates.

Goals Update/Discussion: John reported that he has been receiving goals from the different ministries in various forms. The major goal for the Pastoral Council in the next fiscal year is: Create the atmosphere to bring all those who attend Immaculate Conception Church in a way that enables them to come together as one community loving and serving all God's people. This goal was set when we did the five year plan for 2006 thru 2011. We do not have any objectives to guide us to the completion of this goal. In order to clarify goals and objectives a member pointed out that the objectives make the goals happen. Some questions to answer: who are we attracting, who is missing? The census has helped by bringing our data up to date. We need to identify and reach out to the young and middle age families and find out what they expect and did we meet their expectations. It was suggested that our website provide an email address so that people could readily contact us with either their concerns, praises, etc. We do a good job with welcoming people, bereavement ministry, Lazarus ministry, and our liturgies are excellent. Is there a need for a children's' mass where the homily is directed to them? The availability of child care during the 9:30am and 11:30am liturgies should be advertised. A suggestion was to have a coffee and donut social that would be alternated at the end of the various masses. John will put together these thoughts into objectives and report at the Retreat.

Youth Faith Formation: Carol Cholette reported on the Youth Faith Formation program by giving the Pastoral Council a tour of the various classrooms and explained what each grade learned and accomplished in the last school year. As we moved from room to room, Carol explained the instructional books for each grade and some of their projects were on display. The 3rd grade class constructed a replica of our sanctuary which was very impressive. Another project was the 6th Grade writing to a soldier stationed in Iraq. They were thrilled when he returned home and visited them with his family. There were 306 youth in the program this year with the highest number is the younger youth with 108 preschool through 1st grade, 97 in grades 2-5 and 101 in the Jr/Sr. High program. There were 180 youth receiving Confirmation this year in the Deanery (22 from ICC). Due to the large number, the ceremonies were split between St. Mary and St. Mark with the Bishop presiding at both. The preschool meet Sunday mornings, classes for 2nd through 6th grade have a choice of either a Wednesday afternoon or a Wednesday evening class. The Jr./Sr. youth meet on Sunday evenings (this might be changed to Sunday after 11:30am mass). The Children's' Choir meets between the afternoon and evening classes which allows children in both sessions the opportunity to join the choir. ICC is also close to hiring a Youth Minister that will work with the Sunday afternoon program and hopefully expand the program to meet the growing needs of this age group and our parish. Over 30 youth will receive confirmation next year. The Confirmation youth provided over 330 hours of service to ICC and four of the younger youth involved in Boy Scouts received their Catholic Scout badges at a presentation party given them. She would like to get more parents involved in their children's' religious education. There generally are very few disciplinary problems, but when there is the disciplinary policy is enforced. Most of the Catechists have taken or are taking Diocesan courses for certification. In the past year ICC has hosted for the Deanery, "Into The Fields", a ten week course for basic certification for the catechists. The Whole Community Catechesis had four faith formation gatherings: Saints Among Us, The Messiah is Coming, The Triduum, Forming and Transforming Our Lives, and How Catholic R U? The last gathering will be this Sunday and Carol encouraged all members to attend and also extended the invitation to attend any of the youth functions which are published in the program's newsletter. All thanked Carol for the report and her work with our youth.

Retreat Update: The Retreat which all old and new members of the Council will attend begins on Friday, June 6th at 2:00pm followed by dinner hosted by Kathy. It will resume on Saturday at 9:00am, lunch will be provided and a short business meeting will be held. Commissioning of all members will be at the 5:00pm mass. Fr. Hector of St. Brendan's, Shallotte will be the presenter assisted by Mary Hart, their Faith Formation Director.

Pastor's Dialogue: Fr. Joe encouraged all members to attend the Whole Community Catechesis program tomorrow, How Catholic R U?, followed by a cookout. He thought all would enjoy Fr. Hector's presentation and the time to be together. He also thanked all for the time and talent that they share with

ICC. We have three good candidates for Youth Minister with one applicant left to be interviewed. Fr. Joe restated the possibility of moving the Jr./Sr. Youth program from Sunday evenings to Sunday after the 11:30am mass. This might encourage families to attend mass together and also have family time in the evening. A member suggested having something for the parents during the time the youth are in class. Fr. Joe hopes that the Youth Minister will develop more social opportunities and service projects.

