

Minutes from Meeting of the Vestry  
Church of the Redeemer, Bryn Mawr, PA

Tuesday, March 13, 2018

7:00 – 9:00 pm

**Attending:** Susan Adeniyi-Jones, Jay Brown, Jan Clarke, Phil Jodz, Mackie MacLean, Andrew Masterman, Caroline Manogue, Carolyn Morris, Elizabeth McLean, Scott Stephan, Carter Williams, the Rev. Peter Vanderveen, the Rev. David Romanik, and the Rev. Jo Ann Jones.

**Absent:** Andrea Cayley, Jay Einspanier.

**Recorder:** Peter Vanderveen

The meeting of the Vestry was called to order, and Peter Vanderveen opened with prayer.

**Minutes:** The minutes of the February vestry meeting and retreat were approved as recorded.

**Accounting Warden Report:**

Mackie reported that the revenues and expenses year to date were according to budget.

A \$10,000 bequest had been received from the estate of Harry Marsh and was recorded within the Misc. Income revenue line, as per vestry designation for bequests of value \$10,000 and below.

The February budget sheet had two added columns, for YTD figures from 2015 and 2016, for comparative analysis.

The Stewardship Committee is continuing to call members who have not yet pledged for 2018.

We are in the process of getting quotes for repairs to the lower south portion of the church roof to eliminate a number of recent water leaks.

The Finance Committee is investigating a number of options for the investment of the funds that have been received to date for the Legacy into Promise campaign. At present, Bryn Mawr Trust is holding nearly four million dollars, and we are seeking better rates of return in the short term, whether from BMT or other banks.

**Liaison Reports:**

Vestry liaisons offered quick updates on ongoing committee work. The Outreach Grants committee is moving forward with its outreach reorganization, taking on the work of what had formerly been the Outreach Initiatives committee. Carter commended the NEW committee for its effective organization and process.

**Associate Rectors Reports:**

Jo Ann noted that the Redeemer Youth Group (RYG) had a very successful mission trip to the Florida Keys. She is working with Rebecca Northington to compile a complete report.

David provided a brief review of the Lenten programs that were underway. Sarah Rudin's presentation at the adult forum was very well attended and the small groups that are reading her book were going well. In spite of challenging weather, the Lenten Quiet Day was held, and many parishes were making use of the Merion Deanery Lenten Devotional.

### **Rector's Report**

Peter noted that he had traced down how information about the election of vestry officers had been released before the actual election at the February vestry retreat, and he reiterated that the by-laws should be reviewed and possibly changed to allow a better process for choosing vestry leadership. He asked Jay Brown, as chair of Nominating, to undertake this work with him.

Peter asked Caroline to comment on changes she recommended for the Conflict of Interest form originally distributed at the retreat. These changes were discussed and a number of additional changes were recommended. A finished Conflict of Interest form will be distributed at the April meeting.

Peter stated that he is trying to find a time when the Lower Merion Police can meet with church staff to discuss best practices for parishioner safety, especially in the potential case of a violent event.

Peter and Ken will be in touch with Hollister Creative to finish the review of our communications and the implementation of recommended changes.

Peter commented on the exceptional growth and work of the RYG and lauded the group's leaders. He noted as well the visit of the Tufts University Choir and the strength of the music program.

The change of service times on the Sunday of the change to Daylight Saving Time was well received.

### **Legacy Into Promise:**

Peter reported that the Campaign Gifts committee was in the process of training new members to make visits for the Full Participation Phase of the campaign. The training provides new committee members with basic Legacy into Promise information and talking points, and members are given names of parishioners to solicit along with a specific process to follow for these visits. The committee hopes that most of the visits can be made before Memorial day.

The Design Development committee is now meeting every other week, and they have a very tight schedule to meet. A motion drafted by the committee that authorizes the hiring of Balongue Design for interior design work was distributed. After discussion, the motion was forwarded, seconded, and passed unanimously.

A draft document outlined a procedure for spending authorization was distributed. This was intended to initiate discussion on how spending authorizations can best be procured when large expenditures need to be approved quickly. Andrew noted that the approval of a detailed budget will be critical, and that additional procedures will need to be put in place for dealing with expenditures not within or in excess of the budget.

The Relocation Committee is reviewing the possible use of the church-owned houses on Pennswood Rd for use as office space during the renovation. This would have to be approved by the township.

**Closing:** A motion was made to close the meeting, seconded and approved. David Romanik closed the meeting with prayer.

