

Diocese of Southern Virginia

2018 Budget Highlights

\$53,200 decrease in budgeted annual pledge Income from 2016 to 2017. Budgeted pledge income is proposed at \$1,450,000.

General Expense Increases from 2017 to 2018 Budgets include:

\$19,000 General Convention (Texas) increase for a total budget of \$32,000 for this year-Budgeted \$13,000 each year for the last 2 years-Total Cost Expected- \$58,000

\$46,481 Pledge increase to The Episcopal Church for a Total Pledge of \$261,627 (13.75%)

\$25,000 Increase in Legal Fees Due to Lawsuit w/Church of the Messiah

\$4,000 Increase in Rent, Worker's Compensation, Property Insurance

\$20,000 Increase for Purchase of New Vehicle (Loan for 2 years)

\$29,000 Salary increases -includes a 2% Cost of Living Increase, \$13,250 increase for Assisting Bishop (Full Year in 2018)

\$22,900 Increase in health insurance

\$2,140 Increase in pension benefits

Accounts					
Revenues					
Pledges	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
40100 - Annual Pledges	1,503,200	1,503,200	1,449,089	1,450,000	-53,200
Total Pledges	1,503,200	1,503,200	1,449,089	1,450,000	
Operating Revenues					
40200 - Other and Special Contributions	3,000	3,000	5,400	5,000	2,000
40220 - Other Income	450	400	554	470	70
40250 - Money Market Interest	0	0	48	600	600
40600 - Administrative Revenue- Ridley/Foundation			9,000	9,000	
Total Operating Revenues	3,450	3,400	15,002	15,070	
Non-Operating Revenue					
40501 - Closed Church Property Income	8,000	12,000	31,500	44,600	32,600
Total Non-Operating Revenue	8,000	12,000	31,500	44,600	
Investment Income					
40400 - Restricted Fund Income	532,613	565,413	565,413	582,440	17,027
Total Investment Income	532,613	565,413	565,413	582,440	
Other Revenue					
Note Receivable (Chanco)			5,616	5,616	
Money Market				164,135	
Total Revenues				2,261,861	

Accounts	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
Expenses					
Formation Ministries					
Adult Education & Formation					
50100 - Education for Ministry	1,700	1,700	1750	1,800	100
50130 - Adult Ed Program Funds	1,000	1,000	848	1,500	500
50140 - Lay Continuing Education ®	10,082	10,082	9,565	11,317	1,235
50150 - Bishop's Days with Vestries	500	500	-187	500	0
56700 - Stewardship Commission Expenses	2,000	2,000	3,115	3,150	1,150
Total Adult Education & Formation	15,282	15,282	15,091	18,267	
Children/Family Formation					
50200 - Children/Family Program Funds	1,000	1,000	0	500	-500
Total Children/Family Formation	1,000	1,000	0	500	
Advocacy Ministries					
50310 - Repairers of the Breach ®	1,500	1,500	42	1,500	0
50320 - Recovery Ministry	1,000	1,000	981	1,000	0
Total Advocacy Ministries	2,500	2,500	1,023	2,500	
Primary Formation Resources					
50410 - Diocese Resource Library	500	500	20	500	0
50440 - Christian Education NET Expense	250	250	200	200	-50
51160 - Liturgical Commissions	1,000	1,000	180	500	-500
51180 - Creating Safe Churches	800	1,000	1,583	2,000	1,000
Total Primary Formation Resources	2,550	2,750	1,983	3,200	
Total Formation Ministries	21,332	21,532	18,097	24,467	
Clergy & Formation Leadership					
51100 - The Fresh Start Program	4,000	4,000	1,416	3,000	-1,000
51110 - Clergy Conference	0	0	-686	0	0
51120 - Clergy and Parish Development	2,500	2,000	1,337	1,500	-500
51130 - Commission on Ministry	1,000	1,000	0	1,000	0
51140 - Clergy Continuing Education ®	15,108	15,233	14,595	15,745	512
51190 - Crisis Response Team	1,500	1,500	0	1,500	0
54165 - Retired Clergy Chaplaincy	1,500	500	0	250	-250
54170 - Deacon Membership	0	0	1,100	1,100	1,100
54175 - Archdeacon Official Expenses	0	1,000	298	1,000	0
Total Clergy & Formation Leadership	25,608	25,233	18,060	25,095	