New Business:

Jerry Bagnell explained that there will be a workshop for faith leaders “Breaking the Silence in Communities of Faith”, June 12th and June 19th, 6:00pm to 9:30pm. It is the third workshop being presented by the faith community action team of EVOLVE Wilmington for clergy and lay leaders. The purpose is to strengthen the collaboration of churches and other faith communities for improving the lives of those affected by domestic violence. Some of the benefits of the workshop are: learn to recognize signs of abuse, learn what to do and what not to do, learn about community resources to help victims and abusers and learn how to get educational programs in your church to help youth learn to deal with problems without resorting to violence.

Announcements:

George announced that he has checked out some off site retreats. The Avila Center has a few upcoming in the future months that he feels people would be interested in. he will get more information and share at the next meeting.

Fred stated he was impressed with Jim Martin and Charlie DaVolio’s financial reports both to the Pastoral Council and to the parish in the Bulletin. Also with their decision to pay down the debt.

Group Check: “*What worked well?*”: Carol’s report, breakfast, Dottie’s report, happy to see those interested in becoming Pastoral Council members attending the meeting.. “*What didn’t work well?*”: None “*What do we need to do better?*”:None

Agenda Items (next month):

June: Retreat

Rolling To Do List:

Future Agenda:

August: Outreach

The next meeting will be the retreat at the De Sales Faith Formation Center starting on **June 6, 2008, 2:00pm – 4:00pm**, followed by dinner at Kathy’s house, continue on Saturday, **June 7, 2008 at 9:00am**.

Respectfully submitted,
Johanna Hug,
Recording Secretary

Immaculate Conception Church											
Budget Summary											
Fiscal Year 2007/2008											
	Budget 07/08	Budget 06/07	%	Projected Full Year Effect of Tithing	%	7/06-3/07A 4/07-6/07P Projection	%	Fiscal Year Actual 05/06	%	Calendar Year 2006	%
Parish Income											
Offertory	\$834,500	\$686,000	21.6%	\$825,000	1.2%	\$750,000	11.3%	\$634,373	31.5%	\$650,000	28.4%
Building Fund	105,500	90,000	17.2%	106,000	-0.5%	95,000	11.1%	81,546	29.4%	80,000	31.9%
Subtotal 1st Offertory Income	\$940,000	\$776,000	21.1%	\$931,000	1.0%	\$845,000	11.2%	\$715,919	31.3%	\$730,000	28.8%
Notes: Projected Full Year Effect of Tithing = Fiscal Year Actual 05/06 x 30%.											
Projection = 9 Months Actual plus 3 Months Anticipated Results (PY x 30%).											
NO Household Growth assumptions.											
BAA Rebate	\$18,000	\$14,100	27.7%	80% of Results \$103,631 less Goal \$81,293							
Gods Work Our Challenge Rebate	10,000	40,000	-75.0%	Campaign pledge payments winding down							
All Other Parish Income	70,250	71,079	-1.2%								
Total Parish Income	\$1,038,250	\$901,179	15.2%								
Parish Expenses											
Word											
Whole Community Catechesis	\$21,000	\$8,500	147.1%	4 (vs. 2) Gatherings, 6 Retreats, Books, Conference							
WCC Income	(5,500)	0		Budget Income							
All Other Word Expenses	10,270	14,775	-30.5%	Payments budgeted as expense FY0607							
Total Word	\$25,770	\$23,275	10.7%								
Worship											
Total Worship	\$13,400	\$12,971	3.3%								
Service											
Bread of Life Expense	\$5,000	\$3,500	42.9%	Additional purchases from Food Banks							
Hispanic Ministry	3,500	2,400	45.8%	Growing Ministry							
Aids Assistance	2,400	1,200	100.0%	Growing Needs, St. Mary Rent							
Wellness Committee	1,700	180	844.4%	Defibrillator Equipment for DFFC							
All Other Service Expenses	20,840	19,030	9.5%								
Total Service	\$33,440	\$26,310	27.1%								

