

Episcopal Diocese of Southern Virginia

2021 Proposed Budget with Remarks

Accounts	2019 Budget	2019 Revenue & Expenses	2020 Budget	2020 Revenue & Expenses (Unaudited)	2021 Budget Approved by Executive Board	Remarks
Revenues						
Unrestricted Contributions						
40100 - Annual Pledges	1,536,000	1,554,920	1,536,000	1,524,034	1,428,600	7% reduction from last year due to COVID-19
40120 - Bishop Discretionary Contributions	0	9,202	8,500	20,494	8,500	No change from previous year
Total Unrestricted Contributions	1,536,000	1,564,122	1,544,500	1,544,528	1,437,100	
Program Support Revenue						
Clergy & Clergy Aspirants						
41110 - Clergy Conference (D)	14,000	10,015	14,000	2,800	14,000	Two Clergy Conferences are expected
41150 - Ordination Exploration Program (D)	0	2,900	450	550	2,000	\$1,000 is the general revenue for one exploratory candidate.
Youth Ministries						
41210 - Episcopal Youth Community (EYC) (D)	15,000	16,480	15,000	0	15,000	May & November weekends are planned.
41220 - Episcopal Youth Event (D)	500	0	2,800	0	0	The (triennial) youth event was supposed to occur in 2020, but was cancelled. The next event is in 2023.
41230 - Happening (D)	11,000	10,045	11,000	0	11,000	Two Happening events are planned.
xxxxx - New Beginnings					500	This is a new program for Middle Schoolers- Based upon the High School Happening Events. Two events are planned in the Western and Eastern areas of the Diocese.
Education/ Training						
41310 - Vestry Training Days (D)	2,975	2,550	2,975	0	2,975	No change from 2020 budget
41320 - Christian Education NET Class (D)	0	175	165	0	165	No change from 2020 budget
41330 - Safe Church Training (D)	2,110	3,696	2,110	620	2,110	No change from 2020 budget
41340 - Special Events (D)	0	2,190	2,175	0	2,175	No change from 2020 budget
Governance						
41410 - Annual Council (D)	55,000	50,942	55,000	46,889	7,500	Virtual Council Planned. \$25 per person
Total Program Support Revenue	100,585	98,993	105,675	50,859	57,425	
Property Revenue						
42150 - Idle Church Property Revenue (D)	48,000	71,773	72,612	113,016	63,900	Funds from this account are used to pay for expenses related to closed churches, therefore any funds in excess of expenses are placed into the Ex Board Designated fund #30110 Idle Property Fund.
Total Property Revenue	48,000	71,773	72,612	113,016	63,900	
Other Revenue						
43100 - Church Hm/Ridley/SVDF Agent Reimbursemen	10,000	9,000	10,000	7,000	10,000	1,000, Church Home; 6,000, Ridley; 3,000, SVDF Reimbursements
43120 - Money Market Interest	300	1,875	300	566	300	No change from 2020 budget
43130 - Miscellaneous Revenue	400	3,043	400	5,333	400	No change from 2020 budget
10605 - Note Receivable (Chanco)	5,616	5,616	5,616	1,872	0	Debit on 2009-2010 Loan. Chanco is requesting suspension of this loan for 2021 due to COVID-19. \$9,350 is owed.
Total Other Revenue	16,316	19,535	16,316	14,771	10,700	
Qrtrly Investment Distributions						
47440 - Mabry Fund Quarterly Distributions	40,000	40,000	40,000	40,000	40,000	Expected distribution of the Mabry Fund
47450 - SVD Foundation Quarterly Distributions	634,558	646,662	668,773	591,732	565,289	The Composite Fund is a 5% yearly distribution, includes Church Home Funds
Total Qrtrly Investment Distributions	674,558	686,662	708,773	631,732	605,289	
Designated & Restricted Funds						
Funds Released by the Board						
48000 - Board Funds-Released from Designation	127,500	353,786	254,250	108,834	201,642 200,000	Board Designated Funds will be used to pay for: Idle Property Insurance (37,406), legal fees pertaining to the Messiah Case (65,000), Camp Chanco (79,236), and Bishop Search & Transition Reserve (\$20,000). If COVID-19 continues to affect Chanco's operations, the Diocesan Property Fund (D0043) will be utilized to support this budget line.

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Funds Released from Restriction						
40600 - M&M - Released from Restriction	0	0	0	0	12,000	To Supplement the property tax on real estate, \$12,000 will be released from the M&M D0041 Fund.
