

ASCENSION EPISCOPAL DAY SCHOOL

Job Opening: LEAD PREK4 TEACHER

PRIMARY PURPOSE:

The Lead Teacher will be responsible for creating a nurturing, innovative, collaborative, and supportive learning community for 8-14 children ages 4 to 5 years. The Lead Teacher is responsible for the day-to-day management of one classroom and the supervision of 2 Assistant Teachers. This is a 12-month professional position. Work hours are 7:00 am to 3 pm. Pay is \$29,500 per year with a pension benefit and 12 paid vacation and 12 paid sick leave days.

QUALIFICATIONS:

The successful candidate will hold, at minimum, an earned Bachelor's Degree in Early Childhood Education or related field, and have 2 years teaching in an early education center. Candidates should have demonstrated advanced knowledge of: instructional design and teaching methods, child development practices, and have effective oral and written communication skills. Proven supervisory experience is highly recommended. Send resume and cover letter to: Mark Hattler: dayschool@ascension-norfolk.org

MAJOR RESPONSIBILITIES AND DUTIES:

Responsibilities will include, but are not limited to:

1. Creating and maintaining a safe and stimulating classroom environment conducive to learning and the physical, social, and emotional development of young children.
2. Supporting the social and emotional development of children by providing activities and opportunities that encourage curiosity, exploration, and problem-solving appropriate to the development levels of the children in your care.
3. Modeling developmentally appropriate behavior management techniques utilizing the 101 Principles of Positive Guidance.
4. Developing curriculum that includes materials and experiences that are culturally appropriate and represent diversity.
5. Reading and becoming familiar with the ECERS or ITERS classroom evaluation system, as well as the CLASS evaluation system, in order to implement and maintain these standards.
6. Working cooperatively and effectively as a team member by communicating and contributing information on a continuous basis to the Director, your classroom staff, and teachers in other classrooms, as well as, by attending staff and school meetings.
7. Mentoring and providing leadership for all staff members and assisting the Director in maintaining and upholding school policies and standards for education, behavior, and professionalism, including modeling behavior that is professional, ethical, and responsible.
8. Maintaining open, friendly, and cooperative relationship with each child's family.
9. Maintaining up to date knowledge of current child development practices.