

The Episcopal Church of the Good Shepherd
Associate for Children and Youth Ministry

The children and youth of Good Shepherd are vital members of our parish family. In an Associate for Children and Youth Ministry, we seek someone who combines a love for God with a passion for working with young people and their families. This position is full-time, based on an average of 35-40 hours per week. The position is eligible for health and retirement benefits as outlined by the Church Pension Group. The proposed salary is competitive and includes a professional expense allowance.

The Associate for Children and Youth Ministry will provide strategy and coordination to empower parents and volunteers to work together to nurture our young people in faith. The Associate will report to the Rector, who will work with the Associate to support family ministry in the parish. General responsibilities and expectations of the position include the following, and are subject to future alteration:

- Oversee weekly Christian formation for children aged four years through twelfth grade. Oversee and schedule nursery workers for ages 0-3. With support from the clergy and Christian Formation Committee, help recruit and train teachers, order or create curricula and supplies, maintain class schedule, and facilitate on-going strategy and evaluation.
- Foster Christian community among parish youth in grades 6-12 by the planning and leading of Sunday afternoon/evening gatherings of the Youth Group.
- Communicate regularly with children/youth and parents (with clergy and staff support) to publicize events, solicit ideas, and engage volunteers, so that there is a sense of common ownership and connection in the children's and youth ministry program. Attend staff meetings weekly to engage and inform the staff as well.
- Attend and help facilitate Christian Formation Committee meetings to work with parish volunteers on the planning and implementation of programs and events that nurture the children and youth of Good Shepherd and that complement Adult formation.
- Facilitate the youth Confirmation process, annually or as needed, (in conjunction with the clergy) by jointly organizing a schedule of classes and helping to teach along with the clergy and adult volunteers.
- Encourage youth leadership in the parish by working with the Rector to organize Youth Sundays, and support regular youth participation in worship and mission (e.g. acolyting, lay reading, choir, nursery work, outreach), in coordination with the clergy.
- With adult volunteers, plan and execute the yearly Christmas pageant.
- Encourage youth participation in diocesan events, camps, and activities. Engage in diocesan and national church formation opportunities to support your own ministry development.

- Work with the Parish Secretary to expand the presence of Children and Youth in our parish communications. Specifically, working with the Parish Secretary to ensure the Children and Youth are well represented on our web site and on our social media platform.
- Through social media, or other means that prove effective, keep in touch with older High School Youth and Youth who have graduated High School and gone away for college in order to keep them connected to the life of the church.
- Attend, when able, events in which Children and Youth are involved, e.g. sporting events, school plays, choir events, etc. and be the face of Good Shepherd for them. In addition, assist the Rector in keeping abreast of such activities so he may attend functions as his schedule permits.
- Explore the possibility of offering summer programs for children, determining if the level of volunteer commitment can support such an endeavor. If so, plan and implement a summer program for the summer of 2020.
- Work with Parish Secretary to ensure the Children and Youth contact and information list is accurate and up to date.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.

Please send resumes to office@goodshepherdnorfolk.org