

**Episcopal Diocese of Southern Virginia
2020 Proposed Budget with Remarks**

| Accounts | 2019 Budget | Revenues & Expenses Jan-Dec 2019 | 2020 Budget Requests/Estimates | 2020 Budget Approved by Executive Board | Remarks |
|-----------------------------------------------|--------------------|----------------------------------|--------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Page 1 | | | | | |
| Revenues | | | | | |
| Contributions | | | | | |
| <i>Unrestricted Contributions</i> | | | | | |
| A. - Annual Pledges | \$1,536,000 | \$1,554,920 | \$1,536,000 | \$1,536,000 | No change from previous year |
| B. - Pledges Paid in Arrears | \$0 | \$13,047 | -- | -- | |
| C. - Bishop Discretionary Contributions | -- | \$9,202 | \$8,500 | \$8,500 | Added this year as a revenue line. In previous years, it was recorded as a credit in the companion expense line. |
| D. - Special Contributions- Cash | \$0 | \$3,821 | -- | -- | |
| <i>Restricted Contributions</i> | | | | | |
| A. - Robert Chamberlayne Revenue (R) | \$22,804 | \$23,054 | \$20,000 | \$20,000 | This is a trust that pays out annually between \$19,904 and \$31,516. The revenue is divided between The Boys Home, Jackson-Feild, and Grace Church (Brakes Branch) |
| B. - Ecumenical Income (D) | \$360 | \$0 | -- | -- | No known programs have been initiated to record an amount in the budget |
| Total Contributions | \$1,559,164 | \$1,604,044 | \$1,564,500 | \$1,564,500 | |
| Program Support | | | | | |
| <i>Youth Ministries</i> | | | | | |
| A. - Episcopal Youth Community (EYC) (D) | \$15,000 | \$16,480 | \$15,000 | \$15,000 | May & November weekends are planned. |
| B. - Episcopal Youth Event (D) | \$500 | \$0 | \$2,800 | \$2,800 | The EYE (triennial) youth event is in July this year. This event occurs every 3 years. |
| C. - Happening (D) | \$11,000 | \$10,045 | \$11,000 | \$11,000 | Two Happening events are planned. |
| <i>Clergy & Clergy Aspirants</i> | | | | | |
| A. - Clergy Conference (D) | \$14,000 | \$10,015 | \$14,000 | \$14,000 | |
| B. - Background Check Reimbursements | \$2,000 | \$25 | -- | -- | |
| C. - Ordination Exploration Revenue (D) | \$0 | \$2,900 | \$450 | \$450 | Difficult to budget- \$450 is the general revenue for one exploratory candidate |
| <i>Training</i> | | | | | |
| A. - Vestry Training Days (D) | \$2,975 | \$2,550 | \$2,975 | \$2,975 | No Change from 2019 |
| B. - Christian Education NET Class (D) | \$0 | \$175 | \$165 | \$165 | Programming efforts will continue |
| C. - Safe Church Training (D) | \$2,110 | \$3,696 | \$2,110 | \$2,110 | No Change from 2019 |
| D. - Special Event Revenue (D) | \$0 | \$2,190 | \$2,175 | \$2,175 | Special Event programming will continue |
| <i>Governance</i> | | | | | |
| A. - Annual Council (D) | \$55,000 | \$52,067 | \$55,000 | \$55,000 | No Change from 2019 |
| B. - Bishop Search & Transition (D) | -- | \$7,825 | -- | -- | Revenue from the Bishop Election |
| Total Program Support | \$102,585 | \$107,968 | \$105,675 | \$105,675 | |
| Investment Revenue | | | | | |
| A. - Money Market Interest | \$300 | \$1,796 | \$300 | \$300 | Money will be taken out of this account to fund the Bishop Search related expenses, see line 40235, therefore, less interest is expected. |
| B. - Mabry Fund Distribution (R) | \$40,000 | \$40,000 | \$40,000 | \$40,000 | Distributions are from the Mabry Fund- The Endowment is restricted for Chanco use |
| C. - DSVF Foundation Investment Distributions | \$628,801 | \$646,662 | \$668,773 | \$668,773 | These distributions are from investments. The spending policy on these funds is 5% annually. |
| Total Investment Revenue | \$669,101 | \$688,458 | \$709,073 | \$709,073 | |
| Property Revenue | | | | | |
