



Stewardship Opportunities 2010-2011



Stewardship is a process whereby we return a portion of our Time, Talent and Treasure to God. It is done in the spirit of sacrifice to return to the Lord something that represents a true “Thank You” for all the many blessings God has given us. Stewardship helps our parishioners find a meaningful way to express their gratitude to God and at the same time to support our parish community.

In Psalm 116, the psalmist asks aloud: “How shall I make a return to the Lord for all the good he has done for me?” Have you ever had the experience of putting yourself out for someone and never getting a thank-you in return? It’s unbelievable when it happens. The obligation to express gratitude is universal in human cultures. How much more should we make a return to the Lord!

But you may say, “I do not feel particularly grateful at this time, when I look at what’s happening in my life or in our world. I don’t see much good.” Remember Job who tells us: “The Lord has given and the Lord has taken away. Blessed be the name of the Lord!”

We are asking everyone at Immaculate Conception Parish to take a deeper step into expressing his or her gratitude to the Lord, whether you feel like the psalmist or like Job. We are inviting one another to share in Christ’s ministry to establish the Reign of God right here and right now. This is the heart of Stewardship: returning in gratitude some of what the Lord has given to us, and at all times blessing the name of the Lord!



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Parish Councils

Parish Pastoral Council (PPC)

The Parish Pastoral Council is an advisory body assisting the pastor and staff in achieving the vision and mission of the parish. The Council normally meets on designated Saturdays from 9:00 am to 12:30 pm approximately six times a year. Members participate in projects undertaken by the Council and other ministries of the parish. Term of office is three years. Prospective members are chosen by a spiritual discernment process by the parish each spring. Parishioners must be registered in the parish for one year and committed to the principles of parish Stewardship.

Parish Finance Council (PFC)

The Parish Finance Council advises the pastor and staff on all financial matters affecting the parish. Responsibilities include review and approval of the annual budget, financial planning and financial reports; monitoring of financial procedures; and assisting the parish staff in improving financial practices and procedures. Parishioners must be registered in the parish for one year and be committed to the principles of parish Stewardship. A background in finance, accounting or business management is preferred. The Council normally meets quarterly on Thursday from 7:00 pm to 8:30 pm. Term of office is three years.

Stewardship Commission

The Stewardship Commission's mission is to make Immaculate Conception Church the most vibrant community it can be. All members are called to embrace stewardship. Openness to stewardship allows us, with faith and gratitude, to know in our hearts that all we have is a gift from God and to consistently and willingly share all those gifts. Giving freely of Time, Talent and Treasure defines who we are and is a necessary role for everyone in our faith community. The Stewardship Commission hosts events to welcome new members to our parish community, partners with the Parish Pastoral Council and the Parish Finance Council to encourage sharing of Time, Talent and Treasure and encourages all parishioners to become involved in ministries, councils, committees and/or programs that make our parish vibrant.

Bishop's Annual Appeal (BAA)

The BAA Committee organizes and coordinates this appeal annually. Each year the Diocese of Raleigh sponsors the Bishop's Annual Appeal as its means for each Catholic to support the ministry of our Diocesan Church. Time commitment is roughly two to three hours a week, depending on the number of volunteers. Volunteers should be active parishioners for the past six months and participate in the BAA campaign. Confidentiality and discretion are required. Commitment time is January through March.

Opportunities to serve:

- sending out letters and pledges
- processing pledges
- recording of data and computer work

Office Receptionists

Office Receptionists warmly greet visitors and parishioners, answer phones, direct calls to the proper personnel and assist the staff in completing tasks and projects as needed. Ordinarily receptionists serve once a month.

Opportunities to serve:

- Monday through Friday, mornings: 8:45 am to 12:30 pm
- Monday through Friday, afternoons: 12:30 pm to 4:30 pm

Safe Environment Team (SET)

Safe Environment Team members implement the United States Catholic Conference of Bishops (USCCB) mandated program for the Protection of Children and Youth. The team provides the required training and background screening of all parishioners teaching or working with youth and is vital in providing a safe, protective, and caring environment for the youth of the church. This ministry requires two types of stewards: volunteers with backgrounds/training in psychology or social work and persons with basic clerical skills and a willingness to serve. Both are welcome and crucially needed. Diocesan convocations are held twice a year to train and update team members. Time commitment varies with the type of involvement; but usually only two to three hours for those assisting with presentations scheduled approximately four times a year, usually during the late summer and fall or possibly other times on an as needed basis. Responsibilities for presentations are rotated among volunteers, presenters and clinicians. Other volunteer positions would require two hours once a month or less depending on need.

Opportunities to serve:

- facilitating and assisting with presentations for recognizing child abuse and neglect (Presentations are already prepared)
- inputting applications into the computer for background screening
- preparing volunteer screening packets
- room and equipment setup
- updating church and diocesan databases
- typing training certificates
- mailing and monitoring the return of references
- making reminder calls

Treasury Counters

Treasury Counters tabulate weekly offertory and special Diocesan collections. The counters work in teams of four or more, approximately once a month, normally for two hours. Familiarity with a calculator is necessary. Parishioners must be registered in the parish at least six months and contributing their Time, Talent and Treasure. Confidentiality is required.

