



Lay Continuing Education Grant Request

Partial grant funds are available to assist lay persons from churches within the Episcopal Diocese of Southern Virginia with continuing education expenses. In most cases the following standard will be applied to grant requests:

- Applicant contributes one-third of the costs
- Applicant's home church contributes one-third of the costs
- Diocese continuing education funds contributes the final one-third of the costs

Date of Application: _____ Email Address: _____

Name: _____

Address: _____
Street, City, State, Zip

Telephone: _____

Church Name and Address: _____

Church Phone: _____ Rector/Sr. Warden: _____

Present Lay Leadership Position: _____

Number of years serving in this position: _____

Please respond to the fields below to outline the continuing education event/program for which you wish to receive funding.

Program or event title: _____

Location of event: _____ Dates of event: _____

Please briefly describe what you hope to gain from participating in this event:

What is the cost for the event? \$ _____

Other anticipated costs:

Transportation \$ _____

Room and Board \$ _____

Books \$ _____

Additional Costs \$ _____

Description of additional costs: _____

Total cost for the event: \$ _____

Funding Breakdown:

Amount that you are able to pay \$ _____

Amount that your home parish is contributing \$ _____

Amount that you are requesting in grant funds \$ _____

If there are extenuating circumstances that prevent you or your parish from assisting with funding for this event please describe in detail:

If you have previously received lay continuing education grant funds please list the date(s) and the amount(s) received:

Date _____ Amount received \$ _____

Date _____ Amount received \$ _____

Per Diocesan Canon VII.4(f) congregations, including clergy and lay members, will not be eligible for grants from the Diocese until the preceding two calendar years' audit reports have been provided to the Diocese.

Participant's Signature: _____

Rector/Sr. Warden Signature: _____