

## June Session Brief

The B-DRPC Session met for its stated meeting on June 17, 2008, at 6:00 p.m. in the church lounge. The meeting was opened with a devotion and prayer followed by sharing of concerns of our church family.

### ***Ministry Team (MT) Reports to Session:***

#### **Finance Division – Tom Taylor, Lead Elder**

Finance: Tom Taylor, Chair, Phillip Jerome, Elder

The operating budget ended the month of May 2008 with a negative balance of approximately \$6,700 for the month and a positive year-to-date balance of approximately \$7,500. The shortfall is driven primarily by timing issues (i.e., when during the calendar year certain expenses are incurred).

Pledges received were approximately \$3,000 higher than budgeted for May and approximately \$6,000 higher than budgeted year-to-date. New pledges exceed forecast by \$1,325 year-to-date.

Dean McGaha, our CPA, reported that he found no irregular transactions in his regular annual review of cash accounts. He recommended minor changes in procedures relating to tracking approvals of items affecting cash for which there is no journal entry. The FMT will begin reviewing all checking account transactions on a monthly basis and record appropriate approvals where required.

The insurance settlement for damage in the pre-school wing exceeded expenses by approximately \$4,100. The insurance company is fully aware of the situation and has indicated that they do not expect the excess funds to be returned.

Vacancy dues in the amount of approximately \$500 per month are being paid to the Board of Pensions for the vacant Associate Pastor position. The FMT believes it would be reasonable to dissolve the position until we are prepared to initiate a search for a full time Associate Pastor. A motion to initiate the process of dissolving the position was attached to this report.

**Motion:** The Finance Ministry Team moves that a request be made of the Presbytery of Western North Carolina to dissolve the Associate Pastor position at Brevard-Davidson River Presbyterian Church. The position will remain dissolved until such time as the congregation is prepared to fully fund the position through their tithes and offerings. The motion was passed.

The next meeting of the FMT will be held on Thursday, July 10, 2008.

#### Stewardship Ministry Team

No report. The Stewardship Ministry Team has not yet formed. Two members approached to chair the committee have declined to accept the position.

#### **Communications Division – Co-Lead Elders, Ginny Bradford and Judy Caldwell**

Communications: The Communications MT met on June 13. The meeting was opened with prayer.

Motions passed at the May Session meeting were reviewed:

1. The Communications MT recommends the approval of the additional section to the Officers' Manual: "Communications Division".
2. The Communications MT recommends approval for John Vanderschaaf to construct a five-sided kiosk on casters, made of white oak.
3. The Communications MT recommends that quarterly informational congregational meetings be held and that Phillip Jerome develop the format of the meetings.

Ginny Bradford reported that she and Julie Singdahlsen had met with John Vanderschaaf, and he will begin work on the kiosk this summer. Denise Byrd reported on website development plans, pending installation of an upgrade to the system in the fall. At that time it will be possible to publish Session minutes and financial information for access by members only. Until that time, this information will not be published. Denise identified a need for ministry teams to communicate regularly with office staff and to coordinate with other ministry teams. It was noted that every MT plan affects many others. All meetings should be scheduled with Nita Padgett, even if they occur on weekends.

Denise Byrd suggested that a coordinating team may be needed. There is a need for someone to organize newspaper clippings that are displayed in the education wing. Ginny Bradford and Judy Caldwell will meet on Sunday with the Fellowship Relations Task Force to discuss roles and responsibilities of the Communications MT and any possible overlaps with Fellowship Relations TF. Ginny Bradford will talk with Tom Taylor regarding the need for an additional elder to head the Communications MT beginning in January 2009. Judy Caldwell will be in touch with Rod Webb to be sure that an evaluation is included in planning for the September Church Family Fellowship Retreat. The next meeting of the Communications MT will be on Friday, July 11, at 10:00 a.m.

**Presbyterian Preschool Division – Judy Caldwell, Lead Elder, Sara Winston, Elder**

Weekday Children’s Ministry Team: This team does not meet in June or July. The Summer Play Group is in session from June 17-July 31 on Tuesdays, Wednesday, and Thursdays. The MT will meet on August 12 at 5:00 p.m.

**Administration Division – John Rowe, Lead Elder**

Personnel MT: The Personnel Ministry Team met this month. After research, the MT forwarded to the Finance MT a position description for the proposed Parish Associate. The Personnel MT also completed its work on updating the BDRPC Employee Manual, and the revised Manual was distributed to each Session member for review prior to the meeting.

Motion By Personnel MT: That the Session adopt the revised Employee Manual dated May, 2008 . This motion was passed.

Special Funds Management Committee had no business to address this month, so it did not meet.

