



Highland Park United Methodist Church
1300 2nd Loop Road
Florence, SC 29505

Job Title: Youth Pastor
Job Type: Full Time
Reports to: Senior Pastor
Date Prepared: May 23, 2010
Date Approved:

Position Description

The HPUMC Youth Minister should be a gifted leader that provides a well-balanced program for youth that will seek to win the lost to Christ and to help those who are Christians to mature in Christ by discovering the personal gifts and abilities with which God has blessed them. The one word that describes and entails the concept of youth ministry is “discipleship.” The Youth Minister must possess and maintain a healthy, personal relationship with God through Jesus Christ and serve as a role model for the youth and adults in the Church, and in our community.

The Youth Minister must exhibit a spiritual focus, have a dynamic personality, an ability to direct and relate well with a variety of ages, and work to grow the youth ministry at HPUMC. Knowledge and use of audio/video technology tools to supplement this ministry and outreach is desirable.

Responsibilities of a successful candidate will include:

- *Ministry to the Youth and Youth Leadership*
 - Actively promote the accomplishment of the youth mission statement: To make disciples of Jesus through worship, fellowship, service, and witness.
 - Develop, promote, coordinate and execute a balanced program of activities and discipleship ministry to youth that includes service, worship, leadership, fellowship, and witness.
 - Train and involve youth and youth leaders in outreach activities to reach inactive youth or those in need of the church.
 - Plan yearly youth emphasis to involve youth in areas of church leadership.
 - Involve youth in ministry, spiritual retreats and mission projects. The youth pastor will have access to church transportation at times and should have a Commercial Drivers License (CDL) or obtain one within 90 days of hire.
 - Be available for counseling.
 - Support youth in their school and extracurricular settings.

All Ages Together ~ Serving Others.



- Use all relevant means of communication technologies to enhance communication with youth and parents (i.e.: website, texting, e-mail, bulletin boards, hand outs and mail.)
- Enlist a balance of men and women youth workers with nominating Committee and the youth committee.
- Lead regular leadership meetings with youth leaders and youth committee.
- Provide training and service opportunities for the youth in church and/or at state and national levels.
- *Ministry to Parents*
 - Be available to parents to discuss issues related to their child or youth ministry in accordance with the safe sanctuary policy and within the confidentiality guidelines noted in the UMC Youth Ministries Handbook.
 - Coordinate parent and church volunteers to help when and where needed.
- *Support of the Senior Pastor, Church Leadership and other Duties, as needed and assigned by the Senior Pastor*
 - Actively support the mission and vision of the Senior Pastor.
 - Support and collaborate with the leadership of the church.
 - Leading, developing, and managing youth ministry programs, including recruitment of volunteers to support these programs.
 - Support and participation in existing church ministries.
 - Planning and working collaboratively with the Senior Pastor, other ministry leaders, parents and volunteers.
 - Availability, attendance and participation in large church functions (i.e. Sunday services, Christmas Eve service, etc.) and ministries. The youth pastor will be available to fill the pulpit at large church functions.
 - Participation in activities for continuing education opportunities, conferences and research.
 - The youth pastor is an active a member of Church Council.
 - Assess all youth programs on a yearly basis and communicate a vision for the year. This is to be coordinated with the youth committee and delivered to the church council.
 - Draw up a yearly budget for youth ministry, maintain accurate financial records for all youth accounts and submit to finance committee.
 - As time permits will assist in and serve as resource person to children’s ministry of church.
 - Perform other duties as assigned by the pastor.