Accounts	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
Youth, College, & Scholarship Programs					
Youth Ministries					
52120 - Episcopal Youth Community	7,000	7,000	9,586	7,000	0
52150 - Episcopal Youth Event	1,000	1,000	4,228	1,500	500
52155 - Happening	7,000	7,000	11,955	7,000	0
52185 - Youth Event Scholarships	3,500	3,500	3,500	3,500	0
Total Youth Ministries	18,500	18,500	29,269	19,000	
College Ministries					
53100 - College Program Funds	10,000	10,000	1,338	15,000	5,000
53200 - Old Dominion Ministry	15,000	15,000	15,000	15,000	0
53300 - William and Mary Ministry	15,000	15,000	15,000	15,000	0
53400 - Longwood/Hampden Sydney Ministry	15,000	15,000	15,000	15,000	0
53600 - CNU Ministry	15,000	5,000	0	0	-5,000
Total College Ministries	70,000	60,000	46,338	60,000	
Scholarships					
53120 - Seminary Scholarships ®	82,540	83,224	40,000	93,738	10,514
53130 - Bishop Vache Scholarship Fund ®	13,017	13,124	12,000	13,198	74
Total Scholarships	95,557	96,348	52,000	106,936	
Total Youth, College, & Scholarship Programs	184,057	174,848	127,607	185,936	
Department of Missions					
54130 - Real Estate Taxes	12,000	12,000	11,806	12,000	0
54150 - Closed Church Property Expense (D)	8,000	8,000	33,420	33,500	25,500
54160 - Congregational Development (D)	7,500	7,500	130	7,500	0
54180 - Small Church Maintenance Fund	5,000	5,000	0	5,000	0
54195 - M&M Grants ®	13,880	12,087	0	12,372	285
Total Department of Mission Ministries	46,380	44,587	45,356	70,372	
Outreach Ministries					
54400 - Jackson-Feild Home Assistance ®	7,924	7,990	7,990	8,000	10
54410 - Covington Boys' Home ®	3,000	3,000	3,000	3,000	0
54420 - Mission of the Holy Spirit	5,000	5,000	5,000	5,000	0
54440 - Chaplain Service/Prison Ministry	5,000	5,000	5,000	5,000	0
54480 - Seeds of Hope ®	24,625	24,829	21,700	24,874	45
54490 - Bishop Discretionary Funds ®	2,168	2,186	2,033	2,190	4
55130 - Virginia Interfaith Center-VICPP	1,000	1,000	0	1,000	0
55140 - Ecumenical/Virginia Council	2,900	2,900	962	1,000	-1,900
Total Outreach Ministries	51,617	51,905	45,685	50,064	

Accounts	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
The Wider Church					
55100 - Episcopal Church - USA	193,785	215,146	215,146	261,627	46,481
55120 - Provincial Synod III	4,700	4,100	3,284	4,100	0
55200 - Deputies to General Convention	13,000	13,000	13,000	32,000	19,000
Total The Wider Church	211,485	232,246	231,430	297,727	
Chanco on the James					
52300 - Chanco Supplement	80,000	80,000	80,000	80,000	0
Total Chanco on the James	80,000	80,000	80,000	80,000	
Administrative Support Ministries					
Administrative Expense					
56130 - Legal Fees	1,500	5,000	60,844	30,000	25,000
56150 - Audit of Accounts	17,000	18,000	16,500	18,000	0
56160 - Expense of Annual Council	0	0	0	0	0
56190 - Workers Compensation Insurance	4,000	4,000	4,341	4,750	750
56195 - Rent -Diocese Office	129,512	132,465	132,465	135,785	3,320
56200 - Property Insurance	40,000	40,000	38,844	40,000	0
56240 - Background Check Fees	600	1,000	4,010	2,000	1,000
56250 - Ordination Expenses	3,000	1,200	0	4,000	2,800
56260 - Executive Board Expense	2,000	2,000	1,593	1,500	-500
56275 - Hospitality	1,000	1,000	583	750	-250
56280 - Loan Interest	14,000	7,500	2,388	900	-6,600
56290 - Bank/Credit Card Charges	100	100	367	350	250
59106 - Auto lease, insurance, etc.	5,000	5,000	3,132	25,000	20,000
56465 - Historiographer Expenses	0	1,000	0	1,000	0
Total Administrative Expense	217,712	218,265	265,067	264,035	
Office Expenses					
56400 - Postage	3,000	1,800	1,048	1,100	-700
56440 - Computer Consult Serv & SW/HW	10,100	10,000	6,039	6,400	-3,600
56450 - Office Supplies	5,500	5,000	3,797	3,800	-1,200
56460 - Office Equipment	2,500	4,500	1,795	2,000	-2,500
56470 - Printing	2,000	1,600	1,728	1,800	200
58150 - Dio Office-Telephone	5,200	6,500	6,405	6,500	0
58160 - Dio Office-Visinet-E-mail	2,700	2,700	2,618	2,700	0
Total Office Expenses	31,000	32,100	23,430	24,300	

