

APPENDIX C

REPORT OF THE COMMITTEE ON MINISTRY

March 20, 2010

I. ACTION ITEMS

MOTION: To examine for ordination to the office of Minister of Word and Sacrament Doug Hagler, a candidate under care of Eastminster Presbytery. He has been called to serve as Temporary Supply Pastor of the Dalton Presbyterian Church (his statement of faith is in the Action Items).

II. INFORMATION

A. Pastors, Terms of Call, AA/EEO

MOTION: To approve the call of the Wooster Westminster Church issued on January 24, 2010 to Rev. Andries Coetzee to serve as pastor at full time. Compensation: Salary and housing \$67,000; Board of Pensions \$19,614; Travel and professional expenses \$2,500; Continuing education \$1,000 and two weeks; and Vacation four weeks. AA/EEO requirements were met. APPROVED (2/15)

B. Stated, Temporary Supplies/Parish Associates

MOTION: To approve the covenant for temporary supply pastoral services between the New Lexington Church and Rev. Terry Timson from January 1, 2010 to December 31, 2010 at 8% of full time (16% total with service to Roseville). Duties: Sermon preparation and worship planning; Conduct of worship; Officiate baptisms, weddings and communion; Moderate the Session meetings; Make hospital visits; and Conduct funerals. Terms: Housing \$2,700; Automobile allowance \$850 (vouchered) and four weeks vacation. (12/9)

MOTION: To approve the covenant for temporary supply pastoral services between Rev. Peter Mathewson and the Bakersville Church from January 1, 2010 to December 31, 2010 at 45% of full time. Duties: Lead worship and preach; Visit members and friends in hospitals, care centers and homes; Phone members and friends and send notes; Conduct funerals, weddings and baptisms as needed; Continue the learning process of Presbyterian polity and theology; Be involved in Community Bible School (vacation not to be scheduled during this week); Promote social events; and Work with the Board of Deacons on the establishment of a Sunday School. Terms: Salary \$17,142; Housing \$2,000; Utilities \$500; Continuing education \$100 and two weeks; Vacation four weeks; and Automobile allowance \$7,000 (vouchered). (12/9)

MOTION: To approve the covenant between Rev. David Krankovich and the Sessions of the Carrollton United and Scroggsfield Presbyterian Churches for temporary supply pastoral services at ½ time (divided equally between both churches) from January 1, 2010 to December 31, 2010. Duties: Proclamation of the Gospel; Corporate worship and administration of the Sacraments; Funerals and weddings; Moderate Session; Hospital and emergency visitation; and Pastoral care; Compensation: Salary \$17,700; Housing \$5,700; Utilities \$2,600; Continuing education three weeks; and Vacation four weeks (1/13).

MOTION: To approve the covenant between Rev. James Rice and the Augusta Stillfork and Mechanicstown Corinth Churches for temporary supply pastoral services from January 1, 2010 to December 31, 2010 at ten hours per week, with each church to receive 50% of that time. Duties: Worship and preaching; and pastoral care. Compensation: Salary \$12,000; Utilities \$240; Continuing Education \$200 and two weeks; Automobile reimbursed at the IRS rate (vouchered); and vacation four weeks. (1/13)

MOTION: To approve the covenant between Rev. Robin Swinsburg and the Session of the Watertown Presbyterian Church for stated supply pastoral services at 20% of full time from January 1, 2010 to December 31, 2010. Duties: Preaching; Moderating Session; Visitation; Teaching; and weddings and funerals. Compensation: Salary \$5,500; Housing \$1,000; Utilities \$500; Auto -\$500; Full Continuing Ed. and 4 weeks vacation. (1/13)

MOTION: To approve the covenant between Rev. David Choate and the Session of the Pioneer Presbyterian Church of Belpre, Ohio for full-time temporary supply pastor from January 1, 2010 to December 31, 2010. Duties: Preaching, visitation and counseling, teaching, moderating session, implementing "Consultation Prescription", participate in presbytery. Compensation: Salary \$21,040; Housing \$12,000; Utilities \$6,000; Social Security \$2000; Board of Pensions \$11,897; Continuing Ed. \$1000 and two weeks; Vacation 4 weeks; and Travel \$2,500. (1/13)

MOTION: To approve the covenant between Rev. William McClelland and the Session of the Dresden Madison Church of Dresden, Ohio for half-time service as temporary supply pastor from January 1, 2010 to December 31, 2010. Duties: Sunday worship and special services; Moderate Session and congregational meetings; Attend presbytery meetings; Program development; Home and hospital visitation; Participate in or approve weddings, baptisms and funerals held in the church. Compensation: Salary \$14,830; Housing \$3,050; Utilities \$2,440; Social Security \$4,660; Continuing education \$500 and two weeks; Travel \$2,450 (vouchered); and Vacation four weeks. (1/13)

MOTION: To approve the covenant between Rev. Ellen Pruitt Thomas and the Session of the Westminster Presbyterian Church of New Concord, Ohio for 42% of full-time service as temporary supply pastor from January 1, 2010 to December 31, 2010. Duties: Preaching and worship; Sacraments; Officiate weddings and funerals;