Property MT: Jim Ansley, Lead Elder; Wes Brennan, Chair

The pre-school ceiling and floor replacement was discussed: ceiling replacement estimate \$12,967, floor replacement estimate \$1,997.18 (Rice), asbestos tile removal estimate \$2,100. No estimates for: new lighting, electrical rewiring, and moving heating and air conditioning vents. Jeanie Hart distributed copies of the Church Policy and Procedure. The team will review these policies and procedures as they affect church property and be ready to discuss any problem or changes they would recommend at the next meeting. The pre-school roof needs repair. This has been scheduled for Wednesday, June 25 and Thursday, June 26. Due to problems with securing the office complex, the security lock will be changed and the combination for those people who have given out the combination to others will be changed, with the understanding that they keep the combination confidential. A letter was received from Dawn Ellis concerning church property tree removal. The team walked the property and recommend removal of one tree.

**Mission Division: Ginny Bradford, Lead Elder**

Disaster Relief MT: Meets as needed.

Local Outreach MT: Luck Shepherd, Chair. LO met June 17<sup>th</sup>. 5-cents-a-meal offering totaled \$445.99 for June with ytd of \$2488.09. Church Chicken for Charity raised \$2975.20 net during the White Squirrel Festival. The Home Repair Team has not officially started the repair of any homes. A leader for this team is being recruited. TCM-Sharing House and their needs were discussed. Ginny Bradford will give a ministry update on June 22 concerning the current crisis. The P F Rotary Club has reserved the gazebo on the Courthouse lawn June 28<sup>th</sup> and asked everyone to bring food items to the gazebo. Ruth Waugaman will coordinate a team for taking food that is collected each Sunday to the Sharing House. Alice Dalton was welcomed as a new member of LO and will assist Ruth with Sharing House needs. Sue Barrett introduced Sharyn Tuers as the new Team Leader for B-DRPC’s team for Rise and Shine and new member of LO. She stated that four new team members are needed for next year. Habitat for Humanity is building two homes in Rosman and one in Brevard at this time. Koinonia has been discussing the possibility of providing a homeless shelter in Brevard. Horthy Menser, a new member of LO, stated that 100 phone cards have been mailed to Iraq to be distributed to military men and women who have no means of talking with family. The phone card account balance is \$1048. Another article will be written for the bulletin and Communicator concerning the phone cards. The next regular meeting will be July 15<sup>th</sup>, 10:30 am.

Peace and Justice MT: Judith West, Chair. P&J met June 3<sup>rd</sup>. The ministry updates in May were well received. Peacemaking Offering will be received in October and the recipient of the local portion will be Sharing House. Plans for promoting the offering were discussed. Next regular meeting August 5<sup>th</sup>, 9:30 am.

Worldwide Ministries MT: Ginny Bradford, Acting Chair. This MT met on June 20.

### **Worship MT – Larry Goodwin, Lead Elder**

This MT met on June 11. Jeannie Smith will be asked to supervise acolytes, in conjunction with someone from the early service, possibly Carla Hill. Charlie Steele has materials for training new acolytes. In the ALPS report, it was noted that Pentecost and Mother's Day occur on the same date. The congregation will be invited to wear red, and there will be socializing between services instead of a picnic. A replacement is needed for Mike Hawkins for the tape and sound system. Young Children's Worship reported that new shelving has been installed, and Lew Sayre was thanked for his excellent work. New stories are being prepared; there is a need for new storytellers and greeters. There was discussion of the wedding policy, but no changes were considered necessary. A request for a wedding on November 1 by Maggie Stricker will go to Session for approval. There will be new register pads in the fall that will include a place for people to sign up for Manna dinners. God and Country Awards for Justin and Micah Yowell were presented on June 8; the MT was happy that the boys had this special event on their last Sunday in Brevard. Pat Crawford asked that the MT approve the baptism of her granddaughter, Anderson Faith Hooper, on August 3, 2008. This was approved and will go to Session for final approval.

Pastor's Comments: Bob Singdahlsen will preach on June 15, Keith will preach on June 22, 29, and July 6. The Guatemala Mission Team will preach on July 13, Bob Singdahlsen on July 20, and the Braaksmas on July 27. The next meeting of the Worship MT will be on July 9 at 9:15 a.m.

Motion: That Session approve Maggie's Stricker's request to have her wedding at B-DRPC on November 1, 2008. The motion passed.

Motion: That Session approve the baptism of Anderson Faith Hooper on August 3, 2008. The motion passed.

### ***New Business:***

Tom Taylor brought a motion to offer Bob Singdahlsen a paid position as "Parish Associate" for approximately 8 hours per week. His duties would include worship and pastoral care. This motion passed.

It was decided by the Session to publish the full text of the new Committee on Ministry plan in the next Communicator.

Rod Nunnelee (Class of 2010) has resigned due to a move to Michigan. Tom Taylor announced that since the Class of 2010 alternate (Sara Winston) has already been ordained as an elder, replacing Sue Yowell, the replacement of Rod will go back to the Nominating Committee and a congregational election.

The Session continued its work on vision, mission, and goals at a retreat/work session on June 27.

The Session will not meet in July unless there is business that requires calling a meeting. The meeting was closed with prayer by the pastor.