Accounts	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
Department of Communication					
56641 - Episcopal Communicators Dues	75	75	75	75	0
56642 - Communications Equipment	0	0	0	300	300
56643 - Online software - Constant Contact	1,800	2,000	984	1,200	-800
56645 - Church Communications Grants	5,000	5,000	4,100	5,000	0
56680 - WWW Home Page Administration	750	750	533	750	0
56690 - Dept. Comm Programs /Expenses	1,000	1,000	1,093	1,100	100
Total Department of Communication	8,625	8,825	6,785	8,425	
Total Administrative Support Ministries	257,337	259,190	295,282	296,760	
Diocesan Staff					
Bishop					
59100 - Bishop -Salary (includes Housing & SECA) 30% Housing Allowance, \$55,756 6% SECA Support, \$11,151	180,405	182,209	182,209	185,853	3,644
59103 - Bishop -Pension	32,473	32,798	32,798	33,454	656
59104 - Bishop -Group Life Insurance	230	230	230	230	0
59102 - Bishop -Med/ Dental Insurance	33,468	34,776	34,916	36,456	1,680
Bishop- Long Term Disability	696	696	696	696	0
59105 - Bishop -Business Expenses	18,000	18,000	13,254	18,000	0
Total Bishop	265,272	268,709	264,103	274,689	
Assisting Bishop					
59120 - Asst. Bishop- Compensation	0	25,000	25,000	38,250	13,250
59121 - Assist Bishop Business Expenses	0	0	0	2,000	2,000
Total Assisting Bishop	0	25,000	25,000	40,250	
Canon for Transition					
51300 - CT-Salary (includes Housing & SECA) 30% Housing Allowance \$31,625 6% SECA Support \$6,325	105,519	103,350	103,350	105,417	2,067
51330 - CT -Pension	18,993	18,603	18,603	18,975	372
51340 - CT-Group Life Insurance	230	230	230	230	0
51350 - CT-Med/ Dental Insurance	18,193	1,990	5,933	3,216	1,226
51360 - CT-Long Term Disability	707	692	599	600	-92
51200 - CT-Business Expenses	10,000	9,000	5,373	8,000	-1,000
Total Canon for Transition	153,642	133,865	134,088	136,438	

Accounts	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
Canon for Administration					
54300 - CA -Salary (includes Housing & SECA) 30% Housing Allowance \$34,367 6% SECA Support \$6,873	111,197	112,309	112,309	114,555	2,246
54320 - CA -Pension	20,016	20,216	20,216	20,620	404
54330 - CA -Group Life Insurance	230	230	230	230	0
54370 - CA -Med/ Dental Insurance	16,193	14,000	13,826	14,544	544
54380 - CA -Long Term Disability	745	652	645	652	0
54390 - CA -Business Expenses	6,000	6,000	5,095	6,000	0
Total Canon for Administration	154,381	153,407	152,321	156,602	
Bishop's Executive Secretary					
59130 - Bishop's E. Sec- Salary	54,269	54,812	54,812	57,553	2,741
59131 - Bishop's E. Sec -FICA	4,151	4,196	4,196	4,403	207
59132 - Bishop's E. Sec -Med/Dental Insurance	33,000	35,352	35,564	35,952	600
59133 - Bishop's E. Sec -Pension	4,884	4,933	4,933	5,180	247
59134 - Bishop's E. Sec-Group Life Insurance	230	230	230	230	0
59135 - Bishop's E. Sec -S<erm Disability	748	710	699	700	-10
59136 - Bishop's E. Sec -Cont. Education	1,600	2,000	0	2,000	0
Total Bishop's Executive Secretary	98,882	102,233	100,434	106,017	
Assistant to Canons					
51400 - Assist to Canons -Salary	42,000	42,420	42,420	43,268	848
51410 - Assist to Canons -FICA	3,213	3,261	3,261	3,326	65
51430 - Assist to Canons -Pension	3,780	3,818	3,818	3,894	76
51440 - Assist to Canons -Group Life Insurance	230	230	230	230	0
51450 - Assist to Canons -S<erm Disability	492	456	454	454	-2
51460 - Assist to Canons -Med/Dental Insurance	11,784	12,624	12,700	13,536	912
Total Assistant to Canons	61,499	62,809	62,883	64,709	
Canon for Formation					
50500 - CF -Salary	71,306	75,584	75,584	77,096	1,512
50510 - CF -FICA	5,455	5,829	5,829	5,946	117
50520 - CF -Med/Dental Insurance	11,784	12,624	12,700	13,536	912
50530 - CF- Group Life insurance	230	230	230	230	0
50540 - CF -Pension	6,418	6,803	6,803	6,939	136
50550 - CF -S&L Term Disability	862	825	798	798	-27
50560 - CF -Continuing Education	0	0	0	500	500
50400 - CF -Business Expenses	8,500	7,000	4,619	5,000	-2,000

