

DISCLOSURE NOTICE and AUTHORIZATION for background consumer reports
Important: Please read carefully before signing.

A consumer report and/or investigative consumer report including information concerning your character, general reputation, personal characteristics, criminal record, qualifications, and/or motor vehicle record may be obtained at any time during the application process or during your service by the Grove First United Methodist Church in connection with your application to work with children, youth or vulnerable adults.

Upon timely written request to the Grove First United Methodist Church staff person responsible for screening workers, and within 5 days of this request, the name, address and phone number of the reporting agency and the nature and scope of the investigative consumer report will be disclosed to you.

Before any adverse action is taken, based in whole or in part on the information contained in the consumer report, you will be provided a copy of the report, the name, address and phone number of the reporting agency, and a summary of your rights under the Fair Credit Reporting Act.

AUTHORIZATION: I, _____ (print name clearly), hereby authorize and request, without reservation, any present or former employer, law enforcement agency, division of motor vehicles, consumer reporting agency, or other persons or agencies having knowledge about me to furnish the Grove First United Methodist Church with any and all background information in their possession regarding me, in order that my qualifications may be evaluated.

READ, ACKNOWLEDGED AND AUTHORIZED:

(Signature)

(Date)

For California, Minnesota or Oklahoma applicants, check here to receive a copy of your report. _____
These forms can also be found on our website: www.groveumc.org