					23,985	To Supplement the property insurance, \$23,985, will be released from the M&M D0041 Fund.
					2,500	To pay for Repairers of the Breach expected expenses, \$2,500 will be released from restricted funds (Repairers of the Breach #80020).
40610 - Clergy - Released from Restriction	0	0	0	0	44,551	To Supplement Diocesan Clergy Pensions of \$81,601, additional funds, will be released from the Pledged Pension Fund D0015
40613 - Seminarian & Aspirants - Released from Restriction	0	0	0	0	55,000	Seminarian & Ordination funds will be withdrawn from locally held restricted funds versus funds from investments
49040 - Formation-Released from Restriction	0	0	5,600	0	1,750	Foundation Funds will come from The EFM Restricted Fund (#82100) to pay for EFM Licensing fee
49050 - Episcopate-Released from Restriction	0	0	20,000	2,346	4,938	Money to Supplement Diocesan Lay Pensions will be released from The Women's Pension Fund D0030.
49060 - Outreach-Released from Restriction	0	0	20,000	15,370	17,766	Chamberlayne Fund disbursement for the Boys Home, Jackson-Field, and Drakes Branch
49070 - Governance-Released from Restriction	0	0	0	21,000	0	
Total Designated & Restricted Funds	127,500	353,786	299,850	147,550	564,132	
Total Revenues	2,502,959	2,794,870	2,747,726	2,502,456	2,738,546	
Expenses						
Ministries Within Our Diocese						
Mission & Parish Support						
50010 - Vestry Training Days (D) (R)	3,000	3,059	3,000	2,301	3,000	Vestry training days are held in the Spring on three dates at different locations in the diocese. The amount requested is assuming that in-person training events will be held in Spring 2021.
50020 - Repairers of the Breach (R)	1,500	1,561	1,500	1,141	2,500	Increase request is due to planned speaker series which will require honorariums, facilitator training expenses as well as a spring or late summer pilgrimage.
50030 - Clergy and Parish Development	1,500	761	1,500	483	1,500	Expenses associated with Clergy Development & Transitional Pastors & Consultants.
50040 - Safe Church Training (D)	4,000	5,963	4,000	959	4,000	COVID restrictions resulted in the cancellation of 14 training events in the spring of 2020. When restrictions are lifted we will be resuming multiple monthly in-person training sessions in addition to our on-line offerings.
50050 - Safeguarding Grant	0	0	4,000	0	4,000	To assist small churches in defraying some costs associated safe church training.
50060 - Crisis Response Team	1,500	2,533	1,500	3,163	1,500	Assists churches with circumstances that need urgent attention. No budget change.
50080 - Congregational Development (D)	18,078	9,003	27,765	0	33,121	Budget amount is guided by annual spending policy election of Congregational Development fund (D0039) & the Showalter Fund (D0045)
50090 - Small Church Maintenance Fund (R)	5,000	7,500	5,000	2,500	7,500	Budget amount is guided by annual spending policy election of representative composite fund-- The Bruce Fund D0012 (1,724) and supplemented with funds from M&M fund (5,776 from D0040).
50100 - Mission & Ministry Funds (R)	12,631	2,500	10,100	0	10,000	Budget amount is guided by annual spending policy election of representative composite fund-- The M&M Fund D0042.
50110 - Seeds of Hope (R)	25,393	17,000	26,802	14,000	26,125	Budget amount is guided by annual spending policy election of representative composite fund-- Seeds of Hope Fund D0007.
50120 - Historiographer Expenses	1,200	0	1,200	0	1,200	No Change. Records being digitized.
50130 - Church Communications Grants	5,000	1,000	8,000	10,732	8,000	Due to the COVID restrictions the need for communication equipment and software has dramatically increased. The Executive Board during the May 2020 meeting increased this line to \$8,000. 2021 budget will remain at \$8,000.
50140 - Stewardship Expenses	3,150	1,727	3,150	1,700	2,000	The majority of the request covers TENS membership fees (\$1,500) for the diocese. The remaining funds would be used to fund additional stewardship resources for the diocese.
Canon to the Bishop Diocesan						
50170 - Canon to Bishop -Salary includes Housing	100,079	113,059	87,733	92,732	98,806	Increase to align more with predecessor's salary, including COLA increase.