Immaculate Conception Church												
Budget Summary												
Fiscal Year 2007/2008												
	Budget 07/08	Budget 06/07	%	Projected Full Year Effect of Tithing	%	7/06-3/07A 4/07-6/07P Projection	%	Fiscal Year Actual 05/06	%	Calendar Year 2006	%	
Personnel												
DFP Salary, FICA, Medical	\$43,350	\$0		New Position, September start								
Maintenance Salary, FICA, Medical	15,250	0		New Position, October start								
Staff, Pastor	208,603	199,772	4.4%	Annual increase								
PV Salary, FICA, Medical	0	39,300		Staff Reduction								
Office Assistant	0	8,000		Staff Reduction								
Priest Welfare/Retirement	33,800	27,090	24.8%	Increased Offertory, Rate Increase 4.5% vs. 4.3%								
Musicians Salary	11,000	8,250	33.3%	Rate increase, In-Christ Choir, Additional support								
Medical	30,000	26,470	13.3%	Rate Increase for current staff								
Training	6,000	3,000	100.0%	School tuition, travel, staff training								
All Other Personnel Expenses	62,157	66,748	-6.9%									
Total Personnel	\$410,160	\$378,630	8.3%									
Office												
Printing & Copying	\$23,000	\$18,000	27.8%	Outsource printing & prep newsletters, worship aids								
Purchased Services	3,400	2,220	53.2%	Computer consulting/support								
All Other Office Expenses	14,480	11,760	23.1%									
Total Office	\$40,880	\$31,980	27.8%									
Plant												
Property Maintenance	\$25,500	\$19,200	32.8%	Paint Church, Residence								
Property & Liability Insurance	36,000	32,962	9.2%	Rate increase								
Utilities	48,400	44,400	9.0%	Rate increase, fuel costs								
All Other Plant Expenses	34,020	32,604	4.3%									
Total Plant	\$143,920	\$129,166	11.4%									
Assessments												
Cathedraticum	\$64,800	\$54,800	18.2%	Increased Offertory, Same rate 8.63%								
Elementary School Investment	11,000	7,500	46.7%	Increase in students								
All Other Assessments	4,280	4,280	0.0%									
Total Assessments	\$80,080	\$66,580	20.3%									

Immaculate Conception Church											
Budget Summary											
Fiscal Year 2007/2008											
	Budget	Budget		Projected		7/06-3/07A		Fiscal Year		Calendar	
	07/08	06/07	%	Full Year	%	4/07-6/07P	%	Actual	%	Year	%
				Effect of		Projection		05/06		2006	
				Tithing							
<u>Committees & Commissions</u>											
Total Committees & Commissions	\$13,400	\$13,330	0.5%								
<u>Other Capital Expenses</u>											
Furniture & Fixtures DFFC	\$0	\$15,900		Budget Capital Reserve Fund							
Capital Reserve	24,000	22,000	9.1%	Increase Reserve Fund							
Subtotal Other Capital Expenses	\$24,000	\$37,900	-36.7%								
<u>Debt Amortization</u>											
Loan 1375 Principal	\$83,850	\$70,539	18.9%	Same rate 6.50%, Lower balance, Accelerated payments							
Loan 1375 Principal Additional	60,000	0		Accelerated payments							
Loan 1375 Interest	68,600	81,921	-16.3%	Same rate 6.50%, Lower balance, Accelerated payments							
Subtotal Debt Amortization	\$212,450	\$152,460	39.3%								
<u>Non-Operating Expenses</u>											
Total Non-Operating Expenses	\$48,650	\$48,650	0.0%								
Total Parish Expenses	\$1,046,150	\$921,252	13.6%								