Welcome/Orientation/Registration Committee

The Welcome/Orientation/Registration Committee welcomes all new parishioners to Immaculate Conception during an Orientation Gathering. The committee encourages new parishioners to participate in the life of the parish by contributing their Time, Talent and Treasure. The Welcome/Orientation/Registration events are held throughout the course of the year on designated Saturdays from 9:00 am to 10:45 am. The appropriate dates are listed in the parish bulletin.

Opportunities to serve:

- set up Brisson Hall
- clean up Brisson Hall
- food preparation
- greeting new parishioners
- initial and follow up contact

Faith Formation Commission

The Faith Formation Commission's mission is to provide a lifelong intergenerational whole community approach to faith formation that emphasizes parish and home preparation and formation based on events of the liturgical year. This catechetical process aims toward growth in many dimensions of Christian discipleship: knowledge of faith, liturgical life, moral formation, prayer, belonging to community and missionary spirit. It is faithful to Catholic tradition and responsive to the needs and lived experience of people today.

Sacramental Preparation

Baptism Preparation

Baptism Preparation assists parents in their understanding of the meaning of the baptismal call and prepares them for the responsibility of raising their child in the Catholic faith. Time commitment for the following opportunities is normally 1 1/2 hours. Training is provided.

Opportunities to serve:

- facilitators who lead preparation workshops
- Baptism Host, who welcomes the family and offers assistance on the day of the baptism before and during the liturgy

Confirmation Preparation

Preparation for the Sacrament of Confirmation stresses that the individual begins to acknowledge a personal commitment to a spiritual journey that will last a lifetime. Catechesis encourages this commitment by deepening each individual's understanding of the sacrament through formation sessions, by encouraging personal witness through social justice activity, participation in the parish's liturgical life, and by helping to enrich each candidate's prayer life through retreats and other prayer experiences. Diocesan and parish requirements are fulfilled in a two-year preparation process which begins in high school.

Opportunities to serve:

- catechist
- catechist aide
- stewardship project coordinator
- chaperone
- clerical duties

First Reconciliation Preparation

The Sacrament of Reconciliation prepares children to receive the sacrament for the first time. This process involves participation in the Children's Faith Formation program, parish wide faith formation gatherings, attendance at parent/child workshops and completing required materials at home. Diocesan guidelines state that children who have been baptized in the Catholic Church are to be involved in a catechetical process for at least a year prior to formal preparation for this sacrament. First Reconciliation is usually scheduled during the fall and is normally celebrated during a Parish Communal Reconciliation Service.

Opportunities to serve:

- catechist
- catechist aide
- coordinator
- special projects
- hospitality

First Eucharist Preparation

The First Eucharist process prepares children to receive the Sacrament of Eucharist for the first time. This process involves participation in our Children's Faith Formation program, parish wide faith formation gatherings, attendance at weekly liturgy, parent/child workshops, retreat, rehearsal and completing required materials at home. As required by the Diocese, children are to be regular participants in the faith formation process at least one year prior to formal preparation for this sacrament. The National Directory for Catechesis requires that parents, too, take an active part in the child's formation. First Eucharist is usually scheduled during the spring and is celebrated with the entire parish community at all liturgies on a designated weekend.

Opportunities to serve:

- catechist
- catechist aide
- reception for parish community to celebrate First Eucharist
- coordinator
- hospitality
- special projects

FOCCUS (Engaged Couples)

Facilitating Open Couple Communication, Understanding and Study (FOCCUS) explores couples basic expectations of marriage, including communication skills, problem solving skills, attitudes on money, children, religion, sexuality and in-laws. In addition it attempts to sharpen communication regarding compatibility, background, two-career families, interfaith marriage and second marriages. FOCCUS participants begin by taking an inventory survey. Survey results are reviewed by a FOCCUS team (married couple). The engaged couple then meets in the home of the FOCCUS team for the interpretation of the survey. Time commitment of the married couple who facilitates this process varies according to the number of engaged couples preparing for marriage. Training is required to interpret the FOCCUS inventory survey and is provided by the parish. Training is provided and all team members are married couples.

Opportunities to serve:

- FOCCUS team member

Marriage Preparation Diocesan On-site Workshops

The Marriage Preparation Ministry coordinates and facilitates a one-day Diocesan workshop which is hosted by Immaculate Conception three times a year. The workshop assists engaged couples in understanding the commitment they are making to one another in the Sacrament of Marriage.

Opportunities to serve:

- workshop set up
- workshop clean up
- facilitate registration
- greeting engaged couples
- providing hospitality
- couple presenters

Rite of Christian Initiation of Adults (RCIA)

Rite of Christian Initiation of Adults (RCIA) is the process through which the Catholic Church receives new adult members. It has three phases:

Pre-Catechumenate

The Pre-Catchumenate is a process for those interested in exploring Roman Catholicism. These meetings normally take place on Sunday from 10:30 am to 11:20 am in the De Sales Faith Formation Center.