50171 - Canon to Bishop -SECA Support	8,290	3,094	7,268	7,267	7,559	SECA is 7.65% of salary including housing
50175 - Canon to Bishop -Pension	19,506	20,137	17,100	18,000	19,146	18% of total compensation
50176 - Canon to Bishop -Life Insurance	230	250	230	230	230	19.20 per month. No Change.
50180 - Canon to Bishop -Dental Insurance	0	765	1,210	1,232	1,232	CPG insurance
50185 - Canon to Bishop -Med & Vision Supp	3,377	2,253	656	1,729	1,930	\$300 Tricare Enrollment fee, \$1,330 Medical, \$300 Eye Care
50190 - Canon to Bishop -Business Expense	8,000	9,313	8,000	4,332	8,000	No Change
Total Mission & Parish Support	221,434	201,480	219,714	162,500	241,348	

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Clergy Support						
50200 - The Fresh Start Program (D)	3,000	122	3,000	0	3,000	No Change. An educational program for newly ordained priests or priests new to the Diocese.
50210 - Clergy Conference (D)	14,000	10,358	14,000	6,462	14,000	2 Clergy Conferences are expected.
50220 - Commission on Ministry	1,000	559	1,000	184	1,000	No Change. Assists the bishop in determining present and future needs for ministry in the diocese and to assist in enlisting and selecting persons for Holy Orders.
50230 - Clergy Continuing Education (R)	16,081	15,991	16,974	12,950	16,545	Budget amount is guided by annual spending policy election of representative composite fund-- FMS 5 Clergy Continuing Education D0005 & Clergy Education Fund D0019;
50240 - Retired Clergy Chaplaincy	250	0	250	0	250	Funds pay for expenses related to The Retired Chaplain ministry. The Retired Chaplain ministers to retired priests.
50250 - Deacon Membership (AED)	1,200	0	1,200	0	1,200	The Association for Episcopal Deacons is a member-funded, non profit organization.
50260 - Deacon Support	1,000	270	1,000	1,578	1,750	Increase to match the need
Total Clergy Support	36,531	27,300	37,424	21,174	37,745	
Aspirants & Seminarian Support						
50300 - Seminary Scholarships (R)	82,858	35,500	87,457	20,274	55,000	Funds will be drawn from Seminarian Restricted Funds held locally.
50310 - Ordination Exploration Program (OEP)	0	3,580	450	550	2,000	This account is off-set by its revenue account. Two aspirants are going through the process.
50320 - Ordination Expense	4,000	2,715	4,000	154	4,000	Expenses associated with an ordination ceremony. Restricted Funds from Ordination Exploration (#80310) will be used to fund this line.
Total Aspirants & Seminarian Support	86,858	41,795	91,907	20,978	61,000	
College Ministries						
50400 - College Program Funds	15,000	12,712	15,000	12,946	15,000	The College Task Force encourages chaplain programs to explore additional programing. Funding for those initiatives would come from this account.
50410 - Old Dominion University	15,000	15,000	15,000	15,000	15,000	No Change. Funding for Chaplain Salary.
50420 - College of William and Mary	15,000	15,000	15,000	15,000	15,000	
50425 - W&M Development Officer	27,500	27,500	27,500	0	0	Suspended until 2022. Performs duties necessary to assist the W&M Chaplain.
50430 - Longwood /Hampden-Sydney College	15,000	15,000	15,000	15,000	15,000	No Change
50440 - Christopher Newport University	0	0	0	0	0	No change in 2021 request. Currently, CNU's chaplain program is not functioning. If activated, funds would come from #50400 College Program Funds account
Total College Ministries	87,500	85,212	87,500	57,946	60,000	
Youth Ministries						
50500 - Youth Formation	300	294	600	254	600	There is need to provide youth formation programing outside of EYC and Chanco based programs. Requested funds would be used to promote programming throughout the diocese.
50510 - Episcopal Youth Community (D)	22,000	21,930	22,500	1,754	22,500	A weekend retreat costs approx. \$11,000. Two retreats are expected in 2021 -May and Nov Weekends. \$500 will be used for EYC board expenses. Participants will supplement these costs.
50520 - Episcopal Youth Event (D)	2,700	0	8,400	0	2,700	EYE is a triennial youth event. The requested amount is 1/3 of the expected costs to accrue the needed funds for EYE 2023.
50530 - Happening (D)	18,000	17,448	18,000	951	18,000	Two Happening Events are scheduled in 2021.