Immaculate Conception Catholic Church						
Financial Analysis						
Fiscal Year 2006/2007						
YTD						
	Actual	Actual vs. Plan	Actual vs. PY	Plan	Plan vs. PY	Prior Year
Parish Income:						
Offertory	751,423	9.5%	18.5%	686,000	8.1%	634,373
Phoenix	94,999	5.6%	16.5%	90,000	10.4%	81,546
Subtotal 1st Offertory	\$ 846,422	9.1%	18.2%	\$ 776,000	8.4%	\$ 715,919
BAA	19,794	40.4%	85.7%	14,100	32.3%	10,656
Good Samaritan Donations	8,656	44.3%	47.3%	6,000	2.1%	5,878
Bread of Life	3,285	244.3%	227.2%	954	-5.0%	1,004
Hispanic Ministry	3,000		40.2%	-	-100.0%	2,140
Other	11,698	17.3%	-25.5%	9,975	-36.5%	15,705
Subtotal Other Operating Income	\$ 46,432	49.6%	31.2%	\$ 31,029	-12.3%	\$ 35,383
GWOC	50,468	26.2%	40.2%	40,000	11.2%	35,985
Other	9,910	80.2%	18.1%	5,500	-34.5%	8,392
Subtotal Other Capital Income	\$ 60,377	32.7%	36.1%	\$ 45,500	2.5%	\$ 44,377
Subtotal Non-Operating Income	\$ 65,515	34.7%	-22.7%	\$ 48,650	-42.6%	\$ 84,791
Total Parish Income	\$ 1,018,746	13.0%	15.7%	\$ 901,179	2.4%	\$ 880,470
Parish Expenses:						
Word	\$ 8,388	-64.0%	37.6%	\$ 23,275	281.9%	\$ 6,095
Worship	8,943	-31.1%	-10.2%	12,971	30.2%	9,960
Service	32,635	24.0%	80.5%	26,310	45.6%	18,075
Personnel	365,596	-3.4%	19.2%	378,630	23.5%	306,639
Office	34,330	7.3%	10.8%	31,980	3.2%	30,985
Plant	126,878	-1.8%	0.7%	129,166	2.5%	126,057
Assessments	65,026	-2.3%	12.5%	66,580	15.2%	57,814
Committees	9,804	-26.5%	18.8%	13,330	61.5%	8,256
Subtotal Operating Expenses	\$ 651,600	-4.5%	15.6%	\$ 682,242	21.0%	\$ 563,882
Capital Expenses (See Below)	\$ 15,972	0.5%	-45.0%	\$ 15,900	-45.3%	\$ 29,060
Capital Reserve	22,000	0.0%	2024.3%	22,000	2024.3%	1,036
Subtotal Other Capital Expenses	\$ 37,972	0.2%	26.2%	\$ 37,900	25.9%	\$ 30,096
Loan Principal	\$ 72,116	2.2%	6.0%	\$ 70,539	3.7%	\$ 68,023
Loan Interest	80,334	-1.9%	-4.8%	81,921	-3.0%	84,427
Subtotal Debt Amortization	\$ 152,449	0.0%	0.0%	\$ 152,460	0.0%	\$ 152,449
Subtotal Capital Expenses	\$ 190,422	0.0%	4.3%	\$ 190,360	4.3%	\$ 182,545
Subtotal Non-Operating Expenses	\$ 64,824	33.2%	-30.5%	\$ 48,650	-47.8%	\$ 93,211
Total Parish Expenses	\$ 906,845	-1.6%	8.0%	\$ 921,252	9.7%	\$ 839,638
Parish Net Income/(Loss)	\$ 111,901	-657.5%	174.1%	\$ (20,073)	-149.2%	\$ 40,832
Extraordinary Expenses:						
Stewardship & Tithing	\$ 12,632			-		-
Capital Expenses (See Below)	11,000			-		-
Capital Reserve (Additional)	8,000			-		-
Loan Principal	150,000			-		-
Total Extraordinary Expenses	\$ 181,632			\$ -		\$ -
Parish Net Income/(Loss)	\$ (69,731)	247.4%	-270.8%	\$ (20,073)	-149.2%	\$ 40,832
Capital Expenses:						
Sanctuary HVAC	\$ 22,800					
Less Amount Charged Against Reserve	(10,000)					
Fileserver, Email, Virus SW Upgrade	7,205					
Residence Furniture	4,000					
Install New Driveway	2,512					
Chapel HVAC	1,479					
Other	(1,024)					
Total Capital Expenses	\$ 26,972	69.6%	-7.2%	\$ 15,900	-45.3%	\$ 29,060