The Catechumenate

The Catechumenate is a process for Catechumens (unbaptized) and Candidates (Christian baptized) to delve more deeply into Scripture to accompany them on their faith journeys. These meetings normally take place on Sunday, 10:30 am to 11:20 am in the De Sales Faith Formation Center.

Mystagogia

Mystagogia provides a continuation for Catechumens to help them become fully intergrated into parish life. These meetings normally take place in the De Sales Faith Formation Center, times are established as needed.

Opportunities to serve:

- *Sponsors:* Confirmed adults in good standing with the Catholic Church. Willing to attend some, but are not required to attend all, of the Catechumenate sessions.
- *Catechists:* Confirmed adults in good standing with the Catholic Church. Additional Catechetical training or theological studies will be provided. Catechists are committed to attending either the Pre Catechumenate or Catechumenate sessions.

Rite of Christian Initiation of Children (RCIC)

Children who have already reached the age of reason (age seven), who are not baptized and seek to embrace the Catholic faith, are enrolled in an initiation process of sufficient duration that will prepare the child to profess faith appropriate to their age. These children are fully initiated into the Catholic Church at the culmination of this process, celebrating Baptism (if needed), Confirmation, and First Eucharist during the same liturgy. For the Baptism of children under the age of seven, the guidelines for the Baptism of Infants apply.

Opportunities to serve:

- prepare children for reception of the sacraments

Whole Community Catechesis (WCC)

The parish Faith Formation process is called Whole Community Catechesis (WCC). This process brings parishioners together for intergenerational gatherings to explore aspects of our Catholic faith through prayer, presentations, intergenerational activities, age specific learning sessions and fellowship. The Gatherings are scheduled throughout the year.

Opportunities to serve:

- team member - planning and organizational
- catechist
- registrar
- hospitality
- presenter/role play
- set up/clean up
- prayer leaders
- musicians
- clerical help

Adult Faith Formation

Parish Resource Center

The Parish Resource Center procures and promotes publications and other materials necessary for supporting and supplementing the faith formation programs being offered. A lending library of books and audio-visual materials is maintained. Hours are flexible during weekdays from 9:00 am to 4:00 pm. Background in library resources and computer skills are needed.

Opportunities to serve:

- staffing of the Parish Resource Center
- cataloging materials

Welcome Home (for Returning Catholics)

Welcome Home invites inactive Catholics to weekly reflection sessions normally during the season of Lent. Current issues in the Church, particularly related to post Vatican II liturgy and the sacraments are discussed. The aim is to aid participants in coming back to the faith.

Small Faith Formation Groups

De Sales Spirituality Group

The De Sales Spirituality Group is a faith sharing group that meets to learn and share the spirituality of St. Francis de Sales and spread the concepts of Salesian teachings to others. The group reads, reflects and discusses the various writings of St. Francis, especially the "Introduction to the Devout Life."

- The group normally meets on the second Wednesday of each month (except July & August), from 10:00 am to 11:45 am.

Reflection on Sacred Scripture Groups

The Reflection on Sacred Scripture Groups are faith sharing groups whose goal is to learn more about the origins and development of Sacred Scripture. Various study materials provide introductions, chapter and verse commentaries of the Bible to help focus on and understand the cultural, political and historical environment that inspired the writers. Materials and resources used vary with each group.

- The first group normally meets the first Monday of the month (except July & August), from 7:00 pm to 9:00 pm.
- The second group normally meets the third Monday of the month (except July & August), from 7:00 pm to 9:00 pm.
- The third group normally meets the third Wednesday of the month (except July & August), from 10:00 am to 11:45 am in the De Sales Faith Formation Center.

Reflection on the Sunday Readings Groups

These Reflection Groups study the Sunday readings prior to their being proclaimed during the Sunday liturgy using various scripture commentaries.

- The first group normally meets the first Wednesday of the month, from 10:00 am to 11:30 am.
- The second group normally meets every Thursday (except July & August), from 10:00 am to 12:00 pm.

Lenten Small Groups

The Lenten Small Groups promote faith-sharing in a small discussion group format. Groups meet in private homes or in the De Sales Faith Formation Center at various times and days during Lent, to reflect on the materials chosen for the year. Members support and encourage one another on their faith journey, as they learn more about the Catholic faith.

Opportunities to serve:

- ministry leaders to coordinate and set up groups
- select program content
- facilitate groups
- recruit and train new facilitators

Youth Ministry

Total Youth Ministry (TYM) (9th Grade thru 12th Grade)

Junior Youth Ministry (JYM) (6th Grade thru 8th Grade)

Youth Ministry is composed of Total Youth Ministry (TYM) for young people in 9th thru 12th grade and Junior Youth Ministry (JYM) for young people in 6th thru 8th grade. The goal of Youth Ministry is to foster the TOTAL personal and spiritual growth of our young people in Grades 6-12, both individually and as a community. This is done through reinforcing the eight components of Youth Ministry: Catechesis, Advocacy, Community Life, Evangelization, Justice/ Service (outreach), Leadership Development, Pastoral Care, and Prayer and Worship. The primary focus of Youth Ministry is to create an atmosphere where adolescents can experience a real connection to their faith – providing an environment where they can concentrate on their spiritual and personal issues and concerns in a positive and encouraging format which reinforces the Catholic perspective. Sessions normally meet Sunday afternoons from 1:00 pm to 2:30 pm, in the De Sales Faith Formation Center, September through May.

