



RECEIVED
3/5/19

March 1, 2019

Greetings Friends in Christ:

We are pleased to offer you the opportunity to apply for monies available from unassigned General Assembly Mission Restricted Funds. These funds were created in past years by the gifts of individual Presbyterians or by small groups such as Presbyterian Women's groups. We are sending this information to all sessions, presbyteries, and synods so that they may apply to have specific funds granted to them for mission efforts that fulfill the intent of the donor. The application process is repeated on an annual basis in early March.

Specifically, enclosed are the following: (1) 2019 list of restricted funds available [on the reverse side of this letter], and (2) application form.

You may review and download application instructions from the Presbyterian Church (U.S.A.) Mission Budget and Financials website address <https://www.presbyterianmission.org/who-we-are/financials/>. The site also includes Grant Application Instructions and Guidelines, the list of unassigned funds, a Word version of the application, and a supplemental form that you can review and download. Applicants requesting \$10,000 or more must complete the supplemental form.

Please read the instructions carefully before completing the application form. The application must be typed (minimum 10-point font) so that all information fits within the application form (four 8½- by 11-inch sheets of paper). We will not review excess information, including brochures and/or photographs.

While these requirements may seem rigid, they are needed to help deal with the volume of applications received and to help control the costs involved in copying and handling applications. Thank you for taking care to observe these guidelines.

Please note that approval at the presbytery or synod level is only another step in the process and does not guarantee approval by the Restricted Funds Oversight Subcommittee (RFOS). Each presbytery can only forward **one** application per fund to the synod and each synod can send only **one** request per fund to the RFOS. The request may not exceed the total amount available from the restricted fund.

Session applications must be sent to the presbytery of jurisdiction by May 1, 2019, and sent to the synod with endorsement, if appropriate, by the presbytery by June 1, 2019. More timelines are provided at <https://www.presbyterianmission.org/who-we-are/financials/>.

For questions, please contact Shelly Lewis at 1-888-728-7228, Ext. 8023 or E-mail shelly.lewis@pcusa.org.

Sincerely,

April Davenport
Staff, Restricted Funds Oversight Subcommittee

Enclosures



**GENERAL ASSEMBLY
 2019 Unassigned Funds**

Fund Number	Restriction¹	Amount Available
F51067	For Appalachian health care, preferably near White Rock, Madison County, North Carolina	\$3,578
F53536	To the Assembly's Home Missions [n/k/a General Assembly Mission Board of the Presbyterian Church (USA)] for the use and benefit of this cause	\$1,481
F54120	For medical work and health care among Navajos	\$1,329
F54201	For education of Native Americans; historical use benefitted tribes in North Fork, California	\$6,009
F58189	To be used for medical research where most needed ²	\$21,272
F58502	Indian missions	\$1,212
F58504	For the evangelistic work of the Board [of National Missions of the PCUSA]	\$2,232
F58529	Used to provide for any educational opportunities which support the work of individuals who are involved in any way in ministry that benefits those who have mental retardation or other mentally or physically disabling conditions; this income may also be used to support ministry which specifically benefits those who have mental retardation or other mentally or physically disabling conditions	\$1,819
F58879	Mission work among Chinese and Spanish Americans	\$1,725
F59239	Mission program with preference given to advocacy for the environment and evangelism	\$3,647
F59251	Mission support within the U.S.	\$2,101
F59263	Income for the support of medical work of the United Presbyterian Church with emphasis if possible in the field of diabetes and/or related diseases	\$2,085
F59413	For the national missions work of the United Presbyterian Church in the U.S.A., in the area of greatest need	\$1,670
F70047	Train ministers for preaching and teaching the Bible, Western U.S. area ^{2,3}	\$70,515
F70725	To be used for establishing, maintaining or otherwise providing a home or homes for aging people or for similar purposes as determined by said Trustee	\$4,005

¹These restrictions were drafted and provided by the donor.

²Applicants requesting \$10,000 or more from this fund must also complete the supplemental form, which is located at <https://www.presbyterianmission.org/who-we-are/financials/>.

