

Minutes of the Meeting of the Vestry

Church of the Redeemer, Bryn Mawr

Tuesday, December 11, 2018

Vestry members present: Susan Adeniyi-Jones, Jan Clarke, Phil Jodz, Mackie Maclean, Elizabeth McLean, Caroline Manogue, Carolyn Morris, Scott Stephan, Carter Williams.

Vestry members absent: Jay Brown, Andrea Cayley, Andrew Masterman

Redeemer Staff Present: Peter Vanderveen, Jo Ann Jones, David Romanik, Jay Einspanier

Recorder: Jo Ann Jones

The meeting was called to order at 7:03 PM.

Jo Ann offered the opening prayer for the Unity of the Church.

The Minutes of the November meeting were approved.

*Report of the Rector*

Referring to the Lukan trope of time, Peter reflected that we are not the masters of our time; therefore, we are subject to both disappointment and surprise. Through this lens, he remarked on the Bazaar, which he described as a very good one, yielding an estimated profit of \$65,000, with some collections and expenses to come. Given the volunteer pool and the lower attendance at the Friday night dinner, the bazaar did well. He praised the top leadership for an "astonishing job." The bazaar brings a lot of people together for the benefit of others.

Observations of vestry members: The Bazaar is welcoming to people who do not come to Redeemer any other time. Total profit may be as much as \$80,000 with the sale of an additional piece of art which has the possibility of being sold for a large sum. We do have to hold an event to support outreach when we are out of the Parish House.

Peter announced the surprise receipt of a recent Legacy into Promise pledge of \$100,000 from a person who had not been solicited.

Jay attended the Montgomery County Police Department meeting on Security, held November 27. A policy/protocol is still under consideration. In the event of an active shooter, the objective is for everyone to get out of the building and pull the fire alarm to alert the police.

Stewardship is behind in the collection of pledges because of a late start. The primary goal is to encourage people whose pledges are below average to raise them to average or median. For those whose pledges are average, an increase of 5% was requested. To date, there has been a 7% increase in pledges received. The Stewardship flyer included a change in language from giving to funding. The campaign will continue with this message. Callers will follow up after reminder cards are sent. Elizabeth raised the question of children giving, and Peter said he would discuss this with Tory and bring it within the Arc of Formation.

Peter referred to a letter from Michael Diorio, in which he expressed thanks to the vestry for the funding for the 2018 choir tour. Mackie also praised Michael's stewardship.

Peter showed the vestry RYG's invitation to its January 25 fundraiser and praised the group leaders for RYG's impressive growth, drawing members from within the parish and the community. He mentioned Rebecca's plan to study at Villanova. Peter expressed full support of RYG.

#### *Report of the Accounting Warden*

Jay gave this report on Mackie's behalf. Month-to-Date, revenues were \$9,000 below plan with pledges off budget by \$6,700, and non-pledge offerings were below budget by \$2,100. YTD, pledges are off budget by \$58,000. In total, YTD revenues are behind plan by \$77,000. It is expected that much of this shortfall may be recovered in December, due to an expected distribution from the Endowment of \$72,000.

Month-to-date, expenses ran below budget by \$12,900 with a significant underspend in all line items except grounds. Grounds reported an overspend of \$7,600 primarily due to the unbudgeted installation of 9 canopy trees. YTD, expenses are running \$76,200 below budget.

Month-to-date surplus/deficit reported a deficit of (\$51,530) versus budgeted deficit of (\$55,710). YTD, we are right on target reporting a surplus of \$27,000 vs budget of \$27,900.

Projection of the year end 2018, shows revenues of \$1.754 million vs a budget of \$1.762 million and expenses of \$1.738 million vs a budget of \$1.752 million. The projection includes an early payment of assessments to the Diocese represent approximately \$69,000. This results in a projected surplus of \$15,800 versus a budget of \$10,000.

Jay presented Draft #4 of the 2019 Budget. It assumes that the Parish House project continues as planned with construction beginning in July/August. The 2019 Budget proposes revenue of \$1.691 million and expenses of \$1.676 million, resulting in a surplus of \$15,500. Projected Revenue assumes that there will be a transfer from the endowment of \$50,000 to Legacy into Promise which represents the 4.25% draw from the endowment funds committed to the capital campaign. This draft budget will change in a number of ways based upon actuals. The next draft will be presented to the Vestry in January for its approval.

#### *Report of the Parish Administrator*

Jay noted the number of Christmas activities taking place, especially the distribution of Christmas baskets for which additional drivers are needed.

#### *Liaison Reports*

New Committee – Caroline stressed the need for additional greeters.

Outreach Committee- Jan reported that the Grants application is on line to organizations. After the holidays the committee will work with the website to track activities.

MEG met on December 10 to focus on Evensong. It is going well and the members are energized by the feedback that they hear. They will target the empty nesters and others who might benefit from this service.

Carolyn Morris reported that the Bazaar Committee is thinking about future social and community activities.

Phil had no report.

Mackie observed that this year's pie sales for the Music Committee was the best ever. The Music Committee is making its final plans for the Garden Party, to be held at the Inn at Villanova for the first time.

Nominating Committee Report – Peter presented the following slate: Vestry - Tracy Steele, Jacques Vauclain, Jim Buck, and Lisa Davis; Diocesan delegates - Gordon Fowler and Lynn Fahr; Merion Deanery Representative - Jim Jordan. Caroline moved that the slate be accepted. Elizabeth seconded the motion. The slate was accepted.

#### *Associate Rector Reports*

Jo Ann met with the parents of the class members of the 8<sup>th</sup> and 9<sup>th</sup> grades. The class has been slow to come together, and they discussed the barriers and possible solutions. She reported that at the November Standing Committee meeting the Bishop announced that he would soon form a committee to consider how to increase Sacred Gifts.

David spoke about the many activities of Pastoral Care for the month of December: a caroling party on December 23 at Rosemont Care Center; the distribution of poinsettias with theological reflections to those who are recently bereaved. He announced that, on the first weekend in March, Alan Jacobs will lead a workshop here (March 2) and then present at the Adult Forum (March 3).

Peter presented three Housing Allowance Resolutions, with a brief explanation, on behalf of the clergy. The motions were approved (attached in the minutes for file).

The Vestry also approved the sale of a plot in the Church Yard to Bill Goodwin, a non-parishoner.

#### *Legacy Into Promise Updates*

Peter recognized Betsy Crowell and Ginger Woods for their contributions and hard work as leaders of the Design Committee. Construction documents should be completed by December 21, and we expect the Guaranteed Maximum Price (GMP) by the end of February. Moving out of the building for the start of the construction phase may entail holding a "bank holiday" for staff to undertake the work of transition.

David gave the closing prayer.

The meeting was adjourned at 9:20 PM.