50540 - Youth Annual Council	800	47	800	341	300	Funds will pay for expenses related to annual council
50550 - Youth Event Scholarships - New Beginnings	3,500 --	1,805 --	3,500 --	0 --	3,500 500	Scholarships will be used for EYC board members for May and November Weekends This is a new program for Middle Schoolers- Based upon the High School Happening Events
Youth Missioner						
50560 - Y. Missioner -Salary	32,083	32,083	55,000	55,000	55,715	1.3% COLA increase
50561 - Y. Missioner -FICA	2,454	2,454	4,208	4,210	4,262	Increase to reflect COLA
50565 - Y. Missioner -Pension	2,888	2,888	4,950	4,950	5,014	9% of salary
50566 - Y. Missioner -Life Insurance	133	154	230	230	230	No Change --19.20 a month
50570 - Y. Missioner -Medical & Dental	6,902	7,945	12,516	12,570	13,164	PPO 80 - Increase
50575 - Y. Missioner -S<erm Disability	410	448	456	456	456	No Change --38.00 a month
50580 - Y. Missioner -Business Expenses	2,625	2,777	4,500	1,663	4,500	No Change.
Total Youth Ministries	94,795	90,274	135,660	82,379	131,442	

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Camp & Retreat Center							
50600 - Chanco Ministry Support	100,000	100,000	100,000	100,000	100,000	The M&M Funds D40 (920), D41 (17,002), D42 (2,842) and the Diocesan Property Fund D43 (79,236) supports this budget line.	
50600 - COVID-19 relief contingency	0	0	0	0	200,000	If COVID-19 is still a factor, additional funding will be needed. The funds will come from the Diocesan Property Fund (D0043).	
50610 - Chanco Mabry Fund Support Distribution	40,000	40,000	40,000	40,000	40,000	This is a restricted fund for Chanco.	
50620 - Chanco Capital Campaign Support	100,000	0	0	0	0	The campaign has been extended to December 2021 due to Covid-19.	
Total Camp & Retreat Center	240,000	140,000	140,000	140,000	340,000		
Latino/a/x Ministries							
50700 - Latino Missioner -Salary includes Housing	18,280	18,161	23,088	23,087	23,388	1.3% COLA increase	
50701 - Latino Missioner -SECA Support	1,453	1,453	1,913	1,913	1,789	Increase to reflect COLA	
50705 - Latino Missioner -Pension	2,605	3,191	4,500	4,500	4,532	18% of salary	
50710 - Latino Missioner -Medical & Dental	3,451	4,144	10,517	10,517	11,060	Increase. Expense shared with Holy Apostles.	
50715 - Latino Missioner -Business Expense	2,583	0	1,000	610	650	per LOA	
50720 - Latino Missioner -Continuing Ed	0	0	650	70	1,000	per LOA	
50730 - Latino Missioner -Mileage Expense	542	0	850	0	3,000	per LOA	
Total Latino/a/x Ministries	28,914	26,949	42,518	40,697	45,419		
Outreach Ministries							
50800 - Addiction & Recovery Ministry	2,000	2,000	2,000	0	2,000	Typically the full amount is used to cover programming expenses. The Jordan Fund D0016 supports this ministry.	
50810 - Chaplain Service/Prison Ministry	5,000	5,000	5,000	5,000	5,000	Supports clergy and their ministry to incarcerated persons. The Jordan Fund D0016 supports this budget line.	
50820 - Mission of the Holy Spirit (R)	5,000	5,000	5,000	5,000	5,000	Supports the ministry of at risk children and operates from St. Stephen's, Norfolk. The Jordan Fund D0016 supports this budget line.	
50830 - Covington Boys' Home (R)	11,490	11,489	14,900	14,900	12,757	Budget amount is guided by annual spending policy election of representative composite fund of the Theological fund D0014 (4,000), and Jordan Fund D00016 (2,835). The Chamberlayne Trust	
50840 - Jackson-Feild Home (R)	19,660	19,660	19,393	19,394	18,328	annual distribution (17,766/3) 5,922 also supports this budget line.	
50850 - Historic St. Luke's (R)	3,887	3,887	4,103	4,104	4,000	Budget amount is guided by annual spending policy election of representative composite fund-- FMS 3 Jackson Field Fund D0003 (8,406), and Theological Fund D0014 (4,000). The Chamberlayne Trust	
50860 - Westminster-Canterbury Foundation (R)	45,240	45,240	48,600	48,600	46,255	annual distributions (5,922) also supports this budget line.	
