

First Presbyterian Church
270 Franklin St. Quincy, MA 02184
(please send a copy of all committee minutes to the clerk of session)

Date: _____

Committee: _____

Secretary: _____

Those Present: _____

1. Open in prayer

2. Concerns/ Encouragements/ Issues Discussed (Old Business):

3. Concerns / Encouragements/ Issues needing to be discussed (New Business):

4. Decisions made (What decided / Who responsible): Implications for other committees.

5. Action Items for Session: (only if Session needs to act.)

6. Actions Tabled

7. Close in Prayer