Writing bulletins, newsletters and occasional mailings; Visits; and Bible study. Compensation: Salary \$10,000; Housing \$5,000; Utilities \$2,068; Social Security \$1,205.87; Continuing education \$420 and two weeks; Travel \$1,050 (vouchered); and Vacation four weeks. (1/13)

MOTION: To approve the covenant between Rev. Joel Soza, a minister with the Assemblies of God, and the Waynesburg Session for temporary supply pastoral services from January 1, 2010 to December 31, 2010 at ten hours per week. Duties: Presiding over the Sunday service; Emergency visitation when possible; If possible be at Session meetings; and help with Christian education for the children. Compensation: Salary \$12,800; Continuing education \$200 and two weeks; and Vacation four weeks. (2/15)

MOTION: To approve the covenant between Rev. Susan Hyland and the Session of the Senecaville First Church for temporary supply pastoral services from January 1, 2010 to December 31, 2010 at 33% of full time. Duties: Worship and Sacraments; Moderate the Session; Christian education; Visitation; and Ecumenical community activities. Compensation: Salary \$2,500; Housing \$5,000; Utilities \$5,000; Social Security allowance \$900; Benefits \$1,440; Travel allowance \$1,100; Continuing Education \$330 and two weeks; and Vacation four weeks. (2/15)

MOTION: To approve the covenant between Rev. Tom O'Connor and the Session of the Beverly Church for temporary (stated) supply pastoral services from January 1, 2010 to December 31, 2010 at 75% of full time. Duties: Conduct worship on Sunday mornings; Visit hospitals, nursing homes and assisted living homes; Moderate meetings of the Session; Serve as a resource for Session as needed; Teach an adult Sunday School class; Conduct weddings and funerals; Build and develop relationships in the congregation; and Teach Bible study groups. Compensation: Salary \$18,910; Housing \$12,607; Social Security \$2,226; Continuing Education \$500 and two weeks; Automobile Expense vouchered at IRS Rate; Pension \$10,398; and four weeks Vacation. (2/15)

C. Interim Pastors

MOTION: To approve the covenant between Rev. R. Eldon Trubee and the Session of the First Presbyterian Church of Cambridge, Ohio for full-time interim pastor service from January 1, 2010 to December 31, 2010. Duties: Preach, lead in worship, and provide a teaching ministry that will lead to the spiritual growth of the membership; Administer the Sacraments; Administer the church's program by leading, directing and supervising the staff; Provide active leadership to the Session, congregation and its organizations in development of programs that will enable the church to grow in mission; Moderate the Session; Provide pastoral care services for those in need by conducting funerals, weddings and counseling on behalf of a caring congregation; Develop, train and support the lay leadership within the congregation; and Develop and maintain a program of visitation in cooperation with the elders and deacons within the church. Compensation: Salary \$34,892; Housing \$7,104; Social Security

\$2,967; Continuing education \$1,000 and two weeks; Professional expense \$500 (vouchered) Automobile \$2,500 (vouchered); and Vacation four weeks. (1/13)

MOTION: To approve the covenant between Rev. George B. Spransy, Jr., a member of West Virginia Presbytery, and the Session of First Presbyterian Church of Marietta, Ohio for full-time interim pastoral service from February 1, 2010 to January 31, 2011. Terms: Salary \$45,501; Housing \$12,000; Automobile allowance \$4,000 (vouchered); Dental insurance \$700; Discretionary \$367; Study leave \$1,800 and two weeks; and Vacation one week per quarter. APPROVED (1/13)

D. Dissolution of Pastoral Relationships, Resignations

MOTION: To concur with the request of the pastor and the congregation to dissolve the pastoral relationship between Rev. Tom Houston and the New Concord College Drive Church, effective December 31, 2009, with compensation, including use of the manse, to continue until June 30, 2010. APPROVED (1/13)

E. Credentials

MOTION: To approve the covenant between Rev. Lewis Johnston, a minister with the Churches of God of North America, and the Session of the Canton Westminster Community Church for temporary supply associate pastor services on a voluntary basis from April 1, 2010 to December 31, 2010. Duties (all as time allows): Leadership and oversight of the Old Time Gospel Hour Fellowship; Leadership and oversight of the Seniors program, including the Ever Readies Fellowship; Congregational visits, including hospital, care facility and home visitation; Worship leadership on Sunday and at special services as directed by the pastor' Occasional pulpit supply in the pastor's absence; Administration of the Sacraments; Praying with and for the members of the congregation; Perform weddings for non-members requesting use of the facilities; Administrative and other duties as negotiated and agreed upon with the pastor and/or Session; When the way be clear, to serve as Moderator of the Session in the pastor's absence; Pulpit supply throughout the presbytery as opportunity arises; and Participate in the life and work of the presbytery. Compensation: Support and encouragement through friendship, respect and prayer. And further, that Rev. Johnston be granted temporary membership in the presbytery with voice and vote, and that upon completion of appropriate training he be allowed to administer the Sacraments and moderate the Session in the pastor's absence. APPROVED