| A. - Idle Church Property Revenue (D) | \$48,000 | \$65,885 | \$72,612 | \$72,612 | Funds from this account are used to pay for expenses related to closed churches, therefore any funds in excess of expenses are place into the restricted fund #87260 Idle Property Fund. This Fund includes parking lot rental income from St. Paul's, Newport News. |
| Total Property Revenue | \$48,000 | \$65,885 | \$72,612 | \$72,612 | |

| Accounts | 2019 Budget | Revenues & Expenses Jan-Dec 2019 | 2020 Budget Requests/ Estimates | 2020 Budget Approved by Executive Board | Remarks |
|-------------------------------------------------------|--------------------|----------------------------------|---------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Restricted & Designated Funds | | | | | |
| <i>Funds Released from Restriction</i> | | | | | |
| A. - Formation-Released from Restriction (R) | -- | -- | \$5,600 | \$5,600 | Released from the EYE Reserve to pay for 2020 event. Released from the Grandy Memorial Fund D0031 to pay for the Lambeth Conference This is revenue that is released from a restricted fund to be used for an expense for a specific purpose as dictated by the requirements of the restricted fund. |
| B. - Episcopate-Released from Restriction (R) | -- | -- | | \$20,000 | |
| C. - Outreach-Released from Restriction (R) | -- | \$15,203 | | -- | |
| D. - Governance- Released from Restriction (R) | -- | \$1,125 | | -- | |
| <i>Board Designated Funds Released</i> | | | | | |
| A. - Board Designated Funds- Released (D) | \$200,000 | \$226,291 | \$87,400 | \$87,400 | The Idle Property Fund will pay for Idle Property Insurance and Legal fees pertaining to Idle Property. Congregational Development Fund will subsidize the College Fund expenses including the W&M Development Officer. Funds from the Bishop Search & Transition Reserve Fund will pay for the bishop-elect's salary for 1 month and consecration expenses. |
| B. - Board Designated Funds- College Ministries (D) | \$27,500 | \$27,500 | \$27,500 | \$46,850 | |
| C. - Brd Dsgntd Fnds- Bishop Search & Transition (D) | \$175,000 | \$99,603 | \$120,000 | \$120,000 | |
| Total Restricted & Designated Funds | \$402,500 | \$369,722 | \$240,500 | \$279,850 | |
| Other Revenue | | | | | |
| A. - Note Receivable (Chanco) | \$5,616 | \$5,616 | \$5,616 | \$5,616 | 2009-2010 Loan 1,000, Church Home; 3,000, Ridley; 6,000, SVDF Reimbursements |
| B. - Church Hm/Rdly/SVDF Agent Reimbursement | \$10,000 | \$10,000 | \$10,000 | \$10,000 | |
| C. - Miscellaneous Revenue | \$400 | \$8,383 | \$400 | \$400 | |
| Total Other Revenue | \$16,016 | \$23,999 | \$16,016 | \$16,016 | |
| Total Revenues | \$2,797,366 | \$2,860,076 | \$2,708,376 | \$2,747,726 | |
| Expenses | | | | | |
| Ministries Within the Diocese | | | | | |
| <i>Parish & Mission Support</i> | | | | | |
| A. - Vestry Training Days (D) | \$3,000 | \$3,059 | \$3,000 | \$3,000 | This account records the participant fees associated with training sessions for new vestry members and the Bishop's Day with Senior Wardens. Expenses are off-set by its associated revenue account. |
| B. - Repairers of the Breach | \$1,500 | \$1,512 | \$1,500 | \$1,500 | The working group is moving forward planning with plans for programs/resources to assist congregations with racial reconciliation. |
| C. - Clergy and Parish Development | \$1,500 | \$675 | \$1,500 | \$1,500 | Expenses associated with Clergy Development & Transitional Pastors & Consultants. |
| D. - Safe Church Training (D) | \$4,000 | \$5,947 | \$4,000 | \$4,000 | No Change |
| E. - Safeguarding Grant | -- | -- | \$4,000 | \$4,000 | To assist small churches in defraying some costs associated with safe church training. Annual disbursements from the M&M Fund (D0041) can help support this expenses. |
