



Certification of Lay Delegates and Alternates for the 2021-2022 Council Year

Certificates are due by September 1, 2021

Lay delegates and alternates are certified to serve for an entire conciliar year, **July 1, 2021 through June 30, 2022**. This term includes eligibility to vote at Pre-Council Convocation meetings in February, Annual Council in February, and any other Special Council or other called meetings that may occur during this period.

If you have not already done so, at your next vestry meeting elect the delegates and alternates for your congregation who will serve through June 30, 2022 (Canon II Section 2 of the Diocesan Canons). Since all communication to Council delegates is via direct email, and since portions of Annual Council will take place virtually, each delegate and alternate must have their own unique email address, and you will be certifying that each delegate and alternate has access to the internet and their own computer, tablet, and/or smartphone.

The number of delegates for each congregation is determined by the number of Communicants in Good Standing (line 5) listed in your 2020 Parochial Report. Lay Delegates and Alternates should be Adult Communicants in Good Standing (Article IV Section 3 of the Diocesan Constitution).

If you have not yet submitted your 2020 Parochial Report, mail or email it to the Diocesan office as soon as possible. If your 2020 Parochial Report is not submitted your delegates will not be allowed to vote at any Council during the year (Canon XVIII Section 2 of the Diocesan Canons).

The number of Lay Delegates from each Parish or Organized Mission shall be as follows:

Communicants in Good Standing from the 2020 Parochial Report	Delegates Allowed
1-100	1
101-300	2
301-800	4
801 +	6

As soon as possible following their election send the attached Certificate of Lay Delegates and Alternates, completed and signed, to the attention of Susan Allen (sallen@diosova.org) at the Diocesan office. **Note that submitting this certificate does not register your delegates to attend Annual Council.** They will still need to register once Annual Council registration opens in January.

If you have any questions or concerns, please contact Ed Tracy, Canon for Administration, at etracy@diosova.org or 757-213-3378.

