

**Centre Presbyterian Church**  
**Full Time Staff Position: Children's Director**

**Position Objective:** To provide pastoral leadership to the children's ministries of Centre Presbyterian Church

**Position Description:** The Children's Director must be a visionary who seeks to ignite a desire for a genuine relationship with Christ that leads children to **Worship God, Build Relationships, and Serve People**. This person is able to communicate Centre's purpose of a children's ministry that helps parents develop a biblical worldview in their children. This position is pastoral in the sense that it requires the individual to serve as a shepherd to parents and their children seeking to encourage Scripture memorizing, prayer, and personal Bible reading as well as provide opportunities for ministry leadership, outreach to the community, and connection to the mission field.

**Qualifications:**

1. The candidate must have a clear testimony of faith in Jesus Christ evidenced by a vital, growing personal relationship with God and a commitment to moral purity.
2. The candidate must have a commitment to the mission, vision, and worship philosophy of Centre Presbyterian Church as taught in the Great Commandment and Great Commission (Matthew 28:18-20).
3. The candidate should have demonstrated excellence in leading, developing, and building a pastoral and team approach to children's ministry that desires to teach and mentor children with patience and an accepting heart.
4. The candidate must have the sensitivity to help lead an historic congregation of believers in reaching a new generation of seekers and their children.
5. The candidate must have a degree relating to Children/Family ministries along with a heart to partner with parents in leading children to Christ and to developing them in their faith. Children's ministry experience is preferred.

**Abilities:**

1. The Children's Director must be actively involved in some type of discipleship group on a consistent basis so he/she can be spiritually fed and continue to grow in their faith and have an active and growing personal relationship with Jesus Christ, evidenced by action, attitude and behavior.
2. The Children's Director must have a passion for children's ministry and a desire to see families grow in their faith together. Previous experience with direction and administration of a Children's Ministries or Family Ministries is preferred.
3. The Children's Director must have experience in recruiting, motivating, equipping and scheduling volunteer leaders to minister to children and families.
4. The Children's Director must have experience in designing and developing children's ministry programs in the Reformed Faith.
5. The Children's Director must have an ability to reach out and connect with families involved with other organizations that meet at Centre Presbyterian Church during the week.



**Responsibilities:**

1. Designate office hours for availability to the church members and oversee all programming and ministry for children ages birth – 6th grade, including Sunday mornings, Wednesday nights, summer programming, special events, etc....
2. Meet weekly with the Pastor to pray, design, implement and evaluate weekly ministry to children seeking to engage both the church and unchurched.
3. Plan and facilitate growth in the spiritual development of children, develop outreach to children and their families in the community, and recruit and equip children's leadership teams within Centre Church. (Mid-week children's discipleship to coincide with adult care groups, VBS, and missions projects are some examples)
4. Direct current Sunday School program which includes recruiting and training teachers, researching and choosing appropriate curriculum, and ensuring that equipment and supplies in the Sunday School department are maintained and stocked.
5. Develop a children's worship service to take place simultaneously with the 11:00 AM worship service in an alternate location. Once a month, families will worship together in the 11:00 AM service and the children's ministry director will offer a five minute children's sermon.
6. Update current nursery ministry policies for Centre Church and provide future updates as the need arises. Recruit and oversee all nursery volunteers providing leadership, training, and appreciation. Oversee childcare for all church related ministries as needed.
7. Identify specific needs of families within close proximity of the church and explore outreach opportunities to minister to children and their families in the community. (Mentoring, tutoring, music, life skills, or sports are some examples)