| F. - Crisis Response Team | \$1,500 | \$2,533 | \$1,500 | \$1,500 | No Change |
| G. - Congregational Development (D) | \$18,078 | \$9,003 | \$27,765 | \$27,765 | This Budget line is guided by annual spending policy election of representative composite fund (D0039) & the Showalter Fund (D0045) |
| H. - Small Church Maintenance Fund (R) | \$5,000 | \$7,500 | \$5,000 | \$5,000 | This Budget line is guided by annual spending policy election of representative composite fund-- The Bruce Fund D0012 and supplemented with funds from the M&M fund D0042. |
| I. - M&M Grants (R) | \$12,631 | \$2,500 | \$10,100 | \$10,100 | This Budget line is guided by annual spending policy election of representative composite fund-- The M&M Fund D0042 and supplemented with funds from the M&M fund D0042 |
| J. - Seeds of Hope (R) | \$25,393 | \$17,000 | \$26,802 | \$26,802 | This Budget line is guided by annual spending policy election of representative composite fund-- Seeds of Hope Fund D0007. |
| K. - Disaster Relief Preparedness | \$1,000 | \$239 | \$0 | \$0 | These are expenses associated with preparing for a disaster |
| L. - Historiographer Expenses | \$1,200 | \$0 | \$1,200 | \$1,200 | Records are being micro-fiche. |
| M. - Church Communications Grants | \$5,000 | \$1,000 | \$3,000 | \$3,000 | The need exists especially for small, rural churches, however the budget line has decreased because parishes have already put websites and other digital media in place. |
| N. - Stewardship Committee | \$3,150 | \$1,645 | \$3,150 | \$3,150 | The commission is reformulating their mission. As they move forward expenses should increase. |
| O. - Canon for Transition- Compensation & Benefits | \$132,082 | \$93,541 | -- | -- | Position was renamed Canon to Bishop Diocesan |
| P. - Canon for Transition- Business Expenses | \$8,000 | \$4,884 | -- | -- | |
| Q. - Canon to Bishop Diocesan-Compensation & Benefits | -- | \$52,142 | \$114,218 | \$114,218 | New employee |
| R. - Canon to Bishop Diocesan-Business Expenses | -- | \$3,292 | \$8,000 | \$8,000 | |
| Total Parish & Mission Support | \$223,034 | \$206,472 | \$214,735 | \$214,735 | |

| Accounts | 2019 Budget | Revenues & Expenses Jan-Dec 2019 | 2020 Budget Requests/ Estimates | 2020 Budget Approved by Executive Board | Remarks |
|------------------------------------------------|------------------|----------------------------------|---------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Clergy Support | | | | | |
| A. - The Fresh Start Program | \$3,000 | \$122 | \$3,000 | \$3,000 | An educational program for newly ordained priests or priests new to the Diocese. |
| B. - Clergy Conference (D) | \$14,000 | \$10,358 | \$14,000 | \$14,000 | The revenue account related to this expense account should off-set these expenses. |
| C. - Commission on Ministry | \$1,000 | \$559 | \$1,000 | \$1,000 | There was no Spring Clergy Conference in 2019. No Change- Assists the bishop "in determining present and future needs for ministry in the diocese" and to assist "in enlisting and selecting persons for Holy Orders". |
| D. - Clergy Continuing Education (R) | \$16,081 | \$15,991 | \$16,974 | \$16,974 | This budget line is guided by annual spending policy election of representative composite fund-- FMS 5 Clergy Continuing Education D0005 and Clergy Education Fund D0019. |
| E. - Retired Clergy Chaplaincy | \$250 | \$0 | \$250 | \$250 | Funds pay for expenses related to The Retired Chaplain. The Retired Chaplain ministers to retired priests. |
| F. - Deacon Membership (AED) | \$1,200 | \$0 | \$1,200 | \$1,200 | The Association for Episcopal Deacons is a member-funded, non profit organization. |
| G. - Deacon Support | \$1,000 | \$270 | \$1,000 | \$1,000 | No change |