³Grants from this fund must be used within the "Western Five" synods (Alaska-Northwest, Pacific, Rocky Mountains, Southern California & Hawaii and Southwest).



**PRESBYTERIAN CHURCH (U.S.A.)
 APPLICATION FOR USE OF RESTRICTED FUND (2019)**

Applicant:	Pin Number:	Fund Number:
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2. BUDGET FOR PROJECT/PROGRAM (REVENUE SHOULD EQUAL EXPENSE)

REVENUE ITEM	AMOUNT	EXPENSE ITEM	AMOUNT
Total GAM Grant Funding Request		Planning	
Individual Contribution(s)		Promotional Materials and Advertising	
Presbytery		Leadership Honoraria	
Synod		Leadership Travel/Housing/Meals	
Other: (Describe each item over 10% of budget)		Other: (Describe each item over 10% of budget)	
Tuition and Fees from Participants		Subsidies to Participants	
Total Project Revenue		Total Project Expense	

3. COMMENTS

Presbytery

Synod



**PRESBYTERIAN CHURCH (U.S.A.)
 APPLICATION FOR USE OF RESTRICTED FUND (2019)**

Applicant:	Pin Number:	Fund Number:
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4. REQUIRED SIGNATURES

Councils

_____	_____	_____	_____
Clerk of Session	Church Name	Signature	Date

_____	_____	_____	_____
Presbytery Representative	Presbytery Name and Address	Signature	Date

_____	_____	_____	_____
Synod Representative	Synod Name and Address	Signature	Date

General Assembly Entity

_____	_____	_____
Division Director (GA Only)	Signature	Date

_____	_____	_____
Executive Director/President/Stated Clerk	Signature	Date



**PRESBYTERIAN CHURCH (U.S.A.)
 APPLICATION FOR USE OF RESTRICTED FUND (2019)**

All applicants should read the instructions carefully before completing the application. Please type, or the downloadable application form along with instructions and guidelines are provided at <https://www.presbyterianmission.org/who-we-are/financials/>. Applicants will be notified of application status in October 2019.

Complete the form below and send to

- Session: Proposals must be sent to the Presbytery by May 1
- Presbytery: Recommended proposals must be sent to the Synod by June 1
- Synod: Recommended proposals must be sent to the Restricted Funds Oversight Subcommittee by July 1

1. TO BE COMPLETED BY REQUESTING COUNCIL OR GENERAL ASSEMBLY ENTITY

Pin Number:	E-mail:	Fund Number:
Fund Restriction (see General Assembly Mission 2019 Unassigned Funds list):		
Grant amount requested (must equal or exceed \$1,000): \$	Total Program/Project Budget (please complete budget worksheet): \$	
If application was made to other restricted funds for <u>same program/project</u> , please list fund number(s):		
Have you previously received a restricted fund grant? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, which year did you receive the restricted fund grant? Year:	
		For Committee Use Only – Amount Granted \$

Applicant name and address (Council or General Assembly Entity):

Designated program/project contact person:

Name

Name

Address

Phone Number

City, State, and ZIP Code

E-mail

If applicant is a church (session), please provide the following information:

2018

Church Membership		Operating Budget	\$
Average Worship Attendance		Amounts Contributed to Presbytery, Synod, and GA (Excluding Per Capita)	\$

Proposed Use:

This should be responsive to Evaluation Guidelines on page 5 of the grant application process instructions. If proposed use is for church building/repair or a scholarship, STOP [see Church Building Aid and Student Financial Aid Inquiries on page 7 of application instructions]. Approved applications receive a one-time grant in October, distributed in a lump sum. Grants must be used within two years of distribution.



**PRESBYTERIAN CHURCH (U.S.A.)
APPLICATION FOR USE OF RESTRICTED FUND (2019)**

Applicant:	Pin Number:	Fund Number:
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Proposed Use (continued):

- a. Please provide a brief description of the program/project for which funding is requested:

- b. Is the program/project ongoing or is it a new initiative (please explain):

- c. Are funds being received from other sources to support this program/project? If so, what are the sources and how much?

- d. Background (more detailed description of program/project, and please show partnership with other mid councils):