

Immaculate Conception Pastoral Council
Meeting Agenda

Mission Statement: We live Jesus Christ by proclaiming the Gospel, by celebrating the Eucharist, by nourishing our faith, and by loving and serving all God's people.

Vision Statement: Immaculate Conception will be the vibrant expression of the presence of the Risen Christ in sacred worship and by loving and serving all God's people

Goal 2008 – 2009: Community Building: Create the atmosphere to bring all those who attend Immaculate Conception Church in a way that enables them to come together as one community loving and serving all God's people.

Date: October 25, 2008
Time: 9:00am – 12:30pm
Location: DeSales Faith Formation Center

Prayer: Jack Flynn
Refreshments: JoAnn Colling
Setup: George Mullen

9:00am Continental Breakfast and Fellowship
9:20am Prayer
9:25am Time for Parishioner Input - Correspondence

Decision Items:

9:30am Acceptance of Minutes/Approval of Agenda

Report Items/Discussion Items: (Written Report Form*)

09:35 am Outreach Ministry Rich Wright, Stephanie Balnaitis
10:15 am Break
10:30 am Pastor Dialogue Fr. John McGee, OSFS

Unfinished Business

11:30 am

Agenda Items:

New Business/Future Agenda

11:45 am New Business
12:00noon Announcements
Dates to Remember
12:05 pm Group Check/Evaluation of meeting
12:10 pm Closing Prayer (Stewardship Prayer)
12:15 pm Adjournment

*Next Meeting: November 22, 2008. All reports should be emailed to Johanna Hug, Recording Secretary, by November 12. No Report Forms are to be distributed before or during meetings.

Please be sure that you have read the minutes and reports to familiarize yourself with the issues to be taken up at the next meeting.

November 22

Prayer: Dave Polovick
Refreshments: Jack Flynn

**IMMACULATE CONCEPTION CHURCH
PASTORAL COUNCIL MEETING - MINUTES**

September 20, 2008

Members Present:

Fr. John	Pat Holleman
Kathy Canade	Jim Martin
JoAnn Colling, Chair	George Mullen
Larry Cuba	Dave Polovick
Jack Flynn	Linda Tozour

Members Absent/Excused:

Jerry Bagnell	Chris Diehl
Stephanie Balnaitis	Linda Johnson
	Charles Sandine

JoAnn opened meeting after prayer.

Parishioner's Input: No parishioners present.

Correspondence: No correspondence was received..

Decision Items:

Acceptance of minutes: Minutes accepted as written.

Report/Discussion Items:

Finance Report: Jim Martin submitted his report which showed:

- Offertory collections have been down by \$8,061 from previous year and \$10,162 below original plan. Reasons could be a combination of economy and parishioners away.
- Expenditures for July (last figures available) were on budget.
- The debt was reduced by an additional payment of \$5,000 made in July. No additional payments are budgeted for the rest of this fiscal year. Debt is \$874,000 as of the end of August.
- Recommendation is to continue to promote the use of EFT for giving.
- Renew tithing program in November.

Stewardship Commission Update: No report.

- Fr. John will distribute articles from "Today Parish Minister" magazine which pertains to stewardship.

Adult Formation Report: As Pastoral Council liaison to Adult Faith Formation, George Mullen provided the following information about their programs.

- Whole Community Catechesis (WCC), next program 09/24 and 09/28, subject, Prayer/Aware emphasizing centering prayer, contemplative prayer, labyrinth and taize.
- Marriage Prep has three workshops a year, one of which is generally hosted by ICC involving 25-30 couples from surrounding parishes with a program supplied by the diocese.
- RCIA (Rite of Christian Initiation of Adults) meets weekly with those interested in the Catholic faith.
- Baptism Preparation meets with parents to coordinate and facilitate the baptism of their child.
- Small Faith Communities had 124 parishioners participate in their program during Lent.

Youth Formation Report: Marie Marshall, Immaculate Conception's new youth minister introduced herself to Council members and gave the following report..