| Total Clergy Support | \$36,531 | \$27,300 | \$37,424 | \$37,424 | |
| Seminarian Support | | | | | |
| A. - Seminary Scholarships (R) | \$82,858 | \$35,500 | \$87,457 | \$87,457 | This budget line is guided by annual spending policy election of representative composite funds-- Theological Education Fund D0011; Theological Fund D0014; Jerome Taylor Education Fund D0018; Withers Ministerial Scholarship Fund D0026; and Grandy Memorial Fund B D0032; |
| B. - Ordination Exploration Program | -- | \$3,580 | \$450 | \$450 | This account is off-set by its revenue account. |
| C. - Ordination Expenses | \$4,000 | \$1,623 | \$4,000 | \$4,000 | One ordination is expected. |
| Total Seminarian Support | \$86,858 | \$40,703 | \$91,907 | \$91,907 | |
| College Ministries | | | | | |
| A. - College Program Funds | \$15,000 | \$14,506 | \$15,000 | \$15,000 | The College Task Force encourages chaplain programs to explore additional programing. Funding for those initiatives would come from this account. |
| B. - Old Dominion University (D) | \$15,000 | \$15,000 | \$15,000 | \$15,000 | To support these programs, funds from The Congregational Development Fund #87150 will be used. |
| C. - College of William and Mary (D) | \$15,000 | \$15,000 | \$15,000 | \$15,000 | No change |
| D. - W&M Development Officer (D) | \$27,500 | \$27,500 | \$27,500 | \$27,500 | Performs duties necessary to assist the W&M Chaplain. Funds will be released from the Congregational Development Fund #87150. |
| E. - Longwood /Hampden-Sydney College | \$15,000 | \$15,000 | \$15,000 | \$15,000 | No Change |
| F. - Christopher Newport University | \$0 | \$0 | \$0 | \$0 | No change in 2020 request. Currently, CNU's chaplain program is not functioning. If activated, funds would come from #53100 College Program Funds account |
| Total College Ministries | \$87,500 | \$87,006 | \$87,500 | \$87,500 | |
| Youth Ministries | | | | | |
| A. - Youth Formation | \$300 | \$294 | \$600 | \$600 | There is need to provide youth formation programing outside of EYC and Chanco based programs. Requested funds would be used to promote programming within Convocations. |
| B. - Episcopal Youth Community | \$22,000 | \$21,956 | \$22,500 | \$22,500 | A weekend retreat costs approx. \$11,000. Two retreats are expected in 2020-May and Nov Weekends. \$500 will be used for EYC board expenses |
| C. - Episcopal Youth Event (D) | \$2,700 | \$0 | \$8,400 | \$8,400 | EYE is a triennial youth event which is scheduled for July 2020. The requested amount includes \$5,600 that will come from the EYE Reserve. |
| D. - Happening (D) | \$18,000 | \$17,448 | \$18,000 | \$18,000 | Two Happening Events are scheduled in 2020. |
| E. - Youth Annual Council | \$800 | \$47 | \$800 | \$800 | Funds will pay for expenses related to annual council |
| F. - Youth Event Scholarships | \$3,500 | \$1,805 | \$3,500 | \$3,500 | Scholarships will be used for EYC board members for May and November Weekends |
| G. - Youth Missioner Compensation and Benefits | \$44,870 | \$45,972 | \$77,359 | \$77,359 | New Employee in 2019 |
| H. - Youth Missioner Business Expenses | \$2,625 | \$2,777 | \$4,500 | \$4,500 | |
| Total Youth Ministries | \$94,795 | \$90,299 | \$135,659 | \$135,659 | |
| Camp Ministries | | | | | |
| A. - Chanco Ministry Support | \$100,000 | \$100,000 | \$100,000 | \$100,000 | 2019 was the first year the Diocese gave \$100,000. Prior to 2019, the Diocese has been giving \$80,000 since 2011. The Jordan Fund (D0016) supports this ministry. |
| B. - Chanco Mabry Fund Support (R) | \$40,000 | \$40,000 | \$40,000 | \$40,000 | This is a restricted fund for Chanco held by the Diocese |