50870 - Bishop Vache Scholarship Fund (R)	13,475	13,475	14,222	14,220	13,860	Budget amount is guided by annual spending policy election of representative composite fund-- The Theological Fund D0014 supports this budget line.	
- Poverty Relief	--	--	--	--	1,330	Budget amount is guided by annual spending policy election of the Church Home composite funds.	
Total Outreach Ministries	105,752	105,752	113,218	111,218	108,530	Budget amount is guided by annual spending policy election of representative composite fund-- FMS 2 Bishop Vache Scholarship Fund D0002. The fund provides college scholarships.	
Christian Formation						Budget amount is guided by the annual spending policy of the John Carlton Estate Fund (D0029).	
50900 - Aging Adult Programs	1,500	1,300	1,500	0	1,500	The amount requested supports DIOSOVA's portion of the Tri-Diocesan Council On Aging Annual Conference planning and fees.	
50910 - Education for Ministry Fund (R)	1,750	1,750	1,750	1,647	1,750	EFM Licensing Fee- Temp Restricted funds from EFM Acct (82100) will be used.	
50920 - Adult Ed Program Fund (R)	1,500	1,050	1,500	327	1,500	The amount requested is for honorariums and program supplies for DIOSOVA sponsored adult formation events. J. Buchanan Memorial Fund D0028 supplements this account--\$448	
50930 - Lay Continuing Ed Fund (R)	11,567	4,230	12,409	4,866	11,900	When the COVID restrictions are lifted, it is anticipated that assistance requests may be greater than normal. Budget amount is guided by annual spending policy election of representative composite fund-- FMS 4 Lay Continuing Ed Fund D0004	
50940 - Children/Family Program Funds	500	262	500	217	500	No Change. Funds help to support children's and family programming throughout the diocese.	
50950 - Diocese Resource Library (R)	500	407	500	195	500	No Change. The Church Periodical Club Fund (D0038) supplements this account.	
50960 - Programming Expense- Child Care	--	--	600	0	600	The requested funds will be used for child care costs at mandatory diocesan programs. While we cannot provide child care at all events, it would be prudent to offer it in some situations.	

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50970 - Christian Education NET Expense (R)	200	319	400	175	400	The Christian Education Network continues to be active developing programs and resources for formation leaders. The requested funds will be utilized to continue those efforts.
Canon for Formation						
50980 - CF-Salary	71,000	71,000	72,136	72,136	73,074	1.3% COLA increase
50981 - CF -FICA	5,433	5,456	5,518	5,543	5,590	Increase to reflect COLA
50985 - CF-Pension	6,390	6,923	6,492	6,492	6,577	9% of salary
50990 - CF-Life Insurance	230	230	230	230	230	No Change
50995 - CF -S&L Term Disability	800	779	598	599	598	No Change
50997 - CF-Business Expenses	5,000	7,289	5,000	4,292	7,000	Increase request more appropriately reflects the projected business expenses (travel for parish consults,
Total Christian Formation	106,370	100,994	109,133	96,719	111,719	
Total Ministries Within Our Diocese	1,008,155	819,757	977,074	733,610	1,137,203	
Partnerships & Contributions						
51010 - The Episcopal Church	280,573	280,573	263,838	263,840	266,100	This pledge will match their asking of 15%.
51020 - Bishop Discretionary Expense (D&R)	--	11,065	2,360	16,804	10,800	Budget is guided by spending policy of the Bishop's Discretionary fund D0010 and expected contributions.
51040 - Union of Black Episcopalians	--	--	--	150	150	New Budget item. Pays for membership in the organization.
51050 - Virginia Interfaith Center-VICPP	1,000	1,000	1,000	1,000	1,000	This is an ecumenical group, dealing w/public policy. The dues are \$1,000.
51060 - Ecumenical Dues & Events	2,300	2,000	2,500	250	2,500	These expenses pay for dues for ecumenical groups such as LARCUM, VA Council of Church.
51070 - Church Periodical Club (R)	360	360	360	380	360	The Church Periodical Club account supplements this line.
Total Partnerships & Contributions	284,233	294,998	270,058	282,424	280,910	
Governance						
52010 - Lambeth Conference	--	--	20,000	6,800	1,500	The Anglican conference occurs every 10 years. Due to the Pandemic, the conference was postponed until 2022. \$1,500 will be place in reserved in 2021. Registration fees of \$13,200 were paid in 2019. In 2020, \$6,800 was placed in reserve.