Opportunities to serve:

- catechist
- catechist aide
- chaperone
- driver
- special project leader
- special project aide
- receptionist

Children/Youth Choir

The Children/Youth Choir sings periodically throughout the Faith Formation year, rotating among our weekend liturgies; and at other special parish events. Members learn the general repertory of the parish, along with selections geared toward their age group and ability. Rehearsals are normally scheduled for Wednesday evenings from 5:30 pm to 6:30 pm, during the break between the afternoon and evening Children's Faith Formation sessions. The choir is open to children from the 2nd through 8th Grades. Regular attendance at liturgies and rehearsals is required.

Children's Faith Formation

Elementary Faith Formation (2nd Grade thru 5th Grade)

This ministry assists children in the 2nd thru 5th Grades on their faith journey. Activities include field trips and other social programs. Sessions normally meet on Wednesdays with a choice of the afternoon session, 4:00 pm to 5:30 pm, or the evening session, 6:30 pm to 8:00 pm. The Sacraments of First Reconciliation and First Eucharist are received by the youth in this program. First grade faith formation is a pre-requisite for entering the second grade Sacramental year for First Reconciliation and First Eucharist.

Opportunities to serve:

- catechist
- catechist aide
- special projects
- chaperone

Primary Faith Formation (CFF) (Pre-school thru 1st Grade)

This ministry assists children in their faith formation through regular weekly sessions. It is offered for pre-school children through first grade and sessions normally meet on Sunday morning from 9:30 am to 10:30 am in the De Sales Faith Formation Center. First grade faith formation is a pre-requisite for entering the second grade Sacramental year for First Reconciliation and First Eucharist.

Opportunities to serve:

- catechist
- catechist aide
- special projects

Nursery

The Nursery provides childcare and is normally held on Sunday morning during the 9:30 am and 11:30 am liturgies. This program accommodates children from birth through 3 years old. Nursery volunteers must complete and return the Diocese of Raleigh Application for Volunteers form, submit to a criminal background check, and attend Safe Environment Training.

Opportunities to serve:

- supervision of children during the liturgies
- volunteer for other occasions/events when a nursery might be needed

Liturgical Commission

The Liturgical Commission's mission is to acknowledge God's presence in our preparation and celebration of liturgical life. This is accomplished through parish catechesis in liturgy and the sacraments, and theology and formation of liturgical ministers.

- 1) All liturgical ministers are required to participate in training sessions before participation.*
- 2) In addition to the above training, ministers are expected to attend a yearly training session to refresh and update their ministry.*
- 3) Individuals are asked to pray and discern the one liturgical ministry in which they will serve the community. This applies to Altar Server, Extraordinary Minister of Holy Communion during the Liturgy and to the Sick/Homebound, Greeter, Lector, Music Ministry and Usher.*

Altar Linen Caretakers

Altar Linen Caretakers wash and iron all linens used during liturgies and baptisms. All linens must be picked up after the last Sunday liturgy and returned by Wednesday. Instructions are provided for the proper care of the linens. Caretakers work on their own time. Scheduling depends on the number of caretakers.

Art & Environment (A&E)

Art & Environment (A&E) is responsible for enhancing the visual atmosphere of the church during the liturgical year. Individuals contribute their various talents.

Opportunities to serve:

- sewing and other skills
- drawing
- gardening
- designing
- flower arranging
- sound system

Lay Presiders

Lay Presiders lead Morning Prayer and Communion Services which are scheduled in the absence of a priest. Morning Prayer is part of the official prayer of the church called Liturgy of the Hours. This service takes place every Tuesday at 9:00 am and lasts about 40 minutes. The Communion Service includes Liturgy of the Word and distribution of Communion, and takes place every Monday at 9:00 am, beginning with a Novena to the Blessed Mother. It lasts about 40 minutes. These services are also scheduled on other weekdays when a priest is not available for Liturgy of the Eucharist (Mass). Training sessions are required.

Sacristans

Sacristans prepare all necessary items that are used during the liturgical and sacramental celebrations (e.g., candles, linens, incense, etc.) during the week or weekend liturgy. Duties include periodic care of vestments, organization of liturgical books, and responsibility for the opening and closing of the building for weekend liturgies. Training sessions are required.

(Individuals may serve in only **ONE** of the following Liturgical Ministries)

Altar Servers

Altar Servers prepare the altar for the celebration of liturgy and assist the presider during the liturgy. Anyone nine years of age or older that has celebrated First Eucharist is eligible. Males, females, and families are encouraged to participate in the ministry. Training sessions are required.

Extraordinary Ministers of Holy Communion

The Bishop, priest, and deacon are the ordinary ministers of the Eucharist. Extraordinary Ministers of Holy Communion are members of the lay faithful who are recommended by the Pastor and appointed by the Bishop to distribute the Body and Blood of Christ to a specific parish community for a period of three years. Ministers must be confirmed Catholics in full communion with the Church. Training sessions are required.