| C. - Chanco Capital Campaign Pledge | \$200,000 | \$200,000 | \$0 | \$0 | During its September 2019 meeting, the Executive Board approved the 2020 pledge to be paid 2019. |
| Total Camp Ministries | \$340,000 | \$340,000 | \$140,000 | \$140,000 | |

| Accounts | 2019 Budget | Revenues & Expenses Jan-Dec 2019 | 2020 Budget Requests/ Estimates | 2020 Budget Approved by Executive Board | Remarks |
|--------------------------------------------------|--------------------|----------------------------------|---------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Latino Ministries | | | | | |
| A. - Latino Missioner Compensation and Benefits | \$25,789 | \$26,949 | \$40,017 | \$40,017 | New Employee in 2019- Clergy-Part-time |
| B. - Latino Missioner Business Expenses | \$2,583 | \$0 | \$2,500 | \$2,500 | |
| Total Latino Ministries | \$28,372 | \$26,949 | \$42,517 | \$42,517 | |
| Outreach Ministries | | | | | |
| A. - Addiction & Recovery Ministry | \$2,000 | \$2,000 | \$2,000 | \$2,000 | These are expenses associated with the recovery ministry and the Addictions and Recovery Commission. The Jordan Fund D0016 supports this ministry. |
| B. - Bishop Vache Scholarship Fund (R) | \$13,475 | \$13,475 | \$14,222 | \$14,222 | |
| C. - Jackson-Feild Home (R) | \$19,660 | \$19,660 | \$19,393 | \$19,393 | This Budget line is guided by annual spending policy election of representative composite fund-- FMS 3 Jackson Feild Fund D0003, Theological Fund D0014, and the Chamberlayne Trust annual distributions (20,000/3) supports this budget line. |
| D. - Covington Boys' Home (R) | \$11,490 | \$11,489 | \$14,900 | \$14,900 | This Budget line is guided by annual spending policy election of representative composite fund of the Theological fund D0014, Jordan Fund D00016, and the Chamberlayne Trust annual distribution-- Its estimated that there will be a \$20,000 payout in 2020 of which 6,665 supports this budget line. |
| E. - Mission of the Holy Spirit | \$5,000 | \$5,000 | \$5,000 | \$5,000 | Supports the ministry of at risk children and operates from St. Stephens, Norfolk. Jordon Fund D0016 supports this budget line. |
| F. - Chaplain Service/Prison Ministry | \$5,000 | \$5,000 | \$5,000 | \$5,000 | Supports clergy and their ministry to incarcerated persons. Jordon Fund D0016 supports this budget line. |
| G. - Historic St. Luke's (R) | \$3,887 | \$3,887 | \$4,103 | \$4,103 | This Budget line is guided by annual spending policy election of representative composite fund-- The Theological Fund D0014 supports this budget line. |
| H. - Westminster-Canterbury Foundation | \$45,240 | \$45,240 | \$47,604 | \$47,604 | This Budget line is guided by annual spending policy election of the representative Church Home investment funds, less diocese reimbursement (1,000) |
| Total Outreach Ministries | \$105,752 | \$105,751 | \$112,222 | \$112,222 | |
| Christian Formation | | | | | |
| A. - Aging Adult Programs | \$1,500 | \$1,300 | \$1,500 | \$1,500 | Funds the Tri Diocesan Council on Aging Conference & Aging Well Program. |
| B. - Education for Ministry Fund | \$1,750 | \$1,750 | \$1,750 | \$1,750 | EFM Contract Fee remains constant |
| C. - Adult Education Program Fund (R) | \$1,500 | \$1,050 | \$1,500 | \$1,500 | Provides money for programs or activities related to adult Ed, such as Invite, Welcome, & Connect J. Buchanan Memorial Fund D0028 supplements this account--\$448 |
| D. - Lay Continuing Education Fund (R) | \$11,567 | \$4,230 | \$12,409 | \$12,409 | This Budget line is guided by annual spending policy election of representative composite fund-- FMS 4 Lay Continuing Ed Fund D0004 |
| E. - Children/Family Programs | \$500 | \$262 | \$500 | \$500 | No Change |
| F. - Diocese Resource Library | \$500 | \$363 | \$500 | \$500 | No Change- The Church Periodical Club Fund (D0038) supplements this account. |
