

Minutes from the Meeting of the Vestry

Church of the Redeemer, Bryn Mawr, PA

Tuesday, May 14, 2019

7:00-9:00 PM

Vestry Members Present: Susan Adeniyi-Jones, Jim Buck, Andrea Cayley, Jan Clarke, Lisa Davis, Mackie MacLean, Andrew Masterman, Carolyn Morris, Tracy Steele, Scott Stephan, Jacques, Vauclain, Carter Williams.

Redeemer Staff Present: Peter Vanderveen, Jo Ann Jones, Jay Einspanier

Recorder: Jo Ann Jones

The meeting of the Vestry was called to order at 7:00 PM. Jo Ann Jones gave the opening prayer.

Minutes: The Minutes of the April meeting were approved.

Rector's Warden's Report

Andrew Masterman reported on the Executive Committee meeting. Topics discussed at that meeting:

1) Fundraising especially Vestry's oversight and approval of such activities that will be placed on the calendar, e.g., the Bazaar, Choir Tour, African Children's Mission, RYG, etc. The Vestry will review these activities at its September meeting and resolve conflicts, if any, and examine the purposes of the fundraisers and whether they are cost prohibitive.

2) Review and up-date of the Bylaws. The current Bylaws make no provision for the review of staff and clergy. Revised Bylaws will include a form of review of the rector and staff to be held at regular times. It will also address staff aspirations.

3) Staff will assemble a calendar of fundraising events

4) Committees should be reminded to submit fundraising communication to Ken Garner **after** the Vestry approves the fundraising activity.

Accounting Warden's Report

Pledge receipts continue to meet the projections of the 2019 budget. In fact, income is slightly ahead of the 2019 budget. Mackie MacLean also reported that pledges and cash flow for Legacy into Promise are on target, so far. It is anticipated that in 2020 construction expenses may exceed cash on hand and, therefore, the bank loan of \$3.47 million will be needed. Redeemer will offer securities from unrestricted funds that the Church Foundation holds as collateral for the loan. To effectuate this loan, Jacques moved and Carter seconded the motion that the Vestry adopt the following Resolution:

RESOLUTION OF THE VESTRY OF THE CHURCH OF THE REDEEMER, MAY 14, 2019

Be it resolved that the Vestry of the Church of the Redeemer, Bryn Mawr, a Pennsylvania corporation, in accordance with the By-Laws of the Church, hereby amend certain Revocable Trust Agreements dated September 22, 1988, between the Church and the Church Foundation, a Pennsylvania corporation and the designated Trustee of the Protestant Episcopal Church in the Diocese of Pennsylvania; to wit: to grant the Trustee the power to pledge or hypothecate trust assets as the direction and consent of the Church.

The motion passed. The Secretary, Caroline Morris, certified the Resolution.

The responses of potential lending institutions to the Request for Proposal are due May 20.

Moving towards construction, it is anticipated that Lower Merion Township will approve the site plans and construction permits between June 1 and June 15. Redeemer will have to supply a Letter of Credit for the permits to be issued.

The accounting warden of St. Christopher's Church, Gladwyne did received pledge figures for the last three years as reported in the Parochial Reports of 5-6 parishes and will follow up with them. These churches should work together in developing potential solutions for Diocesan budget issues. It is anticipated that there will be follow up to be reported at the September meeting.

Peter observed that as Legacy in to Promise takes real form, especially with the groundbreaking scheduled for June 9, capital campaign and pledge activity will pick up. To that end, he distributed a copy of a letter dated May 14, from Peter and Andrew to those who have not pledged and who are good prospects, encouraging them to join the effort and inviting them to the groundbreaking celebration.

Administrator's Report

Jay observed that in two months we will be out of the Parish House. The schedule is as follows: First week of June – the modular units will arrive. The foundation has already been laid. Second week – water, sewer and electricity and access to 211. Third week- Move materials from Parish House to Modular Units; Fourth week of June all meetings will be held in the modular offices - Second week of July Offices will move to 211. Signs will be erected to direct people to offices. Construction meetings are scheduled for every other week on Tuesday. He has arranged for additional parking at the Baldwin School with shuttle busses, if needed. Plans are being made for the Groundbreaking on June 9.