Extraordinary Ministers of Holy Communion during the Liturgy

Extraordinary Ministers of Holy Communion during the Liturgy join the Presider in distributing the Body and Blood of Christ during the Liturgy. Training sessions are required.

Extraordinary Ministers of Holy Communion to the Sick/Homebound

Extraordinary Ministers of Holy Communion to the Sick/Homebound are confirmed adult members of the community who, each weekend, bring the Eucharist and “the parish” to the sick and those who are confined to homes, health living facilities, and assisted living facilities. Training sessions are required.

Greeters

Greeters provide a welcoming presence and hospitality by greeting people entering the church, assisting visitors, and providing hymnals. Families are encouraged to participate in this ministry. Training sessions are required.

Lectors

Lectors proclaim the Scriptures at all liturgical celebrations in a manner that enables the assembly to understand and appreciate the beauty and rich content of the “Word of God.” They carry the Book of Gospels to the altar during the entrance procession, read the First Reading, the Second Reading, and the General Intercessions. Those seeking to participate must have received all three sacraments of initiation: Baptism, Confirmation, and First Eucharist. Training sessions are required.

Music Ministry

The Music Ministry is committed to supporting and enhancing our liturgical prayer life through music. Vocalists and skilled instrumentalists comprise this ministry. Regular attendance at parish liturgies and rehearsals are crucial for each music minister’s tasks and are a required commitment for all musicians. See below for specific requirements of each particular music ministry group.

ICC Choir

The “ICC Choir” normally sings at the Sunday morning 9:30 am liturgy. Rehearsals are scheduled from 6:30 pm until 8:00 pm on Thursday evenings. Participation is open to high school youth through adults. Regular attendance at liturgies and rehearsals is required.

Children/Youth Choir

The Children/Youth Choir sings periodically throughout the Faith Formation year, rotating among our weekend liturgies; and at other special parish events. Members learn the general repertory of the parish, along with selections geared toward their age group and ability. Rehearsals are normally scheduled for Wednesday evenings from 5:30 pm to 6:30 pm, during the break between the afternoon and evening Children’s Faith Formation sessions. The choir is open to children from the 2nd through 8th Grades. Regular attendance at liturgies and rehearsals is required.

Funeral Choir

The Funeral Choir enhances our Funeral and Memorial liturgies. The core of this choir is available members of our Music Ministry vocalists. At the discretion of the Director of Music, this choir is also open to other interested parishioners who cannot commit to weekly scheduled choirs. Members are alerted to the time and day of a funeral or memorial liturgy. When necessary, a brief rehearsal is held before the funeral. The commitment to attend whenever possible is required as well as regular attendance at parish liturgies to allow for familiarity with parish repertoire.

Cantors

Cantors lead the Responsorial Psalm and Gospel Acclamation during the weekend liturgies, funerals, weddings and special liturgies as well as acting as song leaders. Cantors are chosen based on their vocal and musical skills and leadership skills as well as availability. Cantors are normally scheduled on a rotating basis. Regular attendance at liturgies, periodic group training sessions, individual training/rehearsals as needed and personal preparation are required.

Instrumentalists

Instrumentalists are skilled parish musicians who may serve on a regular basis or for special liturgies. All instrumentalists must be approved by the Director of Music. Regular attendance at liturgies for familiarity with parish repertoire and rehearsals is required, as well as personal preparation.

Ushers

Ushers provide a welcoming presence and sense of hospitality. They are custodians of order serving at the weekend liturgies as well as major feast days. They welcome and assist with seating parishioners, make sure the sanctuary space is utilized properly, assist with the collection(s), and facilitate the presentation of the gifts and the Communion Procession. Training sessions are required.

“How shall I make a return
to the Lord for all the good
he has done for me?”

Psalm 116

Inreach Commission

The Inreach Commission's mission is to develop parish life through community building and fellowship by offering programs and events to enrich and support the lives of the parishioners of Immaculate Conception.

Funeral Planning Process

The Funeral Planning Process endeavors to provide consolation, support and guidance to the family of a deceased parishioner. A team, consisting of two people, meets at the church with the family to assist with funeral preparations and the planning and coordinating of the funeral liturgy. Additionally, they meet the family at the funeral and assist the family before, during and after the liturgy. The co-coordinators provide on-going training and support for new team members.

Opportunities to serve:

- meeting with bereaved families
- following up with families in the weeks after the funeral

Lazarus

Lazarus offers a reception at the church for the family and friends of a deceased member following the funeral service. Food is provided by Lazarus members.

Opportunities to serve:

- food preparation
- reception set up
- reception clean up

Meals for Moms

Meals for Moms focus on assisting families with newborns in our faith community. Each family receives approximately one full week's worth of dinners.

Opportunities to serve:

- meal preparation
- delivery of one meal on a scheduled day to the family with a newborn

New Directions

New Directions is a social and spiritual support group for widows, widowers and singles again. The ministry provides a needed outlet for members to join together in friendship, companionship and charity. New Directions usually gathers on the second Sunday of the month after the 11:30 am liturgy. The designated place is listed in the Parish Bulletin, where socializing and lunch can be shared.