| G. - Christian Education NET Expense | \$200 | \$319 | \$400 | \$400 | CE-NET has increased its programming efforts & plans to continue those efforts in 2020. |
| H. - Misc. Programming Expense- Child Care | -- | -- | \$600 | \$600 | Requests were received to budget for child care expenses for special events. |
| I. - Canon for Formation Compensation & Benefits | \$83,853 | \$84,387 | \$84,975 | \$84,975 | 1.6% COLA Increase |
| J. - Canon for Formation Business Expenses | \$5,000 | \$6,453 | \$5,000 | \$5,000 | No Change |
| Total Christian Formation | \$106,370 | \$100,114 | \$109,134 | \$109,134 | |
| Total Ministries Within the Diocese | \$1,109,212 | \$1,024,594 | \$971,098 | \$971,098 | |
| Partnerships & Contributions | | | | | |
| A. - Bishop Discretionary Expense (R) | \$2,236 | \$10,850 | \$2,360 | \$2,360 | Budget is guided by spending policy of the Bishop's Discretionary fund D0010 |
| The Wider Church | | | | | |
| A. -The Episcopal Church | \$280,573 | \$280,573 | \$263,838 | \$263,838 | This pledge will match their asking of 15%. |
| B. - Church Periodical Club (R) | \$360 | \$360 | \$360 | \$360 | The Church Periodical Club D0038 supplements this line |
| Ecumenical Partnerships | | | | | |
| A. - Virginia Interfaith Center-VICPP | \$1,000 | \$1,000 | \$1,000 | \$1,000 | This is an ecumenical group, dealing w/public policy. The dues are \$1,000. |
| B. - Ecumenical Dues & Events | \$2,300 | \$2,000 | \$2,500 | \$2,500 | This budget line pays for dues for ecumenical groups such as LARCUM and VA Council of Churches. |
| Total Partnerships & Contributions | \$286,469 | \$294,783 | \$270,058 | \$270,058 | |

| Accounts | 2019 Budget | Revenues & Expenses Jan-Dec 2019 | 2020 Budget Requests/ Estimates | 2020 Budget Approved by Executive Board | Remarks |
|---------------------------------------------------|------------------|----------------------------------|---------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Governance | | | | | |
| A. - Liturgical Commission | \$300 | \$201 | \$300 | \$300 | The commission chooses the liturgical literature for annual council and other events. |
| B. - Provincial Synod III | \$7,380 | \$4,676 | \$7,350 | \$7,350 | The 2020 pledge is \$6,547 and expected travel expenses are \$800 for 3 people. |
| C. - General Convention Expense (D) | \$11,000 | \$0 | \$11,000 | \$11,000 | General Convention meets every 3 years. The next convention will be in 2021 in Baltimore- Est total costs are \$40,000. \$18,000 will be in reserve account by the end of 2019. |
| D. - Lambeth Conference (R) | -- | -- | \$20,000 | \$20,000 | The Anglican conference occurs every 10 years. No money was ever placed in reserve, thus in 2020 full costs must be covered. The money will be released from restriction from the Grandy Memorial Fund D0031 |
| E. - Chancellor Continuing Education & Law Dues | \$3,600 | \$640 | \$3,600 | \$3,600 | \$600 for State Bar Dues and \$3,000 for Continuing Education |
| F. - Annual Council Expense (D) | \$55,000 | \$49,335 | \$55,000 | \$55,000 | The annual council revenues should off-set the expenses. If there is a net of revenue it will be placed in the reserves. |
| G. - House of Bishops | \$1,800 | \$1,509 | \$1,800 | \$1,800 | Funds the expenses associated with the House of Bishop's Meeting |
| H. - Executive Board | \$750 | \$1,550 | \$1,300 | \$1,300 | Need to increase for more meetings and expenses |
| I. - Standing Committee | \$750 | \$602 | \$750 | \$750 | Need to increase for more meetings and expenses |
| J. - Bishop Search & Transition (D) | \$175,000 | \$99,603 | \$103,825 | \$103,825 | Reserve Funds will fund this budget line. The funds will pay for the bishop consecration and miscellaneous expenses including moving expenses, and bishop portrait. |