- In order to conform to the titles used by the Diocese of Raleigh, the two older Youth Programs will be referred to as TYM and JYM. i. TYM = Total Youth Ministry (high school grades 9-12). ii. JYM = Junior Youth Ministry (middle school grades 6-8).
- Goals For The Year.
- Learn and adapt to the personality and vision of ICC, identifying ways youth can become better incorporated and learn to be life long members of the Catholic Church. i. Encourage a stronger youth presence at all liturgies in attendance and in liturgical ministries.
- Draw on parents to help establish a Level III (post-Confirmation) Class.
- Establish a Youth Bible Study Group

- Take part in a summer mission trip. More information will be forthcoming.
- Members asked Marie if the change of classes to Sunday afternoon presented any problem. There are a couple of conflicts which they are trying to address. They are also going to address the problem of “lunch” as the idea of the change was to allow them to attend mass with their family and then report to class.

Pastor Dialogue: Fr. John previously sent all Council members a request to answer these questions.

- What works well in the Parish Pastoral Council?,
- What doesn't work well in the Parish Pastoral Council?
- What needs to be addressed in the Parish Pastoral Council ?
- The same questions were applied to the parish as well.
- All members responded and Fr. John presented a summary of all the replies which were discussed.
- The same questions were asked of staff members and Finance Council members.
- Possibility of a combined meeting of staff, Pastoral Council and Finance Council members in the future to enable members to discuss and formulate priorities for action.

Old Business:

New Business:

.Announcements:

- Linda Tozour announced that the Small Faith Communities has started a program for parents of children attending the Wednesday faith formation sessions. It will be an informal meeting where the next Sunday readings will be discussed. All parents are welcome to drop in without any obligation or registration.

Appropriate/Inappropriate use of members email:

- Use only for Pastoral Council business
- Don't forward without party's permission.
- Send nothing political.
- Following is the policy of the Diocese of Raleigh:
 - The Diocese of Raleigh strives to maintain a workplace that is free of harassment and sensitive to the diversity of our employees and volunteers. Therefore, we prohibit the use of computers and the email system in ways that are disruptive, offensive to others, or harmful to morale.
 - It is prohibited to knowingly display, download, or email sexually explicit images, messages, and cartoons. Other examples of unacceptable computer usage include (but are not limited to) ethnic slurs, racist comments, offensive jokes, or anything that may be seen by another person as harassment or disrespectful.
 - Clergy, employees and volunteers may not use email to solicit others for commercial ventures or political causes.

Group Check: “*What worked well?*”: opinions given by all members, open dialogue with Fr.’s insights
 “*What didn't work well?*”: the fact that all members were not present. “*What do we need to do better?*”:
 Action items to follow up on who does what, when, etc..

Agenda Items (next month):

October: Outreach

Rolling To Do List:

Future Agenda:

November: Inreach

The next meeting will be at the De Sales Faith Formation Center on **October 18, 2008, 9:00am – 12:30pm.**

Respectfully submitted,
 Johanna Hug,
 Recording Secretary

Immaculate Conception Catholic Church
Wilmington, N.C.
Report to Parish Council
Date of Parish Council Meeting:

Action to be taken: Decision Discussion Report Only

Person(s) Giving Report: Stephanie Balnaitis & Rich Wright

Subject: Outreach Ministries updates since the FY-08 Annual stewardship Report was published.

Description of Subject:

1, Records indicate that the number of clients served by The Help Center for the period covering July - 6 Oct 2008 increased significantly over the same period last year from 546 to 657, this represents a 17% increase.

2. It is projected that the Island Cottage earnings will reach an all time high of \$12,000 annually. Almost three times the original projection of \$4,500 annually when the store was officially opened in March of 2005.

3. In support of the Cape Fear Deanery Parish Social Ministry, Outreach chairs attended two events. The July quarterly meeting was hosted by St. Therese, Wrightsville Beach. Melissa DuCharme from the Office of Peace and Justice, Diocese of Raleigh, made a presentation on critical factors in parish social ministry, covering Catholic Social teaching. The second event was a "Poverty Conference" held at Our Lady of Guadalupe, Newton Grove. The keynote speaker was Allison Boisvert. She spoke on "Understanding Poverty-Closing the Gap." ICC will host the next meeting which is scheduled for January 31, 2009.

Plans for FY-09:
Review & evaluate the Prison and Pro-Life Ministries.
Establish closer working relationships with other community agencies

Recommendations or Specific Approvals Requested:

Benefits if approved:

Estimated Cost, if any: _____

Note: Supplementary information may be attached to report if considered necessary.