52020 - The House of Bishops	1,800	1,509	1,800	0	1,800	Funds the expenses associated with the House of Bishop's Meeting. Met virtually in 2020.
52030 - General Convention	11,000	0	11,000	11,000	12,000	General Convention meets every 3 years. The next convention will be 6-27 - 7/9 2021 in Baltimore- Est total costs are approx \$40,000. \$28,929 are in the General Convention reserve.
52040 - Provincial Synod III	7,380	4,676	7,350	6,156	7,200	The 2021 pledge is \$6,209. Expected travel expenses to attend the Synod III Convention are approximately \$1,000.
52060 - Annual Council Expense	0	49,335	55,000	82,412	7,500	The cancellation fee for 2021 Council was \$27,960. Annual Council Scholarship Funds paid for it.
52070 - Standing Committee	750	602	750	203	750	No Change
52080 - Executive Board	750	1,550	1,300	1,204	1,300	No Change
52090 - Liturgical Commission	300	201	300	164	250	The commission plans the liturgies for annual council and other events.
52100 - Bishop Search & Transition Expenses	175,000	99,995	103,825	59,797	20,000	Money placed in reserve to pay for the next Bishop Search & Transition. Bishop change averages every 10 years. Bishop of S. Virginia Fund (D0021) supports this line.
Total Governance	196,980	157,868	201,325	167,736	52,300	
Communications Throughout the Diocese						
53010 - Postage	1,650	1,386	1,650	725	1,500	Slight Decrease
53020 - Communications Equipment	0	0	0	0	4,424	Purchase of two webcams with external mic and stand and new phones for the Diocese.
53030 - Online software -Communication	1,500	760	1,650	1,415	1,140	Pays for Constant Contact
53040 - Diocesan Web Page Administration	750	649	750	599	750	No change
53050 - Diocesan Office-Telephone	6,800	6,018	6,800	6,662	1,920	Decrease. Funds phone service and toll free number. No longer includes telephone equipment.
53060 - Diocesan Office- Internet Service	2,700	2,715	2,700	2,741	2,880	Increase
Communications Officer						
53080 - Comm. Officer -Salary	58,685	58,685	59,624	62,724	60,399	1.3% COLA increase
53081 - Comm. Officer -FICA	4,489	4,505	4,561	4,814	4,621	Increase to reflect COLA
53085 - Comm. Officer -Pension	5,282	5,282	5,366	5,645	5,436	9% of Salary
53086 - Comm. Officer -Life Insurance	230	230	230	230	230	No Change
53090 - Comm. Officer -Medical & Dental Ins	14,208	14,276	15,024	14,624	14,425	Decrease-Change from PPO 100 to CDHP 20
53092 - Comm. Officer -S&L Term Disability	696	707	494	495	494	No Change
53095 - Comm. Officer Business Expenses	1,000	493	1,000	31	500	Travel expenses are expected, especially to small, rural churches.
53097 - Comm. Officer -Cont. Education	500	31	500	73	500	No Change
Total Communications	98,490	95,737	100,349	100,778	99,219	

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The Office of the Episcopate						
Bishop						
54010 - Bishop -Salary includes Housing	14,387	14,387	179,263	179,263	181,593	1.3% COLA increase
54011 - Bishop -SECA Support	1,101	1,101	14,850	14,850	13,892	7.65% of Salary
54015 - Bishop -Pension	1,433	16,181	34,940	32,029	35,187	Increase to reflect COLA
54016 - Bishop -Life Insurance	77	0	230	250	230	No Change
54020 - Bishop -Medical & Dental Insurance	3,315	0	31,672	20,107	18,258	Decrease. PPO 80, less 15% for Family minus Single coverage, less Spouse's church contribution.
54030 - Bishop -Business Expenses	0	1,177	18,000	6,270	18,000	No change
54040 - Bishop -Continuing Education	0	0	3,000	3,000	3,000	LOA
54050 - Bishop -Sabbatical Reserve	0	0	1,500	1,500	9,700	Estimated by dividing Bishop's current salary by 4, then by 5 (years). Pays for costs associated w/ a substitute Bishop and costs associated with her sabbatical.