Total Canon for Formation

104,555

108,895

106,563

110,044

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Youth Missioner					
52200 - Y. Missioner -Salary	58,735	59,322	59,322	60,508	1,186
52210 - Y. Missioner -FICA	4,493	4,541	4,542	4,632	91
52230 - Y. Missioner -Pension	5,287	5,339	5,339	5,446	107
52240 - Y. Missioner -Group Life Insurance	230	230	230	230	0
52250 - Y. Missioner -S<erm Disability	778	728	707	707	-21
52220 - Y. Missioner -Med/ Dental Insurance	11,784	12,624	12,700	13,536	912
52140 - Y. Missioner -Business Expenses	4,500	4,500	2,168	2,600	-1,900
52145 - Y. Missioner -Continuing Education	0	0	0	0	0
Total Youth Missioner	85,807	87,284	85,008	87,659	
Latino Ministries Coordinator					
54230 - Latino Ministries -Salary	22,000	24,000	24,000	24,480	480
54240 - Latino Ministries -FICA	1,683	1,836	1,836	1,873	37
54250 - Latino Ministries -Pension	1,980	2,160	2,160	2,203	43
54260 - Latino Ministries -Group Life Insurance	211	0	0	0	
Total Latino Ministries Coordinator	25,874	27,996	27,996	28,556	
59200 - Comm. Officer -Salary	52,800	55,968	55,968	57,087	1,119
59210 - Comm. Officer -FICA	4,039	4,297	4,290	4,383	86
59220 - Comm. Officer -Med/ Dental Insurance	11,784	12,624	12,624	13,536	912
59230 - Comm. Officer -Pension	4,752	5,037	4,617	5,138	101
59240 - Comm. Officer -Group Life Insurance	230	230	211	230	0
59250 - Comm. Officer -S&L Term Disability	738	709	633	696	-13
59260 - Comm. Officer -Cont. Education	500	500	485	500	0
Total Communications Officer	74,843	79,365	78,828	81,570	
Comptroller					
59160 - Comptroller -Salary	74,868	75,617	51,175	60,000	-15,617
59161 - Comptroller -FICA	5,727	5,832	3,920	4,590	-1,242
59162 - Comptroller Med/ Dental Insurance	11,784	12,624	15,731	27,754	15,130
59163 - Comptroller -Pension	6,738	6,806	3,360	5,400	-1,406
59164 - Comptroller -Group Life Insurance	230	230	154	230	0
59165 - Comptroller -S<erm Disability	886	830	488	732	-98
59166 - Comptroller -Business Expenses	2,000	2,000	1,163	1,500	-500
59167 - Comptroller -Continuing Education	1,500	1,500	200	1,000	-500
Total Comptroller	103,733	105,439	76,191	101,206	

Accounts	Annual Budget 2016	Annual Budget 2017	YTD Actual 2017	Proposed 2018 Budget	Difference in Yearly Budgets
Bookkeeper					
59852 - Bookkeeper-Salary	18,600	18,600	14,534	18,972	372
59853 - Bookkeeper-FICA	1,420	1,420	1,112	1,448	28
Total Bookkeeper	20,020	20,020	15,646	20,420	
Administrative Staff					
59187 - Staff Changes	24,250	5,000	2,090	2,000	-3,000
Total Administrative Staff	24,250	5,000	2,090	2,000	
Total Diocesan Staff Expenses	1,172,758	1,180,022	1,131,151	1,210,160	
Total Expenses	2,050,574	2,069,563	1,992,668	2,240,581	
20200- Notes Payable (Principal)		24,450	24,450	21,280	
Total Expenses including Notes Payable			2,017,118	2,261,861	
				0	
		Net Total			