| Total Governance | \$255,580 | \$158,116 | \$204,925 | \$204,925 | |
| Communications throughout the Diocese | | | | | |
| A. - Postage | \$1,650 | \$1,136 | \$1,650 | \$1,650 | No Change |
| B. - Communications Equipment | -- | -- | -- | -- | No Request |
| C. - Online Software - Communication | \$1,500 | \$760 | \$1,650 | \$1,650 | Pays for Constant Contact, Zoom, Rite Series (\$200) & Survey Monkey. Restricted Clergy funds can pay for Rite Series. |
| D. - Diocesan Web Page Administration | \$750 | \$649 | \$750 | \$750 | No Change |
| E. - Diocesan Office-Telephone | \$6,800 | \$5,938 | \$6,800 | \$6,800 | No Change |
| F. - Diocesan Office- Internet Service | \$2,700 | \$2,715 | \$2,700 | \$2,700 | No Change |
| G. - Communications Officer | \$83,590 | \$83,685 | \$85,300 | \$85,300 | 1.6% COLA Increase |
| H. - Communications Officer Business Expenses | \$1,000 | \$493 | \$1,000 | \$1,000 | Travel expenses are expected, especially to small, rural churches. |
| I. - Communications Officer -Continuing Education | \$500 | \$31 | \$500 | \$500 | No Change |
| Total Communications | \$98,490 | \$95,407 | \$100,350 | \$100,350 | |
| The Episcopate | | | | | |
| Bishop | | | | | |
| <i>Bishop</i> | | | | | |
| A. - Bishop -Compensation & Benefits | \$12,785 | \$9,470 | \$260,955 | \$260,955 | Determined by the Standing Committee- \$16,175 from the Bishop search & transition reserve fund will be used to pay for 1 month of Compensation (including SECA) |
| B. - Bishop -Business Expenses | \$0 | \$1,177 | \$18,000 | \$18,000 | Used 2018 figures |
| C. - Bishop -Continuing Education | | | \$3,000 | \$3,000 | Per Diocesan policy, educational expenses will be paid for by using clergy educational restricted funds. |
| D. - Bishop -Sabbatical Reserve | \$0 | \$0 | \$1,500 | \$1,500 | Only visitation costs by a substitute Bishop will be needed for this budget line. In 2014 the costs were \$5,200. 2 weeks for every year, 3 months of sabbatical after 5 years |
| <i>Bishop Diocesan Pro Tempore</i> | | | | | |
| A. - Bishop -Compensation & Benefits | \$139,551 | \$139,374 | \$31,097 | \$31,097 | 1.6% COLA increase |
| B. -Bishop Business Expenses | \$13,000 | \$15,258 | \$3,000 | \$3,000 | Approximately 5.5 month of business expenses |
| Total Bishop | \$165,336 | \$165,279 | \$317,552 | \$317,552 | |

| Accounts | 2019 Budget | Revenues & Expenses Jan-Dec 2019 | 2020 Budget Requests/ Estimates | 2020 Budget Approved by Executive Board | Remarks |
|-------------------------------------------------------|--------------------|----------------------------------|---------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Staff | | | | | |
| A. - Executive Secretary Compensation & Benefits | 109,725 | 109,929 | \$112,920 | \$112,920 | 1.6% COLA increase |
| B. - Canon for Administration Compensation & Benefits | \$154,050 | \$157,448 | \$156,937 | \$156,937 | 1.6% COLA increase |
| C. - Canon for Administration- Business Expenses | \$5,500 | \$3,472 | \$5,000 | \$5,000 | Reduced \$500 |
| D. - Assistant to the Canons Compensation & Benefits | \$69,176 | \$69,453 | \$70,799 | \$70,799 | 1.6% COLA Increase |
| E. - Assistant to the Canons -Business Expenses | \$500 | \$452 | \$500 | \$500 | No Change |
| F. - Assistant to the Canons -Continuing Education | \$1,000 | \$500 | \$1,000 | \$1,000 | No Change |
| G. - Comptroller Compensation & Benefits | \$101,074 | \$101,603 | \$105,522 | \$105,522 | 1.6% COLA increase |
| H. - Comptroller -Business Expenses | \$1,500 | \$1,519 | \$1,500 | \$1,500 | No Change |
| I. - Comptroller -Continuing Education | \$1,000 | \$756 | \$1,000 | \$1,000 | No Change |