At the Church, the mason is beginning work on replacing limestone and a protective glazing in the narthex and some pointing on the stairs around the church. It was requested that the roof be checked for other leaks.

Liaison Reports

Jan reported that the Grants Subcommittee made its recommendations for grants to the full Outreach Committee on April 30. The Committee approved the allocations. The award letters and checks will be mailed to the recipients by the end of May. The Community Service Subcommittee has planned two

activities for the fall: a community dinner at the Darby Mission, a new recipient; and assembling care packages for college sophomores at Church Farm School. The Committee will update its materials.

In giving his Stewardship Report, Jacques noted that for 2018 there were 359 pledging units, with pledges of \$967,000 and for 2019, to date, there have been 345 pledging units for \$977,000. The challenge is the declining number of pledging units. The pledge amount is generous. It is his desire to discuss the Stewardship drive at the September meeting so that it can begin in October. Andrew expects that the construction project will consume a considerable amount of time at the September meeting. Stewardship may be later.

Betsy has worked on the database to identify those who are falling behind on the pledges.

Caroline provided a written report on the efforts and work of the Bazaar Outreach Dinner Committee. Its goals are: to raise \$75,000 by using underwriters; increase attendance of parishioners; retain interest and participation of past volunteer, donors and purchasers who made the Bazaar a community-building activity. She would like to approach the parish in June to describe the event. Having met with the Outreach Committee, the Bazaar Outreach Dinner Committee will also meet with the NEW and MEG committees.

MEG has not met due to internal issues and difficulty in finding a date to meet.

Carter had no report to make on behalf of the Nominating Committee.

Mackie reported that the Music Committee is exploring options for airfare and travel plans for the 2020 Choir Trip. The Committee has made all necessary arrangements for the Garden Party on May 19. Adrian will complete his time as organ scholar in July. It does not appear that Redeemer will have an organ scholar for next year, The Curtis Institute is, nonetheless, interested in maintaining a connection with Redeemer.

Associate Rector Report

The Rite 13 Service will be held on Sunday, May 19. Most of the biographies and photographs have been collected for the service bulletin. The rehearsal was held on Sunday May 12. In addition, instructions for the participants and parents have been e-mailed to them. We will also recognize those seniors who are vergers and in the choir during the Offertory on May 19. Jo Ann has begun presiding at the Dunwoody Eucharist and will continue with Beaumont, The Hearth at Drexel and Waverly later in the month. The Pastoral Care Committee will hold its last meeting of this Program Year on Thursday.

Rector's Report

Peter began his report by recognizing Jo Ann for stepping up in assuming her new responsibilities.

He acknowledged the difficulty of the month of May because of Mother's Day, proms, graduations, and so many other activities. He recognized Carter as the catalyst for his preparation of the Vestry updates. The Vestry members find them helpful in keeping them informed.

The Diocesan Budget discussion has quieted down.

Michael Palmisano will be with us on June 2 and June 9, starting full time on June 23. He knows this area well. Peter wants to encourage families and the vestry to interface with him. Peter will share his contact information so that people can arrange to meet with Michael.

With respect to Legacy into Promise, packing boxes are filling and things are being discarded. Peter is making weekly announcements to call attention to the building's closing, the staff moving out and new construction on the horizon. He praised Jay for the amount of work he has devoted to this effort. The report given at the recent Operating Committee meeting was that everything is falling into place so far. Ken Garner is setting up a Transition site on the Redeemer website. Once built, one may request that information be posted there.

Ken addressed the point on a news release on the groundbreaking. A letter will be sent to the neighbors when the permits are granted, the news release will follow.

While we had a late Lent, the staff felt that there was a good progression in the services through Holy Week and Easter. Peter called attention to the appreciation that the Philadelphia Brass expressed for the services. The ensemble very much enjoys being here and will be here for the groundbreaking.

It was appropriate and moving for David to preach on Easter.

New Business

Peter said, "Rise Against Hunger was great!"

Peter gave the closing prayer.

The meeting was adjourned at 8:57 PM.