Social Committee

The Social Committee endeavors to provide a variety of social events that embrace the parish. Examples include: providing hospitality after designated weekend liturgies and various liturgical celebrations, Whole Community Catechesis refreshments, planning and providing other social events.

Opportunities to serve:

- assistance in the organization of events
- preparing and distributing promotional materials
- event set up
- event clean up

Wellness Ministry

The Wellness Ministry is devoted to improving the health and well-being of Immaculate Conception parishioners. The ministry provides health related education through CPR training and qualified speakers on specific medical and health related topics. The ministry promotes the Red Cross semi-annual Blood Drives and Lifeline Screening to detect life threatening conditions. They also provide blood pressure checks after liturgies.

Opportunities to serve:

- health professionals to do blood pressure checks at designated liturgies (immediate need is for the 7:30 am and 9:30 am liturgies)
- assistance with Blood Drives
- the planning and coordinating of education events

Outreach Commission

The Outreach Commission's mission is to promote an awareness of social justice issues within the community. The Commission seeks to provide food, clothing, educational materials, and other opportunities for Outreach activities. Suggestions are made to the pastor concerning the disbursement of Charity and Justice Funds.

Bread of Life

Bread of Life feeds and clothes the needy in the Wilmington area. Sandwiches and snacks are normally prepared every Saturday in the church kitchen and delivered downtown between 7:30 am and 9:45 am.

Opportunities to serve:

- preparing the sandwiches
- assisting in the delivery of the food

English for Speakers of Other Languages (ESOL)

English for Speakers of Other Languages teaches individuals to speak and write in English. Emphasis is placed on English for everyday and professional use. ESOL usually meets every Tuesday and Thursday, 7:30 pm to 9:00 pm in the De Sales Faith Formation Center. Previous teaching experience and knowledge of a foreign language is not required.

Opportunities to serve:

- English speaking tutors

Good Samaritan

Good Samaritan extends a helping hand to members of Immaculate Conception Church and neighbors in the surrounding community who find themselves in serious financial difficulty. This is accomplished through counseling, referrals to appropriate community agencies and by providing emergency financial assistance as funding permits. Confidentiality is required.

Opportunities to serve:

- availability to respond to assistance requests
- interviewing those in need to determine the best solution to their problem

Help Center of Federal Point

Help Center of Federal Point is a community effort that offers emergency assistance to residents of Pleasure Island and those referred by Immaculate Conception. Area churches, businesses, organizations, and concerned citizens provide the funding and food. Individuals staff the center Monday thru Friday from 10:00 am to 12:00 noon in the Carolina Beach Recreational Center, 1112B North Lake Park Blvd. (behind Carolina Beach Town Hall). Volunteers work in teams and are scheduled for two hours a month. For Christmas, food baskets are delivered to families in need, with each of the children receiving gifts.

Opportunities to serve:

- staff the Center
- pick up donated food at church after the 11:30 am liturgy and deliver to the Help Center
- computer input of program records at the Help Center, normally on Friday from 10:00 am to 12:00 pm, on a rotating basis, depending on the number of volunteers

Hispanic/Migrant Ministry

The Hispanic/Migrant Ministry provides assistance to migrant workers in the area. The projects include a back to school drive collecting school supplies, the Angel Project at Christmas, and collecting toiletries. The ministry works with the Hispanic coordinator at Catholic Charities and tries to provide other items as needed.

Opportunities to serve:

- preparing handouts
- distributing handouts
- collecting and sorting items
- delivering items
- drivers with a pick up truck

Island Cottage

Island Cottage is a non-profit thrift store in Carolina Beach on Bridge Barrier Road, next to the Post Office. All profits are donated to the Help Center of Federal Point. The store is open Tuesday through Saturday from 10:00 am thru 5:30 pm. Donations of clothing and household items also go to the Help Center clients, persons sent by local churches, as well as the homeless in the area. Individuals are asked to donate two hours per month. This can be either scheduled time or drop in time.

Opportunities to serve:

- taking inventory of items donated
- pricing donated items
- stocking the store
- sorting through clothes and re-donating to other non-profits
- helping to dust and keep the store in order
- occasional need for a driver with a pickup truck

Meals on Wheels - Weekend

Meals on Wheels - Weekend works with four other area churches in delivering meals when there is a fifth Saturday in the month (approximately four times a year). Immaculate Conception coordinator plans and shops for the food. Preparation begins at 7:30 am in the church kitchen.

Opportunities to serve:

- preparing the meals (approximately two hours)
- delivering the meals to one of three routes from Monkey Junction to Kure Beach

Prison Ministry

The Prison Ministry visits the New Hanover County Correctional Center which is a minimum security prison on Division Drive near the Wilmington International Airport (ilm). Ministers are scheduled (normally with another minister) to participate in the Catholic service either on the first or third Saturday of each month from 6:00 pm to 7:00 pm. The service involves conducting scripture readings and discussions that are normally led by the prisoners. The minister then conducts a short Communion service. It is necessary, therefore, that the Eucharist is picked up at the church prior to the service. The prisoners who attend may be Catholic or may be non-Catholics, curious about the Catholic faith. All ministers go through a one-time, one to two hour orientation/ training at the prison and they then must attend four hours of volunteer activities/services there before getting a prison pass (blue card). Requirements also include being certified as an Extraordinary Minister of Holy Communion, have faith communication skills and familiarity with the Bible.

