



**EPISCOPAL  
DIOCESE**  
of Southern Virginia

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### **Certification of Lay Delegates and Alternates for the 2020-2021 Council Year**

It is now time to submit a new *Certificate of Lay Delegates and Alternates* for Diocesan Council. Note that your elected delegates and alternates will serve for an entire conciliar year **beginning July 1, 2020 and ending June 30, 2021**. This term includes eligibility to vote at Pre-Council Convocation meetings in January, Annual Council in February, and any other Special Council or other called meetings that may occur during this period.

Attached you will find the form for sending in the name(s) of delegate(s) and alternate(s) elected by your vestry for Council year 2020-2021.

**The number of delegates for each congregation is determined by the number of Communicants in Good Standing (line 5) listed in your 2019 Parochial Report.**

***The number of Lay Delegates from each Parish or Organized Mission shall be as follows:***

<b>Communicants in Good Standing</b>	<b>Delegates Allowed</b>
1-100	1
101-300	2
301-800	4
801 +	6

**Lay Delegates and Alternates should be Adult Communicants in Good Standing.**

(Article IV Section 3 of the Diocesan Constitution)

#### **What you need to do now:**

- 1) If you have not yet filed your 2019 Parochial Report, do so as soon as possible.  
Note: if you do not have your 2019 Parochial Report submitted your delegates will not be allowed to vote at any Council. (Canon XVIII Section 2 of the Diocesan Canons)
- 2) If you have not already done so, at your next vestry meeting elect the delegates and alternates for your congregation who will serve from July 1, 2020 through June 30, 2021.  
(Canon II Section 2 of the Diocesan Canons)
- 3) Immediately following their election, fill out, have signed, and send the *Certificate of Lay Delegates and Alternates* to the attention of Susan Allen ([sallen@diosova.org](mailto:sallen@diosova.org)) at the Diocesan office.

If you have any questions or concerns, please do not hesitate to call me.

Blessings,

The Rev. Canon Ed Tracy

