



EPISCOPAL
DIOCESE
of Southern Virginia

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Certification of Lay Delegates and Alternates for the 2019 Annual Council

It is now time to submit a new *Certificate of Lay Delegates and Alternates* for Annual Council. Note that your elected delegates and alternates will serve for an entire conciliar year **beginning July 1, 2018 and ending June 30, 2019**. This term includes eligibility to vote at Pre-Council Convocation meetings in January, Annual Council in February, and any Special Council – **including possibly the election of our next bishop** – or other called meetings that may occur during this period.

Enclosed you will find the form for sending in the name(s) of delegate(s) and alternate(s) elected by your vestry for Council year 2018-2019.

The number of delegates for each congregation is determined by the number of communicants in good standing (see line 5) listed in your 2017 parochial report.

The number of Lay Delegates from each Parish or Organized Mission shall be as follows:

Communicants in Good Standing	Delegates Allowed
1-100	1
101-300	2
301-800	4
801 +	6

(Article IV Section 3 of the Diocesan Constitution)

What you need to do now:

- A. If you have not yet filed your 2017 Parochial Report, please do so. It was due March 1st. Please note: if you do not have your Parochial Report submitted your delegates will not be allowed to vote at council. (Canon XVIII Section 2 of the Diocesan Canons)
- B. If you have not already done so, at your next vestry meeting please elect the delegates and alternates for your congregation who will serve from July 1, 2018 through June 30, 2019. (Canon II Section 2 of the Diocesan Canons)
- C. Immediately following their election, please fill out, have signed, and send the *Certificate of Lay Delegates and Alternates* to the attention of Susan Allen (sallen@diosova.org) at the Diocesan office. Please have your certificate in to the Diocesan office by **June 30, 2018**.

If you have any questions or concerns, please do not hesitate to call me.

Blessings,

The Rev. Canon Ed Tracy