54060 - Bishop Consecration Gift Expense	0	0	0	10,055	0	
Total Bishop	20,313	32,846	283,455	267,324	279,861	
Bishop Pro Tempore						
54110 - Bishop Pro Tempore Salary & SECA Support	41,960	41,960	5,329	4,963	--	This Position will be Vacant
54120 - Bishop Pro Tempore- Housing	93,430	93,430	25,075	12,232	--	
54130 - Bishop Pro Temp Med/Dental Insurance	4,161	3,984	694	694	--	
54140 - Bishop Pro Temp -Business Expenses	13,000	15,550	3,000	1,046	--	
Total Bishop Pro Tempore	152,551	154,924	34,098	18,935	0	
Staff						
Bishop- Executive Secretary						
55010 - Bishop's E. Sec- Salary	59,164	59,164	60,111	60,111	60,892	1.3% COLA increase
55011 - Bishop's E. Sec -FICA	4,526	4,529	4,598	4,602	4,658	7.65% of Salary
55015 - Bishop's E. Sec -Pension	5,325	5,325	5,410	5,410	5,480	Increase to reflect COLA
55016 - Bishop's E. Sec- Life Insurance	230	230	230	230	230	No Change
55020 - Bishop's E. Sec -Medical Insurance	39,780	39,971	42,072	40,952	37,082	Decrease. Change from PPO 100 to CDHP 19
55025 - Bishop's E. Sec -S<erm Disability	700	710	498	499	498	No Change
Total Bishop- Executive Secretary	109,725	109,929	112,919	111,804	108,841	
Canon for Administration						
55040 - CA -Salary includes Housing	109,394	109,394	111,144	111,144	116,997	1.3% COLA Increase and Salary Adjustment
55041 - CA -SECA Support	8,369	8,369	8,503	8,502	8,950	7.65% of Salary
55045 - CA -Pension	21,197	21,189	21,536	21,537	22,670	18% of Salary
55046 - CA -Life Insurance	230	230	230	230	230	No Change
55050 - CA -Medical & Dental Insurance	14,208	17,637	15,524	20,059	13,380	PPO MSP 100 Single and Dental+1
55055 - CA -Long Term Disability	652	629	0	0	--	
55060 - CA -Business Expenses	5,500	3,472	5,000	1,652	5,000	
Total Canon for Administration	159,550	160,921	161,937	163,124	167,228	
Assistant to the Canons						
55070 - Assist to Canons -Salary	46,536	46,535	47,281	47,280	47,896	1.3% COLA increase
55071 - Assist to Canons -FICA	3,560	3,576	3,617	3,633	3,665	7.65% of Salary
55075 - Assist to Canons -Pension	4,188	4,188	4,255	4,255	4,311	9% of Salary
55076 - Assist to Canons -Life Insurance	230	230	230	230	230	No Change
55080 - Assist to Canons -S<erm Disability	454	648	392	393	392	32.67 per month
55090 - Assist to Canons -Medical & Dental	14,208	14,276	15,024	14,624	14,424	Decrease. Change from PPO 100 to CDHP 20
55095 - Assist to Canons -Business Expenses	500	452	500	0	500	No Change
55098 - Assist to Canons -Continuing Ed	1,000	500	1,000	0	1,000	No Change
Total Assistant to the Canons	70,676	70,406	72,299	70,415	72,417	

Accounts	2019 Budget	2019 Revenue & Expenses	2020 Budget	2020 Revenue & Expenses (Unaudited)	2021 Budget Approved by Executive Board	Remarks
Comptroller						
55100 - Comptroller -Salary	61,680	61,680	62,667	62,667	63,482	1.3% COLA increase
55101 - Comptroller -FICA	4,719	4,727	4,794	4,727	4,856	9% of Salary
55105 - Comptroller -Pension	5,551	5,551	5,640	5,640	5,713	COLA increase
55106 - Comptroller -Life Insurance	230	230	230	230	230	No Change
55110 - Comptroller -S<erm Disability	732	723	520	539	520	No Change
55120 - Comptroller Med/ Dental Insurance	28,162	28,692	31,672	31,808	27,325	Decrease. MSP PPO 80 Plan, less 15% participant contribution
55125 - Comptroller -Business Expenses	1,500	1,519	1,500	864	1,500	No Change
55128 - Comptroller -Continuing Education	1,000	756	1,000	957	1,000	No Change
Total Comptroller	103,574	103,879	108,023	107,432	104,627	
Financial Assistant						
55130 - Financial Assistant-Salary	19,503	14,698	20,000	10,689	20,000	\$25 per hour
55131 - Financial Assistant-FICA	1,492	1,124	1,530	818	1,530	7.65% of Salary
Total Financial Assistant	20,995	15,823	21,530	11,507	21,530	
Data Entry						
55150 - Data Entry Salary	0	0	5,375	0	5,375	\$13 per hour
55151 - Data Entry -FICA	0	0	410	0	410	7.65% of Salary
Total Data Entry	0	0	5,785	0	5,785	
Total Staff	464,520	460,958	482,493	464,282	480,428	
Support						
Office Expense						
56010 - Computer Software & Server	9,850	7,392	13,000	14,231	11,800	Decrease. Provides Microsoft Office software, email, online backup server, IT service agreement, Zoom, Rite Series, Survey Monkey, & CCLI (Licensing for music & video usage).