| J. - Bookkeeper Compensation | \$20,995 | \$15,822 | \$21,530 | \$21,530 | Based on hourly rate |
| K. - Data Entry Person | -- | -- | \$5,800 | \$5,800 | New Request- This person will be hired to work approx. 8 hrs. per week at a rate of \$13 per hour |
| L. - Computer for Data Entry | -- | -- | \$800 | \$800 | A new computer will be purchased for the Data Entry Person |
| Total Staff | \$464,520 | \$460,954 | \$483,308 | \$483,308 | |
| Support | | | | | |
| <i>Office Expense</i> | | | | | |
| A. - Computer Software & Server Expenses | \$9,850 | \$7,392 | \$13,000 | \$13,000 | Provides Virus protection; Backup server; email; & IT service agreement. Increase due to software update needed and cost of installation. |
| B. - Office Supplies | \$3,500 | \$5,175 | \$4,050 | \$4,050 | Increase to match increase trend |
| C. - Office Equipment | \$1,700 | \$7,848 | \$4,000 | \$4,000 | To Purchase 2 new computers and necessary peripherals- New Bishop & Executive Secretary |
| D. - Printing | \$1,850 | \$2,036 | \$1,850 | \$1,850 | No Change |
| <i>Vehicle Expense</i> | | | | | |
| A. - Auto Loan Principle | \$18,700 | \$18,700 | \$5,950 | \$5,950 | Reduced- Will be paid in full by April |
| B. - Auto Repair, Insurance, etc. | \$4,000 | \$2,183 | \$2,000 | \$2,000 | Reduced by \$2,000. Car is 2 years old. |
| <i>Banking & Interest Expense</i> | | | | | |
| A. - Bank/Credit Card/PayPal Charges | \$1,000 | \$1,544 | \$1,000 | \$1,000 | No Change |
| B. - Auto Loan Interest Expense | \$1,300 | \$1,146 | \$100 | \$100 | Reduced due to accelerated payments made on auto loan |
| <i>Goods & Services</i> | | | | | |
| A. - Hospitality | \$750 | \$666 | \$750 | \$750 | No Change |
| B. - Shared Expense- Church Home & Ridley | \$0 | \$220 | \$0 | \$0 | Should zero out at the end of the year |
| C. - Legal Fees | \$84,000 | \$345,581 | \$50,000 | \$50,000 | Messiah case should be settled. 2018 budget figures were used for this budget year. |
| D. - Audit Expense | \$21,500 | \$30,140 | \$25,000 | \$25,000 | New auditors will be hired in 2020. |
| E. - Background Check Fees | \$2,000 | \$2,218 | \$2,000 | \$2,000 | No Change |
| F. - Episcopal Communicators Dues | \$75 | \$75 | \$75 | \$75 | No Change |
| <i>Property Expenses</i> | | | | | |
| A. - Real Estate Taxes (D) | \$12,000 | \$11,303 | \$12,000 | \$12,000 | These taxes are paid on property that is not tax exempt, usually land. |
| B. - Idle Church Property Expense (D) | \$38,000 | \$65,191 | \$72,610 | \$72,610 | These are expenses related to closed churches and is off-set by the Idle Church Property Revenue Account Increase due to caretaker services at St. Paul's and alarm system at St. Mark's |
| C. - Rent -Diocese Office (Newport News) | \$139,175 | \$139,199 | \$142,680 | \$142,680 | 2.5% rent increase |
| D. - Property Insurance | \$45,290 | \$48,679 | \$21,370 | \$21,370 | Costs are expected to increase 7%. 2020 budget separates the property into non idle property and idle property |
| E. - Property Insurance (Idle Property) | -- | -- | \$37,400 | \$37,400 | Costs are expected to increase 7%. Idle Property designated account can be used to pay property tax for idle churches. 37,400 will be released from restriction to cover these costs. |
| <i>Staff Expenses</i> | | | | | |
| A. - Workers Compensation Insurance | \$4,750 | \$4,356 | \$4,600 | \$4,600 | Decreased |
| B. - Staff Changes | \$10,000 | \$13,789 | \$0 | \$0 | No changes are expected. |
| Total Support | \$399,440 | \$707,441 | \$400,435 | \$400,435 | |
| Total Episcopate | \$1,029,296 | \$1,333,674 | \$1,201,295 | \$1,201,295 | |
| Total Expenses | \$2,779,047 | \$2,906,574 | \$2,747,726 | \$2,747,726 | |
| Net Total | | | | \$0 | |