Plant Maintenance Expenses:						
Sanctuary-Window Replacement	\$	4,259				
Painting-Canopy, Doors, Trim		1,835				
Installation of Smoke Detection System		1,805				
Hot Water Tank		679				
Sanctuary-Window Tinting		664				
Other		9,112				
Total Plant Maintenance Expenses	\$	18,354	-4.4%	-7.6%	\$ 19,200	-3.3% \$ 19,857

Immaculate Conception Catholic Church
Wilmington, N.C.
Report to Parish Council
Date of Parish Council Meeting August 18, 2007

Action to be taken: Decision Discussion Report Only

Person(s) Giving Report: John Ranalli/Johanna Hug

Subject: Census

Description of Subject:

All registered parishioners who had not responded by were sent another request with a postcard to return indicating: (a) No longer a parishioner, remove me from your records, (b) Please send me another census form or (c) I have form and will return. 560 mailed.
31 have been mailed new forms but have not returned them
316 have not responded
885 families have responded to remain active.
 Total households at beginning of census - 1316
 Present total of households at present - 1274
 Including 42 new to parish since beginning of census

Recommendations or Specific Approvals Requested:

Recommend Pastoral Council members call those who have requested new forms and have not returned them and those who have not responded.
Lists have been printed out for dispersment.

Benefits if approved:

Estimated Cost, if any: _____

Immaculate Conception Catholic Church
Wilmington, N.C.
Report to the Parish Council
August 18, 2007

Action to be taken: Decision Discussion Report only X

Person(s) Giving Report: Charles Sandine, Chair Stewardship Commission

Subject: Stewardship Update

Description of Subject: To update Council on the 2007 goals and objectives
of the Stewardship commission.

Recommendations of Specific Approvals None.

Benefits if approved:

Estimated cost if any: none

Supplementary information attached: See report.

Our primary goal for 2007 was to increase Parish understanding of Stewardship. Keep in mind this is not a short term process. Also stewardship is intertwined with other parish programs and therefore will be a long term on going process. Therefore for 2007, we developed four objectives and or strategies to implement this goal.

1. Integrate the Welcome Ministry into the Stewardship Commission. With input from the ministry coordinator, we updated the welcoming packet to introduce stewardship to new parishoners. In this past fiscal year, we welcomed 254 new parishoners of which 17 % received home visits Also, we have begun holding quarterly New Member Coffees co hosted by the Social Ministry. There were four this fiscal year. An average of 16 to 20 new members have attended each coffee. There was also a good representation from our various ministries present. Our next coffee will be Sunday October 28th.

2. Creation of a quarterly newsletter devoted to a better understanding of the true meaning of stewardship. In other words we felt it time the Spirituality of Stewardship go along with Time, Talent and Tithing.

3. Explore other avenues within the parish where stewardship might play a role such as WCC as well as retreats being planned. We would also like to play a role in our Youth Ministry.

4. Attended the annual Stewardship Conference which was held April 28th in Charleston , SC. The major benefit was the interaction with other parishes as to there stewardship activities.

