

## MEMORANDUM

Date: September 18, 2008

To: Ministers in Service Beyond the Jurisdiction of the Church

From: Feild Russell, Chairperson  
Visitation and Validated Ministries Subcommittee, Committee on Ministry

Re: Validated Ministries Annual Report

Thank you for your service to our presbytery through your particular specialized ministry.

According to G-11.0411 of the Book of Order, the Committee on Ministry has responsibility for the oversight of your ministry. “The committee on ministry of the presbytery shall make a thorough review of the proposed ministerial function and report its recommendations to the presbytery. The committee shall determine and report whether the service complies with all of the criteria enumerated in G-11.0403, without exception.”

One way we stay connected with you is through the Validated Ministries annual report (attached to the enclosed policy). Please fill out the enclosed form and return it as soon as possible to:

Presbytery of Eastern Virginia  
ATTN: COM Validated Ministries Chairperson  
801 Loudoun Avenue  
Portsmouth, VA 23707

The Committee will need time to review these reports before making any recommendations to presbytery at the January meeting; we ask that you return the form by **October 30, 2008**. Please note that we cannot recommend validation without a review, so if there are any difficulties in returning your form on time, please contact me at 898-4972 and indicate you are calling on presbytery COM business.

Thank you for your prompt cooperation – and let us know how the Committee on Ministry can support you in your work.