



**PRESBYTERY OF EASTERN VIRGINIA**  
COVID-19 Pandemic Relief Grant  
**APPLICATION FORM**

**DESCRIPTION**

PEVA has allocated funds for assistance with COVID-19 Pandemic needs. Funds for congregations may be used for a variety of purposes such as air quality or sanitation equipment and supplies, facility renovations or touchless systems to improve health safety, or other emergent needs related to pandemic/post-pandemic challenges. PEVA chaplains and others in PEVA ministries may also apply. Grants for PEVA COVID-19 Pandemic Relief will ordinarily be provided for up to \$5,000.00 to individual congregations for short/long-term recovery. Funds are limited and prioritized according to urgency of need (Note: these are not funds for Hunger/Community based ministries).

**GENERAL INFORMATION**

Church Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address (if different than street): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Church Website: \_\_\_\_\_

E-mail: \_\_\_\_\_

Grant Amount Requested: \$ \_\_\_\_\_ Proceeds needed by: \_\_\_\_\_

**PROPOSED USE OF FUNDS (i.e., explain the need that has arisen due to the COVID-19 Pandemic):**

Proposed use of funds (continued)

**CURRENT PASTOR**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**CLERK OF SESSION**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**CHURCH STATISTICS**

Church Membership: \_\_\_\_\_ Average Weekly Attendance: \_\_\_\_\_

Membership by Age: % under 45: \_\_\_\_\_ % 45-65: \_\_\_\_\_ % over 65 \_\_\_\_\_

**FINANCIAL PLAN - Costs and Sources of Funds**

Cost of Project: \_\_\_\_\_

Church Cash and Pledge Resources: \_\_\_\_\_

Gifts: \_\_\_\_\_

Synod or Other Grants: \_\_\_\_\_

Loans: \_\_\_\_\_

Total Resources: \_\_\_\_\_

PEVA COVID-19 Relief Grant request: \_\_\_\_\_

**\*(Required attachments must be submitted : year-end financial report and recent monthly report with annual budget, and information about bids, if applicable.)\***

Submitted by the Session of \_\_\_\_\_

Clerk of Session Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS: Please send application and required attachments to the PEVA office**  
via email [rrodrigues@pcusa-peva.org or jessica@pcusa-peva.org], fax [(757) 397-7246] or hardcopy  
[Presbytery of Eastern Virginia, 801 Loudoun Ave. Portsmouth, VA 23707-3216]