F. Installation/Ordination Commissions

G. Student Pastors, Commissioned Lay Pastors

MOTION: To approve the covenant for temporary supply pastoral services between CLP Herb Perry and the Zanesville Putnam Church from January 1, 2010 to December 31, 2010 at twenty hours per week (38% of full time). Duties: Conduct

Sunday morning worship and special services as needed; Moderate Session and committee meetings; Administer the sacraments; Hospital/member visitation as needed; Oversee Christian education; and Attend presbytery meetings and serve on committees. Terms: Salary \$10,877; Housing \$3,000; Utilities \$900; Social Security allowance \$1,123; Benefits \$4,138; Continuing Education \$562 and two weeks; Vacation four weeks; and Automobile allowance \$2,200 (vouchered). (12/9)

MOTION to approve the covenant for temporary supply pastoral services between CLP Jim Gibson and the Rix Mills and Cumberland Buffalo Churches from January 1, 2010 to December 31, 2010 at 100% of full time. Duties: Lead worship and preach; Administer the sacraments; Moderate the Session; Perform marriage ceremonies; Provide pastoral care by visiting the elderly, calling on the homebound, visiting the sick and conducting funeral services; and Attend presbytery meetings. Terms: Salary/Housing/Utilities \$40,640; Benefits plan \$11,897; Continuing education \$618 and two weeks; and Vacation four weeks. (12/9)

MOTION: To approve the covenant between CLP Jack McClelland and the Session of the Fredericksburg Presbyterian Church for temporary supply pastoral services at full time from January 1, 2010 to December 31, 2010. Duties: Worship and sermon preparation; Pastoral care; Discipleship/education; Equipping ministries and ministry leaders within the church; Mission/evangelism; and Leadership/Administration. Compensation: Salary \$27,545; Housing \$12,360; Utilities \$2,140; Continuing education \$1,000 and two weeks; Automobile allowance \$3,000 (vouchered); and Vacation four weeks. (1/13).

MOTION: To approve the covenant between CLP Tim Thomas and the Session of the First Presbyterian Church of Warsaw for temporary supply pastoral services at 11/2 time from January 1, 2010 to December 31, 2010. Duties: Have regular office hours two days per week; Sunday worship and special worship services; Home and hospital visitation; Ex-officio member of church committees and boards; Attend presbytery meetings; and Attend and be active in the Riverview Ministerial Association. Compensation: Salary \$17,080; Housing \$2860; Utilities \$1,300; Continuing Education two weeks; Vacation 4 weeks. (1/13)

MOTION: To approve the covenant between Commissioned Lay Pastor Jim Spain and the Session of the Cambridge Unity Church for temporary supply pastoral services from January 1, 2010 to December 31, 2010 at full time. Duties: Compensation: Salary \$30,640; Housing \$10,000; Tax Sheltered Annuity \$2,600; Pension \$14,295; Auto \$2,500 (vouchered); Continuing Education \$1,000 and two weeks; and Vacation four weeks (2/15)

MOTION: To approve the covenant between Commissioned Lay Pastor John Lufkin and the Session of the New Concord Bloomfield Church for temporary supply interim pastoral services from February 1, 2010 to January 31, 2011 at full time. Duties: Attend presbytery meetings; Moderate Session; Develop goals and strategies with the Session for the interim period; Fulfill the five specialized interim

leadership tasks; and Provide for the pastoral care of the congregation (Prepare for and conduct Sunday morning worship, in partnership with the Session and music team; Preside at Communion and provide for Communion to the shut-ins and homebound; Visitation, in partnership with the Session and Deacons, to hospitalized and homebound; Conduct special services such as weddings, holidays and funerals; and Guide the Session, Trustees and Deacons in aligning their respective roles and responsibilities and setting goals to accomplish God's mission. Compensation: Salary \$28,448; Use of Manse plus utilities; Social Security \$3,109; Continuing education \$1,000 and two weeks; Automobile allowance \$2,500 (vouchered); Vacation four weeks; and Sick leave two weeks. (2/15)

H. Specialized Ministries

I. Moderators and Mentors

MOTION: To appoint Rev. Robin Swinsburg as mentor to Elder and CLP candidate Rick Hastings. APPROVED. (12/9)

MOTION to appoint Andrew Gerhart as moderator of the session at the Savannah church effective February 8, 2010. (2/15)

MOTION: At the request of CLP Candidate Cherry Roberts through CLP Team Member Tim Thomas, the team is requesting that the Rev. Ellen Thomas be assigned as her mentor using the guidelines approved by the Committee on Ministry. (2/15)

J. Pastor Nominating Committees/Church Information Forms

K. Miscellaneous

MOTION: To approve Elder Rick Hastings to serve Communion at the Barlow Church. APPROVED (12/9)

MOTION: To change the monthly meeting of the COM Chairs to the third Monday of each month, beginning with the February meeting. The meeting will begin at 11:00 A.M. and will include a working lunch, with adjournment anticipated by 2:00 P.M.. APPROVED (1/13)

MOTION: To place Elder Geoffrey Darling (Canton Westminster Community) on the pulpit supply list (he performs dramatic monologues from Scripture). APPROVED (2/15)