56020 - Office Supplies	3,500	5,381	4,050	3,264	4,000	Slight Decrease
56030 - Office Equipment	1,700	7,848	4,800	3,377	1,200	Decrease. Need to purchase 1 new computer and necessary peripherals
56040 - Printing	1,850	2,036	1,850	2,220	1,850	No Change
Total Office Expense	16,900	22,656	23,700	23,092	18,850	
Vehicle Expense						
56110 - Auto Repair, Insurance, etc. - Auto Reserve	4,000 --	2,943 --	2,000 --	2,770 --	2,775 7,000	Increase- Vehicle is getting older Reserve is established for a new vehicle. Replacement is expected in 2028.
Total Vehicle Expense	4,000	2,943	2,000	2,770	9,775	
Banking & Interest Expense						
56220 - Bank & Credit Card Fees	1,000	1,688	1,000	1,162	1,150	Slight Increase
56230 - Auto Loan Interest Expense	1,300	572	100	32	0	Loan Paid off
Total Banking & Interest Expense	2,300	2,259	1,100	1,194	1,150	
Goods & Services						
56310 - Hospitality	750	666	750	585	750	No Change
Professional Fees						
56410 - Legal Fees	84,000	345,581	50,000	53,847	65,000	Messiah case might be going to the Supreme Court. Idle Church property funds may be used to supplement this line.
56420 - Audit Expense	21,500	30,320	25,000	15,150	17,000	New Audit contract w/firm who performed 2019 Audit. Chanco's share will be \$6,000.
56430 - Background Check Fees	2,000	2,218	2,000	2,180	2,000	No Change
56440 - Episcopal Communicators Dues	75	75	75	75	75	No Change
56450 - Chancellor Related Expenses	3,600	640	3,600	930	3,600	\$580 for State Bar Dues; \$250 Chancellors network; \$2,770 for Continuing Education is budgeted
Total Professional Fees	111,175	378,834	80,675	72,182	87,675	
Property Expense						
56510 - Rent Diocesan Office (D)	139,175	139,199	142,680	154,690	146,225	2.5% rent increase in June
56520 - Real Estate Taxes (D)	12,000	11,303	12,000	11,603	12,000	These taxes are paid on property that is not tax exempt, usually land.
56530 - Property Insurance	45,290	48,679	58,770	58,811	23,985	Costs are expected to increase 5%.
56531 - Idle Property Insurance	--	--	--	--	37,405	Idle Property Designated Fund will used to pay property insurance for idle churches.
56540 - Idle Church Property Expense (D)	38,000	65,241	72,610	138,492	65,300	These are expenses related to closed churches and is off-set by the #42150 Idle Church Property Revenue account
Total Property Expense	234,465	264,421	286,060	363,596	284,915	

Accounts	2019 Budget	2019 Revenue & Expenses	2020 Budget	2020 Revenue & Expenses (Unaudited)	2021 Budget Approved by Executive Board	Remarks	Page 8
Staff Misc. Expenses							
56610 - Workers Compensation Insurance	4,750	4,356	4,600	4,200	4,980	5% increase is expected	
- Health Care Administrative Expenses					530	New budget line due to change in health care plan coverage.	
56620 - Misc. Staff Expenses	10,000	13,789	0	0	0		
Total Staff Misc. Expenses	14,750	18,145	4,600	4,200	5,510		
Total Support	384,340	689,924	398,885	467,619	408,625		
Total The Office of the Episcopate	1,021,724	1,338,652	1,198,931	1,218,160	1,168,914		
Total Expenses	2,609,582	2,707,012	2,747,737	2,502,709	2,738,546		
Net Total					0		