



A New Certificate of Lay Delegates and Alternates is needed from all churches for 2021 Virtual Annual Council

Certificates are due by December 1, 2020

The change to a virtual Annual Council in 2021, with virtual voting, requires that we request a new Certificate of Lay Delegates and Alternates from each church for Diocesan Council. Attached is the new form for sending in the name(s) of delegate(s) and alternate(s) elected by your vestry for Council year 2020-2021. Note that each delegate and alternate must have their own unique email address, and that you must certify that each delegate and alternate has access to the internet and their own individual computer, tablet, and/or smartphone.

Lay delegates and alternates serve for an entire conciliar year, **July 1, 2020 through June 30, 2021**. This term includes eligibility to vote at Pre-Council Convocation meetings in February, Annual Council in February, and any other Special Council or other called meetings that may occur during this period.

If you have not already done so, at your next vestry meeting elect the delegates and alternates for your congregation who will serve through June 30, 2021 (Canon II Section 2 of the Diocesan Canons). If your vestry has already elected delegates and alternates, determine whether they have access to the technology needed for virtual Pre-Council Convocation meetings and Annual Council. You may find that you will need to elect one or more new delegates or alternates.

The number of delegates for each congregation is determined by the number of Communicants in Good Standing (line 5) listed in your 2019 Parochial Report. If you have not yet submitted your 2019 Parochial Report mail or email it to Susan Allen (sallen@diosova.org) at the Diocesan office as soon as possible. If you do not have your 2019 Parochial Report submitted your delegates will not be allowed to vote at any Council (Canon XVIII Section 2 of the Diocesan Canons). Lay Delegates and Alternates should be Adult Communicants in Good Standing (Article IV Section 3 of the Diocesan Constitution).

The number of Lay Delegates from each Parish or Organized Mission shall be as follows:

Communicants in Good Standing from the 2019 Parochial Report	Delegates Allowed
1-100	1
101-300	2
301-800	4
801 +	6

Send the completed and signed Certificate of Lay Delegates and Alternates to the attention of Susan Allen (sallen@diosova.org) at the Diocesan office. Certificates are due by December 1st. Note that your delegates will still need to register to attend Annual Council, once registration opens in January.

If you have any questions or concerns, please do not hesitate to call me.

The Rev. Canon Ed Tracy
757-213-3378