

Immaculate Conception Pastoral Council
Meeting Agenda

Mission Statement: We live Jesus Christ by proclaiming the Gospel, by celebrating the Eucharist, by nourishing our faith, and by loving and serving all God's people.

Vision Statement: Immaculate Conception will be the vibrant expression of the presence of the Risen Christ in sacred worship and through loving service.

Goal 2008 – 2009: Community Building: Create the atmosphere to bring all those who attend Immaculate Conception Church in a way that enables them to come together as one community loving and serving all God's people.

Date: June 5, 2009
Time: 2:30 pm – 5:00pm
Location: DeSales Faith Formation Center

Prayer: Father John
Setup: George Mullen

2:30pm Coffee and Fellowship
2:45 – 5:00pm Spiritual Direction Fr. John McGee, OSFS
5:30 Dinner 107 N. 8th Street, Carolina Beach

Date: June 6, 2009
Time: 9:00 am – 1:00 pm
Location: DeSales Faith Formation Center

Agenda Items:

9:00 am Coffee and Fellowship
9:20 am Prayer J. Colling
9:25 am Introduction of new members J. Colling
9:30 am Goal 2008 – 2009
Create the atmosphere to bring all those who attend ICC in a way that enables them to come together as one community loving and serving all God's people.
How have we done this?
9:45 am Revisit "What needs to be Addressed in the Parish" and see what has been accomplished
Fr. John
10:30 am Goal 2009 – 2010
Increase missionary efforts in the Cape Fear Area to invite individuals to become Part of the Immaculate Conception Church Community.
Write objectives to accomplish this goal.
11:00 am Form committees and/or assignments for 2009 – 2010
Plan objectives for goal 2010 – 2011
Pastoral Council Summer Party 2009
Pastoral Council Summer Party 2010
Selection Committee for Pastoral Council members 2010 – 2011
Retreat Committee
Prayer for each meeting
Person for set-up, clean-up
11:15 am Pastors Comments Fr. John
11:30 am Election of officers 2009 – 2010
11:45 am Group Check
11:55 am Closing Prayer
12:00 noon Adjournment
12:05 pm Lunch

**IMMACULATE CONCEPTION CHURCH
PARISH PASTORAL COUNCIL MEETING - MINUTES**

May 16, 2008

Members Present:

Fr. John
Jerry Bagnell
Stephanie Balnaitis
Kathy Canade
JoAnn Colling, Chair
Larry Cuba

Chris Diehl
Jack Flynn
Pat Holleman
Jim Martin
George Mullen
Linda Tozour

Members Absent/Excused:

Dave Polovick

JoAnn opened meeting after prayer.

Parishioner's Input: No parishioners present.

Council member was approached regarding the inability to hear the hymn numbers announced and not having enough time to open to the correct page since the song boards were taken down..

- Sign boards were falling apart and couldn't be seen by all.
- Solution may lie in revamping the sound system allowing complete sound coverage of the worship area.
- Council members are reminded that they should direct parishioners to the Commission chair responsible for the area of concern. In this case, the Director of Liturgy, Ginny Bovelski.

Correspondence:

No correspondence was received.

Decision Items:

Acceptance of minutes: Minutes accepted as written.

Report/Discussion Items:

Finance Report:

- Quarterly financial state of the Parish by Charlie DaVolio will be in this week's bulletin (May 16/17), outlying Offertory, Parish Expenses and our Stewardship. In summary, it will show that the Offertory was 9.2% below budget for the first nine months of the current fiscal year. This amounts to an average shortfall of approximately \$1,100 per typical week. (Exclusive of Christmas, Easter and Holy days)
- Operating Expenses are 6.2% under budget due to the open Faith Formation Director's position and to prudent management of resources.
- The loan balance at the end of April was \$809,250.
- April Offertory collections: Offertory collections for the first **ten** months of fiscal year 2009 totaled \$716,266. This is \$79,734 (10.0%) less than budget. Unfortunately the trend continues
- Charlie DaVolio and Father John have developed a new report to assist in managing cash resources in these tight times. The report identifies all restricted funds vs. funds available for general parish use. An example of a restricted fund is the Building and Capital Improvement fund (around \$21,000). The Finance Council reviewed this new report last month and feels that it will greatly enhance cash management going forward. The report is updated weekly.
- Annual Stewardship report will still be mailed out to all registered parishioners at the end of the fiscal year to keep parishioners up to date on the time talent and treasure of our parish..

Stewardship Commission update:

George Mullen, as chair of the Stewardship Commission reported their goals are:

- Recruit new stewards, including a co-chair (seven members currently)
- Host the annual Stewardship Appreciation Event (June 2010).
- Host a Stewardship Fair (Pentecost 2010).
- Hold two Commission Fairs after weekend liturgies during September/October 2009.
- Feature a ministry monthly in parish bulletin.
- Quarterly and yearly Stewardship Commission report:
- Hold quarterly Stewardship Commission meetings.

Finalization of Constitution and By-Laws:

- Updated Constitution and By-Laws were approved with two additions.. Appropriate signatures will be obtained and new documents will be distributed to all members.

Update of September questions:

- Update will be distributed and made part of the Parish Pastoral Council's retreat in June.

Update on Parish Pastoral Council Selections:

- Received six nominations from parishioner who wish to serve for the next three years on the Parish Pastoral Council.
- Each person will meet with the Selection Committee so they are aware of what they can expect to be called upon as a member of the Council.
- Members will be chosen by a discernment process on May 30th during one of the weekend liturgies. Fr. John will explain the process to the assembly..

Update for Goals of 2009-2010:

- Goals for the next fiscal year – 2009-2010 were already determined at the five-year planning. All Commissions will be requested to report how they will accomplish that goal(s) for 2009-2010 so report can be sent to the Diocese by June 30th.

Parish Pastoral Council Retreat:

- Retreat will commence at 2:30pm on Friday, June 5th, dinner hosted by JoAnn and Ed Colling. Continue on Saturday, June 6th with a business meeting.

Pastor Dialogue:

- Fr. John thanked all for all they have done this past year.

New Business:

- Jerry Bagnell reported that the group EVOLVE is holding a Domestic Violence Training for Leadership workshop on June 23rd and invited anyone interested to attend.

Group Check:

- “*What worked well?*”: Good, balanced discussion.
- “*What didn't work well?*”: Confusion with next agenda, need more lead time, explain items more, discussion for Retreat should have been on agenda.
- “*What do we need to do better?*”: Agenda needs a clearer explanation, such as: items for discussion, items for decision making or merely a presentation

Next meeting:

- June 5, 2009 at 2:30pm, continued on June 6, 2009 at 9:00am at the DeSales Faith Formation Building.

Action Items:

- Parish Pastoral Council Goal for 2009-2010, Evangelization discussed and finalized, election of new Parish Pastoral Council leaders, (Chair, Vice Chair and Executive Secretary)..

Future Agenda:

Parish Pastoral Council meeting dates, member responsible for prayer and member responsible for refreshments: All meetings are at the De Sales Faith Formation Center from 9:00am to 12:30pm.

Dates
June 5, 6, 2009

Prayer

Coffee, etc.
JoAnn Colling

Respectfully submitted,
Johanna Hug,
Recording Secretary