

St. Philip the Apostle Catholic Church

Pastoral Council Meeting Minutes

April 5, 2010 – 7:00 p.m.

Call to Order: Fr. Kenny called to order the meeting of the Parish Pastoral Council at **7:00 p.m.** on **April 5, 2010** at St. Philip the Apostle Catholic Church.

Opening Prayer: Fr. Kenny – Prayer for Pope Benedict XVI

Members Present: Roll taken from Agenda. All members present.

Approval of Minutes: February 1, 2010 – No corrections noted to the minutes. Deacon Mike Blome` motioned for approval and Richard Thompson seconded the motion. Minutes were approved.

Old Business:

Land Purchase:

The Diocesan legal department is reviewing the paperwork. There has not been any reply back from the Diocese. St. Philip will not 'own' the property. The Diocese will own it.

Policies and Procedures Committee:

The Policy and Procedure Committee did not meet. Fr. Kenny suggested we look at the seven elements of parish life outlined in the "Revisioning the Parish Pastoral Council" workbook, which is being used by the council, as the categories for policy development. It was suggested that the seven elements be used as the prime categories for the policy committee work. The policy committee will address this at the next meeting.

Bishop Steib's Pastoral Visit

- ◆ Bishop Steib's itinerary for his visit on April 21, 2010 was disseminated.
- ◆ Fr. Kenny said that before 4:00pm there should be a meeting with Bishop Steib Bishop, Fr. Kenny, Deacon Mike and Ginny
- ◆ Deacon Mike Blome` suggested vice-chair, Chris Lemoine, have something on stand-by. Maybe Representatives from each parish group should have leadership representation.
- ◆ Gloria suggested that we should have something on hand and discuss it all in advance prior to Bishop Steib's arrival.
- ◆ A Fayette County gift basket will be presented to the Bishop.
- ◆ The last time the Bishop visited St. Philip was when the garden was blessed on September 11, 2005.
- ◆ The parish leadership meeting with Bishop Steib will be held in the church proper.
- ◆ Pastoral Council should get prepared:
 - The "Revisioning the Parish Pastoral Council" book is being followed, reviewed and studied by the council members monthly.

- Feasibility Study – waiting to complete the land purchase to move forward.
 - How many members belong to St. Philip? **271 Families** as of 4-12-10
 - What about the Town Hall meetings and what is the impact of the meetings for the parish?
 - Mike suggested that representatives only address items to Bishop Steib since Fr. Kenny arrived at St. Philip on July 23, 2008.
 - Ways that the Parish Council can communicate with parish members:
 - 1) Town Hall Meetings
 - 2) Web Site
 - 3) Bulletin Board
 - 4) Bulletin
 - Chris will contact the following to meet on Monday, April 19th at 7:00p.m. to discuss matters from each group. Each group will come up with bullet statements with brief points to address to Bishop Steib:
 - Finance Council – John Tracy
 - Knights of Columbus – Hank Coccozza
 - Ladies’ Guild – Lisa Tracy
 - SPOTS – Mike Hensley
 - Youth – Ivan Ramirez and Corey Reagan
- ◆ Fr. Kenny suggests that an email of all the groups’ bullet statements be emailed to Bishop Steib on Tuesday to review.
 - ◆ Fr. Kenny tried to locate the letter from the Diocese regarding the last visit to St. Philip
 - ◆ Richard Thompson will check on the price of a tent to rent for the dinner (approximately 30 x 30)
 - ◆ Knights of Columbus will assist in parking. Jeff will contact Victory Life and Warren Community Churches for parking availability

Parish Anniversary

- ◆ The letter dated November 8, 1981 establishing St. Philip as a parish was handed out.
- ◆ Need to start planning the 30th anniversary celebration of St. Philip for November 2011

Revisioning the Parish Council (workbook) Assignment

- ◆ Workbook assignment is page 73 - 75

Other Considerations: Fr. Kenny asked members if there were any other topics that we need to address.

- ◆ Ginny suggested possibly adding a second mass on Sundays
- ◆ Mike suggested that on Easter have three masses
- ◆ Liturgical Training will be offered in the near future:
 - Written instructions will be established to clarify positions and duties

- Training will be offered for all the ministry
- ◆ Music Ministry
 - People give time right now in the music ministry but it is weak
 - Budget constraints in the past have not allowed us to hire a music minister to expand on music, choir or youth musicians who are very talented.
 - Fr. Kenny stated that the organ we have now is just about on its “last leg”.

New Business:

Parish Picnic

- ◆ May Crowning in church
- ◆ Blessing of Our Lady of Perpetual Help (Rolando Gersava’s donated statue)
- ◆ Kate Conn has volunteered to assist in the planned activities for the children for the picnic

Membership Dues

- ◆ Fr. Kenny is not comfortable with collection of membership dues from Ladies’ Guild, SPOTS or any other formed council, committee or organization of the parish
- ◆ Fr. Kenny wants guidelines for parish organizations in writing
- ◆ Fr. Kenny suggests that dues be removed so it does not create a barrier. Support for the organizations should come from the parish.

Council Election

- ◆ The current Pastoral Council member’s term on the council will expire in six months. Election will be held in October 2010.
- ◆ Areas of consideration for further discussion on how to elect members for the council should be discussed and clarified in the by-laws (by-laws need to be reviewed and updated)
 - Pastoral Council By-Law Review Members:
 - Jeff Graham
 - Richard Thompson
 - Kate Conn

Adjournment: Fr. Kenny set the next regular meeting for **Monday, May 3, 2010 at 7:00 p.m.** Fr. Kenny closed the meeting at 8:55 p.m. after a brief Executive Session.