Right to Life

Right to Life mobilizes parish energies to work on behalf of life. This includes issues dealing with the sick and terminally ill, abortion, biotechnology, the elderly and the needs of families. Right to Life coordinates seasonal events such as a diaper drive, information dispersal, and similar activities.

Opportunities to serve:

- assisting in the organizational and promotional activities of the ministry
- distribution of materials
- March for Life in Washington, DC
- The Right to Life march in front of the Federal Courthouse in Wilmington, NC
- one hour prayer vigils at two abortion centers in Wilmington, usually every Tuesday and Friday year round
- support and attend the Life Line Crisis Pregnancy Annual banquet in May
- organize donations for pregnancy support
- attend Life Chain on the first Sunday of October
- celebrate Life Sunday at liturgy
- participate in the annual Pro-Life Liturgy
- take part in the yearly St. Patrick's Day Parade

Facilities Commission

The Facilities Commission's mission is to ensure that the parish facilities and grounds are able to serve the needs of the parish community; to be good stewards of the parish finances by effectively attending to the maintenance needs of the buildings and grounds.

Building Maintenance

Building Maintenance is a group of licensed and/or skilled stewards called upon for their time and talent in the minor maintenance and repair of our facilities: the Church, De Sales Faith Formation Center, priest's residence and associated operating systems. Necessary parts and material are supplied by the church.

Opportunities to serve:

- normal maintenance of equipment
- minor plumbing
- minor electrical work
- phone system repairs
- sound system repairs
- wood working projects

Facility Setup Committee

Facility Setup Committee arranges and rearranges furniture, chairs and tables in the Church and De Sales Faith Formation Center layout for special events and liturgies, such as weddings, funerals, socials, and the like. Rarely does the time required for the set-up exceed one hour.

Opportunities to serve:

- arranging and rearranging furniture, chairs and tables

Landscaping Committee

Landscaping Committee enhances and maintains the outside grounds of our church property. All necessary equipment is provided. All adults and high school youth are welcome. Typically, work is done on Thursday and Saturday mornings during spring, summer and fall.

Opportunities to serve:

- lawn mowing
- edging
- weeding
- fertilizing
- trimming trees and shrubs

National Regional Organizations

Boy Scout Troop 200

Boy Scout Troop 200 is sponsored by Immaculate Conception Church. Boy Scouting, one of the traditional membership divisions of the BSA, is available to boys who have earned the Arrow of Light Award and are at least 10 years old or have completed the fifth grade and are not yet 18 years of age. The program achieves the BSA's objectives of developing character, citizenship and personal fitness. The Troop normally meets on Thursdays from 7:00 pm to 8:30 pm in the De Sales Faith Formation Center.

Catholic Daughters of America Court #2444

Catholic Daughters of America is the largest women's national organization in the world dedicated to strengthening their spiritual life through Christ and His church. Catholic lay and religious women, eighteen years of age or older, are welcome to be part of this organization. The Catholic Daughters support the church by prayer, social and charitable activities. They share their stewardship of Time, Talent and Treasure as they continue to embrace the light of Christ.

Knights of Columbus

Knights of Columbus is the world's largest Catholic men's organization, founded in the United States in 1852 named after Christopher Columbus. The Knights support the church by various service ministries: conducting food drives, driving hospitality vans for the hospital and much more.

St. Thomas More Fraternity of the Secular Franciscan Order

St. Thomas More Fraternity of the Secular Franciscan Order follows Article 4 of The Rule of the Secular Franciscan Order which states, "The rule and life of the Secular Franciscan is to observe the Gospel of our Lord Jesus Christ by following Saint Francis of Assisi, who made Christ the inspiration and the center of his life with God and people." The Order normally meets on the third Sunday of the month (except December) at 2:00 pm in the Tileston Building at St. Mary Church located in downtown Wilmington.

Ministries Contact Listing

Parish Pastoral Council (PPC)	Anne Pakulniewicz	ariettina@earthlink.net	910-791-8472
Parish Finance Council (PFC)	Amy Bagnell	amy.craig@earthlink.net	910-784-1033

STEWARDSHIP COMMISSION

Stewardship Chair	George Mullen	mullengb@yahoo.com	910-632-7143
Bishop's Annual Appeal (BAA)	Rich & Cindi Wallace	wallit@bellsouth.net	910-458-3658
Office Receptionists	Elaine LaCourse	elacourse@iccwilm.org	910-791-1003, ext. 12
Safe Environment Team (SET)	Joby Gaughan	jgaughan@wect.com	910-253-9236
Treasury Counters	Claudia Sing	csing@iccwilm.org	910-791-1003, ext. 10
Welcome/Orientation/ Registration Committee	Jason & Briana Zeigler	zeigler46@aol.com	330-416-2421