Our other major task for this year was our annual Stewardship weekend and Fair. After a thorough critique of last years fair, it was decided, mainly due to space constraints, to end the fair. In its place we will hold an every other year Stewardship/Commitment Weekend. Because of all the activities of Pentecost, we moved Stewardship Weekend to Sept. 8-9th. The program breaks down as follows:

1. Stewardship Weekend will comprise one weekend instead of two.
2. Volunteer sign up will be directed only to new volunteers. All ministries have been apprised of this and asked to canvas there ministry to identify those who DO NOT wish to continue. This info. will be passed on to Elaine to update the ministry lists.
3. Stewardship guidebooks with a cover letter from Father Joe and I will be mailed around the 22nd of August. (see copy attached)
4. A second letter from Father Joe will be mailed on August 30th. (copy attached)

5. On Commitment weekend there will not be a parade of banners. Instead the banners will be displayed around the perimeter of the church. Father Joe's homily will focus on Time and Talent and a Lay Witness will be introduced at each mass and will make about a two minute presentation. Commitment sheets will then be passed out and the congregation encouraged to sign up for a ministry.

6. After the 11:30 mass a committee from stewardship will begin sorting and inputting the information into a program designed by Tony Copland. We expect this process will take less than a week with the ministries receiving their new volunteer lists in a more timely manner.

7. There will be NO telephone follow up.

In addition to the above we will hold our annual retreat in November where we will begin our goal setting for 2008.

This completes my report.

Charles Sandine
Chair, Stewardship Commission

Immaculate Conception Catholic Church
Wilmington, NC
Report to Parish Council
Date of Parish Council Meeting August 18, 2007

Action to be Taken Decision_____ Discussion_____ Report Only___X

Subject: **Outreach Commission**

Our Outreach programs continue to be very active in the community. Each of these ministries lives the Mission of Immaculate Conception Parish by serving those around us who are in the greatest need. Since our last report to the Pastoral Council we have evaluated two ministries - - **The Help Center of Federal Point** and **Bread of Life**. We concluded that both were **very important and effective community resources** and should remain as part of our Outreach Program. This coming year we will begin the process of determining the effectiveness of two more of our programs - - **Meals on Wheels** and **The Island Cottage**.

The following are updates on Outreach's ten Ministries:

1. Bread of Life/ Mike Guzzello: Typically serves 60 meals to the homeless in downtown Wilmington every Saturday morning. Beginning this year this group began tending to the needs of people living in the Carolina Beach area in the vicinity of our church on Wednesday mornings.

2. The Help Center Of Federal Point/Ann Driscoll: This past year 1849 individuals were served. At Thanksgiving the center once again joined with The Senior Center and prepared food for those on Meals on Wheels, as well as Help Center clients. At Christmas food was delivered to 74 families. Each family was given enough food for a week. In addition all children in the families received presents. New this year is Operation School Outfitters, supplying clothing to students at Carolina Beach Elementary School.

3. Hispanic Ministry/Mary Boudreau, Nancy Miller: This past year 90 student backpacks containing school supplies were distributed. Over 80 families received Christmas gifts. 125 bags were filled with personal amenities to be distributed. New this year, ICC sponsored an **ESOL** program/ **Fred Koch,Gary Miller**. On an average, 20 students attended classes

4. HIV/AIDS/Gaye Hieb: Hosted several events and introduced new programs being offered to those infected or affected by this disease.

5. The Island Cottage/Chris Puritis: Exceeded the goal of replacing monies that The Help Center used to earn by conducting two annual year sales. Based on Island Cottage sales a \$5,800 contribution was made to the Help Center. In addition over 1,027 items were donated to Help Center clients gratis.

6. Juvenile Detention Center/Stephanie Balnaitis: During the past year over 40 craft sessions were held at the center. ICC donated a fresh assortment of art supplies.

7. Meals on Wheels-Weekends/Virginia Nohe: Over 150 delicious hot meals were delivered to homebound individuals who are part of the daily Meals on Wheels program.

8. Prison Ministry/Bill Langlois: The team made twice monthly visits to the prison providing the Eucharist and facilitated discussions with inmates on matters of faith.

9. Right to Life/Millie Poletti/Loretta McManus: Sponsored several successful events during the year including Pro Life March, Life Chain and hosted their first Parish Meeting. At their annual "Baby Shower" 3 babies were given clothing and supplies for a year.

10. Good Samaritan/Stephanie Balnaitis, Rich Wright: Responded to over 120 requests for assistance. Immediate relief was provided for more than 65 families while others were referred to community support programs.