FAITH FORMATION COMMISSION

Faith Formation Co-chair	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20
Faith Formation Co-chair	Marie Marshall	mmarshall@iccwilm.org	910-791-1003, ext. 18
Baptism Preparation	Dave & Rhonda Hahn	wradshahn@earthlink.net	910-452-4086
Confirmation Preparation	Marie Marshall	mmarshall@iccwilm.org	910-791-1003, ext. 18
First Reconciliation Preparation	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20
First Eucharist Preparation	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20
FOCCUS (Engaged Couples)	John & Anne Melia	jmelia@ec.rr.com	910-790-3885
Marriage Preparation	Peggy McSteen	pbjbd104@bellsouth.net	910-352-1004
Rite of Christian Initiation of Adults (RCIA)	Marianna Donisi-McCann	donisi@ec.rr.com	910-452-7031
Rite of Christian Initiation of Children (RCIC)	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20
	Marie Marshall	mmarshall@iccwilm.org	910-791-1003, ext. 18
Whole Community Catechesis (WCC)	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20
Parish Resource Center	Ann Servotte	acsreads@yahoo.com	910-350-0103
Welcome Home (for Returning Catholics)	Marion Schweis	schweis@yahoo.com	910-313-0286
Small Faith Formation Groups	Christina Burbeck	cburbeck@mindspring.com	910-619-0726
DeSales Spirituality Group	Linda Tozour (morning)	linda_tozour@bellsouth.net	910-392-5954
Reflection on the Sunday Readings (1)	Linda Tozour	linda_tozour@bellsouth.net	910-392-5954
Reflection on the Sunday Readings (2)	Barbara Bartosik	dbartosik@ec.rr.com	910-392-4321
Reflection on Sacred Scripture Group (1)	Johanna Hug	nchug1@bellsouth.net	910-452-5261
Reflection on Sacred Scripture Group (2)	Char Porter	porcblc12@yahoo.com	910-799-2151
Reflection on Sacred Scripture Group (3)	Linda Tozour	linda_tozour@bellsouth.net	910-392-5954
Lenten Small Groups	Teresa Townend	townendteresa@yahoo.com	910-791-9834
Youth Ministry (TYM/JYM)	Marie Marshall	mmarshall@iccwilm.org	910-791-1003, ext. 18
Children's Faith Formation (3 years - Grade 5)	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20
Nursery	Carol Cholette	ccholette@iccwilm.org	910-791-1003, ext. 20

LITURGICAL COMMISSION**Liturgical Chair**

Altar Linen Caretakers
 Art & Environment (A&E)
 Lay Presiders
 Sacristans
 Altar Servers
 Extraordinary Ministers of
 Holy Communion/Liturgy
 Extraordinary Ministers of Holy
 Communion to Sick/Homebound
 Greeters
 Lectors
 Music Ministry
 ICC Choir
 Children/Youth Choir
 Funeral Choir
 Cantors
 Instrumentalists
 Ushers

Ginny Bovelsky

Judy Flynn
 Kathy Canade
 Ginny Bovelsky
 Walter Ryczek
 (position open)

 (position open)

 Mike & Cindy Scott
 Sally Jo Glendenning
 Gail Binni
 Ginny Bovelsky

Jorge Kruger

gbovelsky@iccwilm.org

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 canadek@bellsouth.net
 gbovelsky@iccwilm.org
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 Contact Liturgical Commission Chair

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 910-791-1003, ext. 24
 910-458-7201

910-458-8385
 910-470-5240
 910-397-0255
 910-791-1003, ext. 24

910-392-8612

INREACH COMMISSION**Inreach Chair**

Funeral Planning Process

 Lazarus
 Meals for Moms
 New Directions
 Social Committee
 Wellness Ministry

Terry Acome

Margaret Duffrin
 Pat Holleman
 Margie Morris
 Tracey Kruger
 Doris LeBlanc
 Christine Feeney
 Lisa McCambridge

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 910-458-0874
 910-458-5581
 910-392-8612
 910-794-2481
 910-443-2823
 910-392-8542

OUTREACH COMMISSION**Outreach Chair**

Bread of Life
 English for Speakers of
 Other Languages (ESOL)
 Good Samaritan

 Help Center of Federal Point
 Hispanic/Migrant Ministry

 Island Cottage
 Meals on Wheels - Weekend
 Prison Ministry
 Right to Life

(position open)

Mike Guzzello

 Mary Thompson
 Rich Wright
 Stephanie Balnaitis
 Ann Driscoll
 Mary Boudreau
 Nancy Miller
 Chris Puritis
 Virginia Nohe
 Bill Langlois
 Loretta McManus

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 910-452-1373
 910-350-2638
 910-452-3453
 910-458-8209
 910-793-5981
 910-799-0392

FACILITIES COMMISSION

Facilities Chair

Building Maintenance
Facility Setup Committee
Landscaping Committee

Charlie DaVolio
Charlie DaVolio
Jack Flynn
(position open)

cdavolio@iccwilm.org
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homdeplum@charter.net
Contact Facilities Commission Chair

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NATIONAL/REGIONAL ORGANIZATIONS

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Catholic Daughters of
America Court #2444
Knights of Columbus
St. Thomas More Fraternity
of the Secular Franciscan Order

Paul Devine

Marge Fenn
Ken O'Leary

Frank Otto
Mary Toci dlowski

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